

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk

Marian Barber, Clerk
07453 358318
parishclerk@bleadonparishcouncil.co.uk



Coronation Hall
Coronation Road
Bleadon BS24 0PG

DRAFT Minutes of the Bleadon Parish Council meeting held in the Coronation Hall at 7pm on Monday 10th June 2019.

Present: Councillors Jim Baines (Chairman), Gill Williams, Mary Sheppard, Kirsten Hemingway, Steve Hartree. 10 members of the public. Clerk: Marian Barber.

- 323.1 To Receive any apologies for non-attendance.**
Apologies received from Cllr Scarisbrick (medical); Cllr Richardson (medical); Cllr Selway (medical); Cllr Porter (prior appointment).
- 323.2 To Receive any declarations of interest in items on this agenda.**
None.
- 323.3 To Invite public participation.**
i) A member of the public asked whether councillors would be attending the public meeting (7.30pm, 11th June, Coronation Hall) to discuss oil exploration in the parish. Cllr Williams will attend.
ii) District Councillor not present – no report.
iii) The Clerk read out the police report for 1st to 31st May – 17 calls received (theft = 2; road related/collision = 8; abandoned 999 calls = 3; criminal damage = 1; assault = 1; concern for welfare = 1; domestic related = 1).
There was a break-in at the Post Office at 4am on 9th June; £184 cash stolen, little else.
- 323.4 To Approve the minutes of the meeting held on 13th May 2019.**
APPROVED.
- 323.5 To Approve the Annual Governance Statement 2018/19 (AGAR Section 1)**
This document confirms that the parish council has “a sound system of internal control” and has managed its finances properly. Proposed Cllr Sheppard, seconded Cllr Hartree.
APPROVED.
- 323.6 To Approve the Accounting Statements 2018/19 (AGAR Section 2)**
This document certifies the financial position of the parish council at the year end. Proposed Cllr Hartree, seconded Cllr Sheppard. **APPROVED.**
- 323.7 To Confirm the dates for the Exercise of Public Rights to view the accounts**
The submitted statements and reports will be posted on the website. Anyone is entitled to view the paperwork relevant to the audit on reasonable notice from 1st July to 9th August (30 working days’ access which must include the first 10 working days of July). Proposed Cllr Williams, seconded Cllr Sheppard. **CONFIRMED.**
- 323.8** *There was no item 323.8 on the agenda due to mis-numbering.*
- 323.9 To Consider Planning Applications on NSC weekly lists to 9th June. Including:**
19/P/0894/FUL. Woodlands Farm, Mearcombe Lane. Erection of agricultural building (Retrospective). Not visited, no comment.
19/P/1004/FUH. Hilltop House, Shiplate Rd. Single storey extension to allow kitchen to remain in its existing position. Not visited, no comment.
19/P/1092/FUH. 4 Bleadon Mill. Demolition of existing conservatory and construction of new single storey extension to rear elevation. Not visited, no comment.
Councillors agreed to review the visit schedule.
- 323.10 To Consider further information supplied by Environment Agency (EA) regarding**

Hinkley Point C and impact on fish.

BPC's previous comment to EA expressed concern regarding the impact on aquatic life in the estuary and considered EA was best placed to decide as it is not clear which method is least damaging. **AGREED** that the council had insufficient knowledge to comment further.

323.11 To Note applications /appeals decisions to 9th June.

19/P/0743/FUH Roman Acre, Celtic Way. Erect orangery - APPROVED.

19/P/0695/FUH Mendip Way Farm 25 Canada Coombe – residential annexe APPROVED.
NOTED.

323.12 To Approve named Operators for CCTV image review.

It is recommended that two people be trained as Operators. **AGREED** that Keith Pyke (youth club trustee and key holder) and Cllr Baines be Operators. CCTV Installer will arrange training.

323.13 To Consider renewing Information Governance support contract provided by NSC.

The price for 2019/20, based on a service start date of 3 June 2019, is £272.30 + VAT. Renewal for one year proposed by Cllr Hartree, seconded Cllr Hemingway. **AGREED.**

323.14 To Consider information from the public meeting of 6th June 2019.

42 people attended. Points raised repeated or reflected those raised in the Neighbourhood Plan survey responses and comments made online for the original application. It was noted that, although BPC would be making a statement and would not be cross-examined, barristers are able to question the validity of any statements made. The Neighbourhood Plan is not far advanced enough to be useful in planning terms but the survey responses are valid evidence. Given the need to ensure no duplication of information or evidence it was **AGREED** that Cllrs Hartree and Williams will meet with BAT representatives prior to preparing a draft statement.

