

BLEADON PARISH COUNCIL

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DRAFT Minutes of an Extraordinary Meeting of Bleadon Parish Council held in the Coronation Hall at 7pm on Monday 1st April 2019.

Present: Councillors Jim Baines (Chairman), Anne Selway, Gill Williams, Mary Sheppard, Andy Scarisbrick, Kirsten Hemingway, Jo Richardson (from 7.05pm), Steve Hartree. 2 members of the public.
Clerk: Marian Barber.

321.1 To receive any apologies for non-attendance.

Cllr Terry Porter.

321.2 To receive any declarations of interest in items on this agenda.

Cllr Baines, item 321.6

321.3 To invite public participation.

None.

321.4 Exchange of Information between Councillors

Chairman confirmed that the required procedure for opening the Defibrillator was not working and the company responsible would be asked to fix it.
Chairman had received two separate complaints regarding dog fouling and hoped that the dog-owners responsible would now pick-up after their pets.
Chairman had received a compliment from a resident regarding the cleanliness of the public toilets and asked the Clerk to pass on thanks to the cleaner.
[7.05pm Cllr Richardson arrived].

321.3 To Approve the Minutes of the Parish Council meeting held on 11th March 2019.

Cllr Sheppard had asked for Councillors' attendance record to be published. This had been put on the website but not in the minutes. Attendance including 11th March:
Sheppard = 14 of 18. **Hartree** = 16 of 18. **Blezard** = 6 of 9. **Williams** = 14 of 15.
Baines = 16 of 18. **Selway** = 17 of 18. **Scarisbrick** = 10 of 15. **Richardson** = 13 of 14.
Hemingway = 11 of 14. **District Councillor Porter** = 8 of 13.
The minutes were **APPROVED**.

321.6 To Consider new Planning Applications

19/P/0427/FUL - Purn Holiday Park, Bridgwater Road. Regarding this as part of the extended holiday/caravan site off Bridgwater and Accommodation Roads, concern was raised that this seemed to be moving towards a '12 month residency' site. Councillors had visited the site and viewed it from Purn Hill. The site is an eyesore – given that Bleadon is a 'tucked-in' village it is ironic that the static caravans/mobile homes/lodges are so visible. There are 79 units visible. It was **AGREED TO OBJECT** to the application. It was also **AGREED TO WRITE TO NSC** to express concern about the piecemeal approach to development in this area of Bleadon which is outside the settlement boundary. NSC are able to take enforcement action but need to be alerted promptly.

Other Planning Applications had been notified after the agenda was published and so formal decisions could not be made. However, the following were discussed and the Clerk

agreed to email the planning officers accordingly:

19/P/0176/FUL - Land Adjacent To The Lay-By To The East Of Bridgwater Road. Erection of a dwelling. This has been proposed and refused several times over the last 15 years. Councillors noted that Bleadon Parish Council had objected before and saw no reason to disagree with that view this time.

19/P/0675/TPO - Haywood Park House, Bleadon Hill Golf Club. Councillors noted that the tree works proposed appeared not to be excessive, and that it was up to NSC's Tree Officer to provide the expert opinion.

19/P/0540/LDE - Barn Conversion At Woodlands Farm, Shiplate Road. From Holiday Use to Residential. Councillors noted that this had been residential for ten years and could see no problem with the change.

19/P/0695/FUH - Mendip Way Farm, 25 Canada Coombe. Resubmission regarding conversion of outbuildings to residential. Bleadon Parish Council had supported the previous application.

19/P/0359/FUL - Land Off Accommodation Road – vary conditions relating to caravan/holiday use. Councillors again expressed their concerns that the expansion of sites for mobile homes/ static caravans/ holiday lodges in this area of Bleadon appeared to be out of control and progressing on the basis of 'build it first, get permission later' without regard for the cumulative impact.

19/P/0361/FUL - Land Off Accommodation Road – retrospective application for the construction of an electricity substation. Councillors acknowledged the need to serve the caravan site but were concerned that the other developments, applications and enforcements regarding static caravans/mobile homes/ holiday lodges in this area were being dealt with piecemeal without the overall impacts being appreciated.

19/P/0743/FUH - Roman Acre, Celtic Way. Erection of UPVC orangery. Councillors noted that Bleadon Parish Council had supported an earlier (implemented) application for a first-floor extension at the rear of the property. The orangery is proposed to be adjacent to this.

321.7 To Note Planning /Appeal / Enforcement Decisions.

No new decisions

321.8 To Note Planning Applications/Appeals/Enforcement not yet decided.

None at present.

321.9 To Consider status of Bus Shelters in the village.

NSC are reviewing the bus shelter maintenance contract and are consulting parish councils as to ownership. Bleadon owns two – brick built near Bleadon Rd / Bridge Road and wooden by Church Room. There is a third shelter which is owned by NSC (on the A370 near Accommodation Road).

AGREED that the Clerk will notify NSC of ownerships and ascertain whether cost of maintenance would be passed on to BPC. If 'yes' then the Clerk will opt out.

