

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk

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Coronation Hall
Coronation Road
Bleadon BS24 0PG

TO ALL MEMBERS OF BLEADON PARISH COUNCIL

You are summoned to a Meeting of Bleadon Parish Council at **7.00 pm** in the Coronation Hall on **Monday 9 September 2019** when the following business will be transacted.

M M Barber, Interim Clerk. 2 September 2019

Members of the public are welcome to attend to observe but may speak ONLY at the Public Participation item, if there is one on the agenda, and must give prior notification to the Clerk by noon on the preceding working day. The public will be excluded for confidential items.

AGENDA

- 326.1 Election of Chairman and Declaration of Acceptance of Office**
- 326.2 To Receive any apologies for non-attendance.**
- 326.3 To Receive any declarations of interest in items on this agenda.**
- 326.4 To Invite public participation.**
i) Members of the public (15mins). ii) District Councillor (10 mins). iii) Police.
- 326.5 Exchange of Information between Councillors**
Items not covered on the agenda. No formal decisions under this item.
- 326.6 To Confirm Interim Clerk appointment**
The former Clerk is no longer employed by the council. However, she is able to complete the agreed handover as a contractor this month.
- 326.7 To Approve the minutes of the Extraordinary meeting held on 20 August 2019.**
- 326.8 To Appoint two additional councillors to the Finance & Personnel Committee**
Next meeting date to be agreed.
- 326.9 To Confirm compliance with the recommendations of the Legionella Risk Assessment of the public conveniences.**
There were two recommendations – to locate and label the mains water stopcock and to comply with log book documentation and record keeping. These have been completed.
- 326.10 To Approve new/revised policies/procedures/statements.**
Grievance and Discipline Policy. Legionella Precautions Statement. Vexatious Correspondence and Complaints.
- 326.11 To Consider the Appeal regarding Mendip Model Motor Racing Club.**
18/P/4956/OUT was supported by BPC (minute 318.7) but refused by NSC. The appeal will be a Hearing (APP/D0121/W/19/3230061). Representations by 20th September.
- 326.12 To Consider Planning Applications on NSC weekly lists to 8 September, including:**
No applications notified.
- 326.13 To Note applications /appeals decisions to 8 September.**
18/P/5070/FUL land Adjacent Rivermead, Purn Way - APPROVED
19/P/1004/FUH Hilltop House, Shiplate Rd - APPROVED
- 326.14 To Note applications / appeals not yet decided.**

19/P/0835/OUT Bleadon Quarry (Marshalls), Bridge Road.
 19/P/1453/FUL Mendip Way Farm, Canada Coombe.
 19/P/1625/FUL Hillgate House Yard, Bridgwater Road.
 19/P/1763/TPO17 Coronation Road. T1 - Copper Beech.
 19/P/0427/FUL Purn Holiday Park
 19/P/0361/FUL Land Off Accommodation Road Bleadon (electricity sub-station)
 18/P/5118/OUT Bristol Airport
 19/P/0894/FUL Woodlands Farm, Mearcombe Lane
 17/P/5545/OUT 200 homes, off Bleadon Road (appeal Inquiry adjourned)

326.15 To Consider any legislation (new, amended, or potential) affecting the parish.

326.16 To Consider VE Day Celebrations Friday 8th May 2020.

326.17 To Receive the Neighbourhood Planning Group update and Consider any recommendations.

326.18 To Approve a gift voucher to Mr Steve Griffith for photographs.

326.19 To Consider allocations from Reserves, including:
 £1,200 for works to the car park entrance. Clerk is still waiting for confirmation from NSC that the entrance can be widened by one dropped kerb. A quotation from an approved contractor must be submitted with the application (and fee) for 'streetworks' permission.

326.20 To Note the bank balances at 31 August 2019
 Deposit = £64,3438.54. Current = £3,247.23.

326.21 To Consider reviewing the contribution towards WIFI in the Coronation Hall
 BPC agreed previously to contribute £25 per year towards the cost of WIFI, considering it to be a benefit to all users of the halls. This has not yet been paid to the Hall Management Committee. Circumstances have changed now that the CCTV uses WIFI as well.