323.15 To Appoint a member to represent the parish council's views at the Planning Appeal re the refused application for 200 homes on land between A370 and Bleadon Road.

It was **AGREED** to defer this to the next meeting at which time the statement to be presented at the appeal will also be agreed.

323.16 To Note the bank balances at 3rd June 2019.

Deposit = £79,273.45. Current = £3,165.34. **NOTED.**

323.17 To Approve Expenditure

Chq	Payee	Details	Net £	VAT £
BACS	Clerk	Expenses May Home working	17.33	0
BACS	Clerk	Mileage May – 52 miles	23.40	0
BACS	Clerk	NSC Licences for planters on verge	120.00	0
300840	St Peter & St Paul	Hire of church room (NP meeting 22 May)	9.00	0
BACS	Ranger	Postcrete x 4 bags for BiB planters	14.52	2.90
BACS	Coronation Hall	Extra 2.5hrs rental for BiB on 9 th June	25.00	0

APPROVED.

323.18 To Note regular and other payments made, orders, and income received

Payments

BACS	Clerk	Clerk salary May	776.18	0
BACS	HMRC	PAYE&NI May	293.57	0
DD	NEST	Pension May	37.38	0
DD	Vodafone	Mobile phone May (£25.71)	21.43	4.29
BACS	Ranger	Contract hours May (37hrs + 4hr dog bins)	574.00	0

BACS	F Thomas	Public Toilets cleaning MAY (twice wkly)	225.00	0
BACS	Taylor Thorne	Bleadon Village News 112 + A4 flyers	690.00	0
DD	SSE	Toilets electricity	42.83	2.14
DD	Water2Business	Toilets water (Nov 18 to May 19)	81.37	0
BACS	Came & Company	Underpayment of annual insurance fee	70.38	0
BACS	GB Sport	2 x Bulk bags Play Sand for play area	281.94	56.39
BACS	Webglu	BPC Web / email hosting Jul-Sept 2019	70.00	14.00
BACS	Webglu	NP web hosting Jul-Sept 2019	60.00	12.00

Orders

98561	Fountain Timber	Bark strips for play area	232.96	46.59
5638	GB Sport	Annual inspection for play area	75.00	15.00

Income – none.

ALL NOTED.

323.19 To Receive the Neighbourhood Planning Group update and Consider any recommendations.

The final survey will be printed within two weeks. Mrs P Robinson and Mr R Cole have provided a number of images of the parish for inclusion. More people are needed to deliver the document to every household.

The Grant programme has now opened and we can apply for general funding (£8k less the £1.7k we received last year) as well as technical support for design codes etc. The full application form needs to be completed again and will come to the July meeting for approval.

323.20 To Receive the Bleadon in Bloom update and Consider any recommendations.

All tubs have been planted (new one needed at The Veale) and each has a Tub Parent armed with a tabard and a watering can to ensure the plants look their best. Well Green planters are not yet prepared as we do not have a Tub Parent in place. The planting in the churchyard will take place soon.

The Outdoor Festival on 9th June was well supported and raised £213 for charity, demonstrating excellent community linking and engagement with Westhaven and Lympsham schools. The Blue Heart scheme is a campaign to keep some areas wild rather than over-cultivated and managed. The Blue Hearts were made by a local resident and show that an area is looked-after even though it appears 'rough'. The Weston Mercury published a photo and text about the scheme. The highway verges have not been planted with wild flowers but NSC have agreed to minimise their cutting regime to benefit plants; more growth in the verges whilst not reducing visibility for drivers may help to reduce speeds. The painted blue hearts (Lympsham) and blue stones (Westhaven) were judged and prizes given. They will be placed around the parish and a trail map provided for children to find their contribution. Landowners' permission to be sought.

Plastic Free Weston-super-Mare recommend that we apply to become Plastic Free Bleadon, endorsed by local businesses; this will be on the July agenda for consideration. The judging for Bleadon In Bloom Pennant entry is on 8th July; the required portfolio is 50% complete. The route is: Hall > Churchyard > The Veale > Thatcher's orchards > Celtic Way viewpoint > Marshalls (to meet their volunteer team) > Bridge Road > Escape > Bleadon Road > Croquet Lawn > Purn Way > Allotments and polytunnel > footpath to Hall.

There is a very large team of volunteers involved in the wider Bleadon in Bloom venture and heartfelt thanks go to every one of them for their enthusiasm and contribution.