321.10 To Receive the Bleadon in Bloom update and Consider any recommendations.

Lots of individuals have helped / offered to help, as have Marshalls, Thatchers, and the Drainage Board. Marshalls have agreed to donate planters for entrances to village; Cllr Porter confirming need for licensing as they will be on highway land. Village shelters will need planters incorporated. Plants have been ordered from Westhaven School, donated by Marshalls, and a further number of plants from Westhaven have been paid for by a resident. The Volunteer Trailer was brilliant – it contained everything needed for volunteers to do planting, weeding, litter picking.

At very short notice NSC received money for 'High Street Clean-up' and offered goods to the value of £282 to Bleadon. We have asked for 15 each of hand trowels, hand forks and pairs of gloves. NSC expect there to be around £180 remaining - they would have supplied 30 HiVis vests but, as we want them printed with 'Bleadon in Bloom' to identify volunteers working for us, NSC have agreed to reimburse us. Any remainder may be spent on watering cans for the Tub Parents and receipts must be with NSC before the end of April.

Motion: To Approve expenditure of £153 on HiVis vests and the remainder, when advised by NSC, to be spent on branded watering cans.

Proposed: Cllr Hemingway. Seconded: Cllr Baines. **APPROVED.**

321.11 To Receive the Neighbourhood Planning Group update and Consider any recommendations.

All grant spent on time and 'end of grant' confirmation received. Two volunteers are going through every survey comment to categorise them into the five key issues and/or identify further key issues. Survey results will be available and displayed at the APM. The full survey and next steps will be printed and delivered with the Bleadon Village News at the end of May. Need to ensure that ALL households receive it as we know that some were missed. Next steps include identifying the key issues to take forward; research into the policies already in place; and securing design codes to inform any future development. Note change of date for next meeting to 24th April.

Cllr Williams stated that the Delivery Team needed more volunteers; Celtic Way currently had no-one. Attendees at the APM will be asked to volunteer.

321.12 To Receive draft year end outturn.

The detailed summary of Receipts and Payments had been circulated to councillors. The draft outturn shows £2,877 more income than budgeted, and £9,739 less expenditure than budgeted (excluding VAT). 'Expected' underspends totalling £7,576 were from Professional Fees and Clerical Assistance; Playground; and Churchyard Maintenance Reserve. Note that these figures will change slightly when all year-end adjustments are made.

321.13 To Consider use of Reserves

The Reserves, including expenditure on allocations approved in November 2018 and January 2019, are £53,250; not all allocations were spent by year end. Cllr Hartree (Chairman F&P) explained that allocations could not be carried over into the new financial year but must be approved again. He confirmed that the reserve was higher than desirable in relation to the precept and it was appropriate to use reserves for items and projects benefiting Bleadon. However, the council must have some reserves in order to respond to cyclical expenditure or unexpected events.

Recommended allocations from Reserves:

£ 910 = car park one-way signage.

£1,650 = NSC horse/pedestrian signage.

£1,750 = Bleadon in Bloom

£ 480 = Planting improvements around the Halls

£ 300 = estimated cost of removing and making good the seat around the telegraph pole.

£2,000 = CCTV renewal / installation.

£7,090 = total

MOTION: To Approve the recommended allocations from Reserves.

Proposed: Cllr Baines. Seconded: Cllr Hartree. **APPROVED**

321.14 To Consider the information from Environment Agency regarding Hinkley Point

The developer has submitted a request to remove the condition requiring them to install an Acoustic Fish Deterrent on the cooling water abstraction system, citing difficulty and danger in maintaining the equipment (which would be at a distance from the shore, and deep). Concern was raised regarding whether sufficient safeguarding of aquatic life would remain. However,

the Councillors accepted that they could not know the effects that may occur and on balance decided to **SUPPORT** the removal of the condition if the Environment Agency deemed it appropriate.

321.15 To Note the Bank Statement Balances to 29th March 2019

Current = £2,284.49. Deposit = £64,203.96

These are the transaction balances only; the statements to 31 March 2019 will be available by the third working day of April.

The reconciliation (accounting system with bank) was circulated to councillors.

321.16 To Approve Expenditure to 31 March 2019

Chq	Payee	Details	Net £	VAT £
BACS	Clerk	Expenses March Home working	17.33	0
BACS	Clerk	Mileage –miles (notified at meeting)	18.00	0
BACS	PC World	Printer ink	19.16	3.83
BACS	Plumstone Trading	(Celtic Timber) Tubs for Bleadon in Bloom	412.38	82.47
BACS	B&Q	Compost B in B 6 x 50L	18.33	3.67
BACS	B&Q	Compost B in B 10 x 125L	66.42	13.28
BACS	Wilko	Certificate Frame	6.67	1.33
BACS	Contractor	Public Toilet cleaning March	100.00	0
BACS	Adrian Leonard	Contract Ranger to 31 March	434.00	0
BACS	Purn Landscapes	Allotments rubbish removal	200.00	0
BACS	Strutt & Parker	Allotments half-year land rent	72.50	0

To Approve Expenditure from 1 April 2019

BACS	Coronation Hall	Contribution to running costs 2019/20	150.00	0
BACS	ALCA	Subscription 2019/20	223.85	0
BACS	NSC	Business Rates for Public Toilets	456.63	0
BACS	SLCC	Subscription 1 May 2019 to 30 April 2020 (corrected)	156.00	0