326.22 To Confirm new mobile phone contract

326.23 To Confirm Clerk's attendance at SLCC Regional Training seminar
 Seminar is at Cheltenham on 30 October (£80.00 plus VAT). Covers new legislation on website, info accessibility, cyber insurance, managing change in communities.

326.24 To Note regular and other payments made, and income received
Payments

Method	Supplier	Purpose	Total	VAT inc
BACS	Clerk	Clerk salary August	776.18	
BACS	HMRC	PAYE&NI August	293.57	
DD	NEST	Pension August	37.38	
300847	Clerk	August Home working	17.33	
300847	Clerk	August – 44 miles	19.80	
300847	Amazon	Epson Workforce Pro WF3720 and ink	123.98	20.67
300847	Amazon	Spare printer ink (£26.99)	26.99	4.50
300847	SLCC	11 th Ed. Local Council Administration	108.79	0.80
300847	The Range	Laminator, sheets, pinboard	19.97	3.33
300849	Ranger	Contract August (38hrs + 4hrs dog bins)	588.00	
300850	F Thomas	Public Toilets cleaning August	225.00	
300852	Taylor Thorne	Maps for Neighbourhood Plan	72.00	12.00
300852	Taylor Thorne	BVN113 printing	595.00	
BACS	NSC	Uncontested election fee	45.00	
300845	DIAL	Grant	100.00	
300846	Bleadon PCC	Hire of Church Room 21 August (NP)	12.00	
300848	PKF Littlejohn	External Audit fee	360.00	60.00

DD	SSE	Public Toilets electricity	49.93	2.37
DD	Vodafone	August	18.04	3.01

Income

Pay in	Ch/cash/BACS	Details	Amount £	Invoice
	BACS	Blue Hearts trail map advertiser	25.00	18071

326.25 To Receive the Bleadon in Bloom report and Consider any recommendations, including:

1. The Awards Ceremony for 'In Bloom – south west region' is on 11 October 2019 in Newquay, Cornwall. Lunch costs £20 per person and the mileage is 300 x 45p per mile or around £145.00. Many residents gave freely of their time and skills and it would be both appropriate and motivating to contribute towards a celebration of the endeavours of this first attempt at Bleadon in Bloom.

2. A second planter could be placed at the Bleadon Road entrance to the village to complement the one already there. Marshalls are happy to donate it. A licence will be required to place it on the highway.

Recommendations: (Note that £1,281 remains in the budget)

1. To contribute towards the cost of attending the Awards Ceremony.
2. To pay £60 for the highway licence.

326.26 To Receive the Following Reports and Consider any recommendations:

- a) Allotments and Churchyard
- b) Public Rights of Way and other footpaths
- c) Marshalls Liaison
- d) Neighbourhood Watch and Community Safety
- e) Transport and Roads
- f) Play Area
- g) Bleadon Village News

326.27 To Receive the Following Reports and Consider any recommendations:

- a) Coronation Hall
- b) Youth Club
- c) ALCA
- d) Chairman (inc Tripartite).

326.28 To Receive the Clerk's report, including Correspondence, and Consider any requests.

In: Frack-free – John Penrose's secretary confirmed receipt of our letter.

Out: asked ICO whether they require further info ref CCTV.

Advised neighbours regarding beech trees at Celtic/Roman junction.

Invoices sent to Allotment holders for next year's rent.

Requested legal advice from NALC regarding Youth Club lease.

All councillors have now signed the bank mandate.

CCTV named operators list updated.

New Clerk pension details submitted and payroll established.

Gas bottles in large quantities at Roman Road – will be reported as flytipping in future.

326.29 To Consider renewing the Ranger contract (end date 1st November 2019).

The contract may be extended if agreed at this meeting. The Ranger is willing to continue under the same terms for a further period of time.

326.30 To Note the date of the next Parish Council Meeting.

The next scheduled meeting date is Monday 14th October 2019.