323.21 To Receive the Following Reports and Consider any recommendations:

- a) Allotments: Looking good at the moment thanks to tenants' involvement in clearing. Tenant of Upper 8 will take over Upper 2 upper and possibly Lower 9 upper which would mean all tenanted. Gravel donated by Marshalls

spread at the muddy part of the track; still some to be spread.

Churchyard: no report.

- b) Bleadon in Bloom – reported.
- c) Public Rights of Way and other footpaths – no report.
- d) Marshalls Liaison – no report (last meeting was early May).
- e) Neighbourhood Watch and Community Safety – no report.
- f) Transport and Roads – clerk to advise NSC regarding trees overhanging near the quarry on A370 and Russian Vine on Roman Road. Ranger to trim Purn Quarry.
- g) Play Area – ROSPA annual inspection to be completed this week. Bark ordered, delivery awaited.
- h) Bleadon Village News – next copy date is 8th August. Cllr Williams has joined the proof-reading team.

323.22 To Receive the Following Reports and Consider any recommendations:

- a) Coronation Hall – AGM held, officers re-elected. £17k in the current account and £20k in the Hall Improvement account. Good level of bookings. Solar panel bid was out-of-time but other options being investigated. New person started as part-time cleaner. Deep clean of the main kitchen due. Users being consulted re the refurbishment of the kitchen. Qualified drainage engineer being consulted re the flooding outside the Jubilee Room. Considering updating the main hall lights to LED, also repairs to the inner doors. Tripartite meeting awaited. Request BPC Ranger to cut the growth from the side of the hall where the neighbour is repairing the fence. **APPROVED.** Clerk will order Defibrillator cabinet now and liaise with caretaker re installation and isolator switch relocation.
- b) Youth Club – AGM was last week. Due to the VE Day 75th anniversary celebrations in May 2020 the national bank holiday will NOT be on Monday – instead it will be on Friday, 8th May. Decision regarding the May Fayre will be made (eg to incorporate with VE Day).
- c) ALCA – Cllr Hartree will attend the AGM on 13th June.
- d) Chairman – sincere thanks to the brilliant effort by a large number of people over the last weeks – many events both formal and informal over the last few weeks have brought the community together.

323.23 To Receive the Clerk's report, including Correspondence, and Consider any requests.

1. Annual Inspection of the Play Area has been ordered (RoSPA). Monthly inspections are undertaken by GB Sport and Cllr Williams and the Ranger both make informal visual checks of the play area. Council decided against further training.
2. Request to close the car park on Friday 13th December for WI festivities (10th year). **APPROVED.**
3. Information for Flood Wardens in Wessex. **AGREED** that Cllr Hemingway will be the Flood Warden for BPC.
4. Public Toilets – cleaner reports that the men's cubicle has required extra cleaning this last month. **Item on July agenda** regarding need for Legionella checks.
5. VE Day 75 – 8th May 2020 – plan events to celebrate – **keep on next agendas.**
6. Clerk & Councils Direct – one copy of monthly magazine received. **AGREED** that the circulation folder be reinstated for such correspondence.
7. Revision to NSC Statement of Community Involvement. **Circulate** to councillors.
8. Youth Centre ground lease – amended copy received. **Circulate** to councillors for review; defer to July meeting.
9. NSC Standards training for all councillors on 20 June – Clerk to advise NSC that Cllrs Sheppard, Williams, Hartree and Hemingway will attend. Cllr Baines has a prior appointment.
10. VAT claim submitted for the half-year to 31.3.19. (£1,089.43).
11. 'building a good team' handout received.

12. Resignation letter from Cllr Anne Selway (effective 13th June). Chairman to write on behalf of the council.
13. Resignation letter from Clerk Marian (effective 31st August). Chairman to write on behalf of the council.
14. NSC Planning workshop – Consultee Access is a new system – one-hour training on 18th June 9.30 WSM or 21st June 9.30 Castlewood. New Clerk can discuss with Planning Officer at a later date.

323.24 To Confirm arrangements for recruitment of new Parish Clerk.

Clerk has given notice to leave at the end of August. **AGREED** that a short advert be placed in the Weston Mercury and on ALCA and SLCC websites directing applicants to our website and email address. A full advert will be on our website and noticeboards. **AGREED** that a Finance and Personnel sub-Committee comprising Cllrs Baines, Hartree and Sheppard meet as soon as possible to agree the documentation and interview date, advertise the vacancy and form the interview panel.

323.25 To Note the date of the next Parish Council Meeting.

This will be on **Monday 8 July** 2019 at 7pm in the Coronation Hall. After that the next scheduled Parish Council meeting is on **Monday 9 September** 2019. There is no scheduled meeting in August.

The meeting closed at 8.35pm.

DRAFT