

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk



Marian Barber, Clerk to the Parish Council, Coronation Hall, Coronation Road, Bleadon BS24 0PG
Tel: 07453 358318 Email: parishclerk@bleadonparishcouncil.co.uk

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. There is no entitlement to speak on any matter except at the agenda item given over specifically for that purpose. In order for the Parish Council to provide a full response where appropriate a Member of the Public may only speak if prior notification has been given to the Clerk by **noon on the preceding working day**. However, the Chairman has discretion to allow Members of the Public to speak without prior notification.

5th February 2019 To all members of Bleadon Parish Council

You are summoned to a **Meeting of Bleadon Parish Council** to be held in the **Coronation Hall** on **Monday 11th February 2019** commencing at **7.00 pm** when the following business will be transacted.

Marian Barber Clerk to the Parish Council

AGENDA

- 319.1 To receive any apologies for non-attendance.**
- 319.2 To receive any declarations of interest in items on this agenda.**
- 319.3 To invite public participation – This is the only time members of the public may participate during the meeting. The Council is unable to make any formal decisions under this item. This section of the meeting will take no longer than 30 minutes.**
i) Members of the public (15mins). ii) District Councillor (10 mins). iii) Police (5mins).
- 319.4 Exchange of Information between Councillors**
Items not covered on the agenda. No formal decisions under this item.
- 319.5 To Approve the Minutes of the Parish Council meeting held on 14th January 2019.**
- 319.6 To Consider closing the Car Park for the May Day Fayre on 6th May 2019.**
The May Day Fayre committee have written requesting closure of the car park from 1900hrs on Sunday 5th May to 1900hrs on Monday 6th May. Appropriate advisory notices will be displayed a few days before the event. Litter clearing of the car park and play area will be completed at the earliest opportunity.
- 319.7 To Consider any Recommendations of the Planning Committee meeting held on 7th February 2019.**
- 319.8 To Consider new Planning Applications**
19/P/0015/FUL - 1 South Hill Cottages. Change of use of land to residential curtilage with the erection of a detached garage.
19/P/0139/FUH - Upland Way, Hillside Road, Bleadon. Proposed extension to provide sun lounge, after existing conservatory. New rear dormer and porch. Alterations to existing dormers, new render and composite cladding.

319.9 To Note Planning /Appeal / Enforcement Decisions.
18/P/4415/FUL – The Rectory, 17 Coronation Road – application withdrawn.

319.10 To Note Planning Applications/Appeals/Enforcement not yet decided.
18/P/4105/FUL – Land South Of Purn Road – storage barn.
APP/D0121/C/18/3201332 - Land to the South West Of Bridgwater Road Bleadon. Alleged Breach: Without Planning Permission the erection of a building for B8 general storage.
18/00515/BCN - Marshalls Mono Ltd. Breach of planning condition relating to operating hours.
18/00544/NAP - Purn Holiday Park. Non-compliance with approved plans (17/P/1502/F). Siting of caravans and associated works extended beyond application site boundary. Breaches identified. Requested planning applications.
18/00557/UAW - Field behind Purn Way. Construction of a road into a field. Site visit due.
18/00576/NAP - Land at Accommodation Road. Development not in accordance with approved plan 16/P/2471/F - number of static homes. New case, to be investigated.
18/00577/BCN - Land at Purn Holiday Park. Breach of condition on planning application 17/P/1502/F - increase in number of caravans. New case, to be investigated.

319.11 To Receive the Neighbourhood Planning Group update and Consider any recommendations.
 Update on Survey. Next meetings 20th February, 20th March, 17th April.

319.12 To Consider arrangements for the Annual Parish Meeting (APM).
 The APM is an informal meeting convened and chaired by the Chairman of the Parish Council in order to report to its electorate on what it has accomplished in the preceding year. Electors, public and press are invited to hear reports from the Chairman community groups and any organisation that the parish council has funded during the year. Votes may be taken on issues raised by Electors at the meeting but results are not binding on the Parish Council.

The meeting must be held between 1st March and 1st June (inclusive) each year. As usual, this year it is scheduled for the second Monday in April. However, as this is an election year, it may be preferable to hold it after the elections on 2nd May.

319.13 To Note the Bank Statement Balances to 31 January 2019
 Current = £2,779.98. Deposit = £70,203.96. Total = £72,983.94.

319.14 To Approve Expenditure

Chq	Payee	Details	Net £	VAT £
BACS	Clerk	Expenses January Home working	17.33	0
"	"	Mileage – 42 miles	18.90	0
BACS	Contractor	Public Toilet cleaning January	125.00	0
BACS	Adrian Leonard	Contract Ranger to 31 January	392.00	0
	"	Container padlock & keys	17.83	3.57
DD	Vodafone	Mobile phone	14.68	2.93
DD	Southern Electric	Toilets lighting to 31 Dec	16.49	0.88
BACS	Drinkwater	Tree works at allotments	120.00	24.00
Chq	Locum Clerk	Clerk cover 11th January	45.00	0
BACS	Individual	Church Clock winding to 31 January	50.00	

