

# BLEADON PARISH COUNCIL

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Clerk to the Parish

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2004&2009

**Minutes of a Meeting of Bleadon Parish Council's Finance & Personnel Committee** that was held in the **Bleadon Youth Club Hall Coronation Road Bleadon** on **Thursday 7<sup>th</sup> November 2013** that commenced at **2.30 pm** when the following business was transacted.

**PRESENT** Councillors Rev. S Hartree (Chairman) Mrs P Skelley (Ex-Officio) C Morris K Pyke together with the Parish Clerk Mr B Poole

**F&P 37.1 To receive any apologies for non attendance**

None

**F&P 37.2 To receive any declarations of interest**

None declared

**F&P 37.3 To receive and approve the Minutes of the Finance & Personnel Committee Meeting held on Monday 9<sup>th</sup> September 2013**

**Resolved** that the Minutes of the Finance & Personnel Committee Meeting held on Monday 9<sup>th</sup> September 2013 that had been duly circulated be taken as read and approved as being correct and signed as such by the Chairman

**F&P 37.4 Matters Arising from those Minutes**

**(a) Asset Register to T P Lewis & Partners**

**F&P 35.5.1**

The Clerk confirmed that a current copy of the Council's Asset Register had been sent to the Internal Auditor

**(b) Advertising recommendation to the full council**

**F&P 35.6**

The recommendations were duly presented to the full Council and as a result the appropriate action was taken

**(c) Review of Statutory Services – North Somerset District Council**

**F&P 35.7**

It was reported that the Parish Council did not take any action to respond

**F&P 37.5 (1) To consider a proposed Budget for the Financial Period 2014/15.**

The Chairman opened this subject matter by stressing that he was of the view that it was important that the Committee and latterly the Parish Council should take into consideration the current economic climate and the effect it could be having on some members of the community.

The Committee also recognised that the Parish Council should be mindful of the possibility of further undertakings might be handed down from the District Council that would have a financial impact on the Council.

The Committee was provided with some information gained from North Somerset District Council that could succeed in making some tangible savings in regard to future Dog Bin emptying in the village. It was agreed that this matter should be further investigated.

Comments were also made as to the current level of the Allotment Rents which should be in the view of the committee should reviewed upwards by 2015

Finally the proposed Budget papers prepared by the Parish Clerk were duly considered and two amendments were subsequently made – Newsletter Printing was reduced by the sum of £1180 and Grants by £500. A copy of the amended papers is attached to these Minutes.

It was agreed that the Parish Council should be asked to decide on the level of Reserves that the Council should retain and whether or not a major part of the Reserve should be invested at a higher level of interest than that being currently received

**(2) As a consequence to 37.5.1 to resolve to recommend to the full Parish Council a Precept Figure for the Financial Period 2014/15**

Two such recommendations were tabled:

- (a) That the Precept figure be fixed at £36,000 a reduction of £2,000 on the current year.

*This proposal was put by the Chairman Rev Steve Hartree which in fact didn't find a seconder*

- (b) That the Precept figure remain unchanged at £38,000

*Duly proposed and seconded*

**F&P 37.6 To review the Risk Assessment associated with the financial workings of the Parish Council**

The paper that was received by the committee was initially reviewed and accepted – a copy of which is attached to these minutes.

**F&P 37.7 Other Matters referred to the Clerk**

The Summary Receipts and Payments for the period ended 30<sup>th</sup> September 2013 that had been presented to the Parish Council at its October Meeting was formally signed off by the Committee Chairman.

**F&P 37.8 Date of next Meeting – to be arranged**