APPROVED

321.17 To Note payments made and income received

BACS	Clerk	Clerk salary March (corrected)	752.01	0
BACS	HMRC	PAYE&NI March	277.14	0
DD	NEST	Pension March	21.85	0
BACS	GB Sport	Play area inspection March	15.00	3.00
DD	Vodafone	Mobile phone March	14.68	2.93
BACS	PATA	Payroll services Q3 and Q4	60.00	0
BACS	Webglu	Neighbourhood Plan – initial survey analysis	110.00	22.00
BACS	Webglu	Neighbourhood Plan - Website hosting Apr-Jun	60.00	12.00
BACS	EDF	Street lights electricity supply	119.07	5.95
BACS	SSE	Street light maintenance to 31.3.19	15.65	3.13
DD	ICO	Information Commissioner Registration	35.00	0

Income

Pay in slip	Ch/cash/ BACS	Details	Amount £	Invoice
	BACS	BVN 111 advertiser	50.00	18046
	BACS	BVN 111 advertiser	125.00	18045
000072	chq	BVN 111 advertiser	30.00	18054
	BACS	BVN 111 advertiser	75.00	18047

NOTED

321.18 To Receive the Following Reports:

- a) i) Allotments: all occupied except Lower 9 upper. Lower 8 (new tenant) needs to be advised to keep his waste material and compost on his own plot. Councillors agreed that the Allotment Garden is looking much better than it had been for some years and the tenants are to be congratulated on their hard work in clearing accumulated rubbish.
ii) Churchyard: A memorial seat had been vandalised beyond repair. Clerk to ask the sponsor if she wishes it to be replaced. Council agreed to give a small contribution if so. The volunteers have done excellent work in tidying the grounds and memorials.
- b) Footpaths & Bridleways: it was suggested that NSC has grants available to improve access; clerk requested information but has not heard back to date. It was requested for the gates on the bridleway at the top of Mearcombe Lane which are currently inappropriate for horseriders. Signpost to be replaced on Purn Way soon. Marshalls are donating chippings for the footpath from Bleadon House to Pear Tree Lane.
- c) i) Roads & Transport: no report.
ii) Marshalls Liaison: the site manager has left but a meeting will take place at 10am on 3rd April. Cllrs Richardson and Baines will attend with two residents.
- d) Children's Playground: no report.
- e) i) Bleadon Village News: next edition will be around 20th May – copy deadline is 2nd May. Editorial team propose including a letters page and ideas page. Delivery volunteer needed for Celtic Way and other streets.
ii) Website: regularly updated. Need a volunteer to prepare and upload photographs for the 'scrolling banner' on the front page.
- f) i) Neighbourhood Watch: no report.
ii) Community Safety: the Defibrillator was required for an emergency but could not be accessed due to a fault with the cabinet. The Clerk will chase a repair. Mr House will be installing one at the post office end of the village.

321.19 To Receive the Following Brief Holder's Reports:

- a) Coronation Hall: Deep Clean of main kitchen is due. Tripartite meeting (Halls, Youth Club, BPC) due to discuss sharing costs of CCTV, WIFI, waste collection, carpark lighting). Bookings are going well. Cleaner needed as the previous person has now left. £16,980 in the general account (some large bills due in the next month or so) and £18,009 in the Hall Improvement account (refurbishment of main kitchen will cost around £30,000). Grants are not easy to source because the balances are seen as high.
- b) Youth Club: road closure on 6th May for the May Fayre arranged from Mulberry Lane to Church Room. Signs will go up a week before. All NSC rules regarding signage, health and safety, and monitoring are and will be followed. Devil's Bridge works should have been completed by then but, if not, then the closure will change.
[standing orders suspended] A resident asked which side of Mulberry the closure would start – it will be the church side. *[standing orders resumed]*. Trustees also mentioned the tripartite meeting. New lease has been drafted without reference to buildings/premises – land only.
ACTIONS: Clerk to send draft lease to BPC Solicitor to check. Clerk to arrange tripartite meeting.
- c) ALCA: no report.
- d) Chairman: the 'meet your councillors' table at the market had been a rather lonely affair and it was suggested that the new Councillors should attend the one on 18th May and make a decision then as to whether to continue. The Royal Mail Drop Box has been removed at long last.

321.20 To Receive the Clerk's report.

Online Comment made on planning application (Agenda 320). Neighbourhood Plan survey results collated. New Allotments and Play Area signs ordered.

321.21 Other Correspondence.

In: ALCA subscription for FY2019/20 now set at £223.85 (based on population).

Out: letter accepting DB Security Systems as preferred CCTV installer; letter to NSC re Complaints Procedure; letter to Allotment tenant permitting shed; comment to NSC regarding Modification Order 92; email thanks to Marshalls for donations for Allotments and Footpaths.

321.22 To Agree the date of the next Parish Council Meeting.

AGREED – The Annual Meeting of Bleadon Parish Council will take place on Monday 13th May 2019 at 7pm in the Coronation Hall.

The meeting closed at 8.50pm

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