319.15 To Note payments made and income received
Regular payments

BACS	Clerk	Clerk salary January	730.75	
BACS	HMRC	PAYE&NI January	262.49	
DD	NEST	Pension January	20.44	
BACS	GB Sport	Play area inspection January Inv 2247	15.00	3.00
BACS	GB Sport	Play area inspection December Inv 2166	15.00	3.00
BACS	GB Sport	Play area inspection October Inv 1616	15.00	3.00
BACS	Webglu	Website hosting Q4	70.00	14.00

Agreed payments

BACS	C&S Print	NP banners ref survey	275.00	0
BACS	Webglu	Balance for NP website setup	400.00	80.00
BACS	TaylorThorne	NP survey printing	429.00	85.80

Income

Pay in slip	Ch/cash/BACS	Details	Amount £	Invoice
	BACS	Allotment rental	8.50	18040
	BACS	Allotment rental	17.00	18041
	BACS	Allotment rental	17.00	18042
	BACS	Allotment rental	17.00	18039

- 319.16 To Review financial contributions to Coronation Hall Management Committee (CHMC) and Bleadon Youth Club (BYC), and to Consider additional contributions.**
Currently BPC provides an annual contribution of £150 to CHMC towards running costs, and an annual contribution of £200 to BYC towards the cost of car park lighting and CCTV. CHMC are considering securing a WIFI / internet connection contract in order to provide WIFI free to Hall and Youth Centre users. Initial investigation suggests that the contract price would be around £30 per month.
In practical terms, the benefit to BPC would be the same as for any other Hall user.
Options include:
1: contribute a proportion. 2: make no contribution. 3: review the annual contribution.

- 319.17 To Consider the production of the Bleadon Village News.**
As a service to the community, Bleadon Parish Council (BPC) supports the independent production of three issues per year. BVN is owned by BPC and BPC budgets £1000 per year for its production. However, advertising income is expected to cover costs. The recommendation is that this should continue under the following terms:

BPC support for three editions per year comprises:

- paying the cost of printing a copy for every household plus some spares (currently 600);
- invoicing the advertisers as advised by the Independent Editor; and
- providing up to £200 per edition if there is a shortfall from advertising.

The Independent Editor undertakes:

- to include a statement that it is published on behalf of BPC and that the views are not necessarily those of BPC;
- to include a list of councillors, a Message from the Chairman, and BPC news as and when requested;
- to include contact details welcoming adverts / articles and giving anticipated copy dates;
- not to publish defamatory articles or editorial criticising BPC's or others' work; and
- not to submit an edition to the printer before confirming with BPC Clerk whether grant-aid will be required for the edition.

BPC and the Independent Editor may agree to publish more issues under the same terms.

- 319.18 To Receive the Following Reports:**

- Allotments
- Churchyard
- Footpaths & Bridleways
- Roads & Transport and Marshalls Liaison
- Children's Playground
- Bleadon Village News
- Website
- Neighbourhood Watch & Community Safety
- Bleadon in Bloom

- 319.19 To Consider entering for the Pennant Class of Britain in Bloom.**
This is a step before full Britain in Bloom entry. It is free for first-time entrants (£20 otherwise). Closing date is 9th March 2019.
- 319.20 To Receive the Following Brief Holder's Reports:**
a) Coronation Hall b) Youth Club c) ALCA d) Chairman
- 319.21 To Receive the Clerk's report.**
Actions Completed:-
Broken wall in carpark being mended.
West Mendip Way signs being repaired by NSC (Purn Way).
Letter to Diocese ref Rectory planning application; reply received and circulated to councillors.
Online Comment made on planning applications 318.7.
Response from NSC highways re white lines at Coronation Road/Shiplate Road corner:-
"all Keep Clear markings that we currently install or refresh must meet the criteria of the Traffic Signs Regulations and General Directions 2016 namely ***Part of the carriageway outside a vehicular entrance to adjacent premises or a private drive, or where the kerb is dropped to provide a convenient crossing place for pedestrians, which should be kept clear of waiting vehicles.*** Since the above location does not meet this criterion, we would be unable to replace the marking. If a restriction is required, it should be reviewed under the criteria for permanent parking restrictions."
- Actions Outstanding:-**
Councillor email addresses: training to be arranged
Royal Mail drop box still in situ but is on their works list.
NSC confirm safety signs to be progressed in the New Year.
- 319.22 Other Correspondence.**
In: NSC confirm precept request accepted; also confirmation that Commercial Waste will not be imposed until April 2020.
Out: NSC ref parking review; request for costing of Commercial Waste. Response to questions from two residents regarding information on the website and the Neighbourhood Plan.
- 319.23 To Consider the Installation and Management of new CCTV equipment.**
The current equipment is housed within the Youth Centre with five cameras outside. Legislation has changed and responsibilities include notifying the Information Commissioners Office; having a policy and procedure for installation and use; signage; named individuals responsible for keeping the equipment secure and for managing recordings.
- 319.24 To Agree the date of the next Parish Council Meeting.**
The next meeting will be on Monday 11th March 2019 at 7pm in the Coronation Hall.
- 319.25 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the item of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
- 319.26 To Receive the Chairman's report of the meeting with representatives of the Coronation Halls and the Youth Centre.**
To include discussing the revised draft Lease between BPC and BYC.