

Join the Covid-19 Vaccine Team

[Covid-19 Vaccination Programme](#)

Job Descriptions and Apply

Vaccinator

[Health Care Professional](#)

[Clinical Supervisor](#)

Covid-19 Vaccination Programme Vaccinator

Job title: Covid-19 Vaccination Programme Vaccinator

Salary: from £10.09 - £11.19 p/hour (indicative)

Tenure: 3-6 months

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About the role

The COVID-19 vaccinator will work as part of a dynamic team in delivering a safe and effective service for the mass delivery of COVID-19 vaccine(s). The post holder will be responsible for administering the vaccine to clients within a team of staff working in a clinical team as part of the mass vaccination delivery model under the direction and supervision of a registered healthcare professional.

In particular the post holder will be responsible for:

- Configuration of their vaccination station
- Administration of the vaccine
- Disposal of clinical waste and change of PPE as per national guidelines
- Adherence to infection control practices between individuals

Duties/Responsibilities

General / Role Specific

- Undertake both routine and specially identified tasks for which the post holder has been trained and assessed as competent
- Ensure proper disposal of clinical waste and change of PPE as per local and national guidelines
- Confirm the identity of the client, check they are happy to proceed with vaccination. Address any additional questions or refer back to the registered health care professional as appropriate
- Ensure that the client is comfortable, offer seat if necessary, encourage them to relax their arm and make sure they are in the most appropriate position to receive the vaccine
- Administer the vaccine via the intra muscular route (either client's upper arm - deltoid muscle or antero lateral aspect of the thigh if indicated) in accordance with training and local and national protocol, procedures and standards
- Immediately observe client's reaction and if appropriate, direct people to the registered healthcare professional or post vaccination observation area
- Be able to respond to and raise issues or concerns with the registered health care professional, supervisor on complications or emergency situations, such as anaphylaxis
- Once the vaccination is delivered, dispose clinical and non-clinical waste in bins provided at the station and ensure surfaces are wiped down
- Wear adequate PPE equipment in line with current national guidelines. Conduct hand hygiene, either alcohol hand gel or hand washing according to guidance before and after each vaccination
- Respond to queries appropriately and liaise with the registered nurse supervisor where necessary to gain further advice or information

Responsibilities for patient care

- Administration of the vaccine to already consented and assessed individuals
- Assess the client's readiness for vaccination

- Check vaccine before administration and report any concerns i.e. about the syringe/needle/dose to the registered nurse supervisor. Cross check that vaccine batch numbers are recorded under the correct client
- Disposal of syringes and sharps as per the clinical waste policy
- Take on accountability for administration of the vaccine under the national protocol, once drawn up and clinical assessment carried out including issuing of the vaccine card to client and reminder of second dose if appropriate

Responsibilities for policy and implementation

- Follows policies in relation to the vaccination programme
- Follows local and national policies including all applicable local standard operating procedures
- Be aware of requirement to optimise productivity and efficiency, participating in group and team discussion to maximise the same

Responsibilities for financial and physical resources

- Responsible for the safe and effective use of equipment and other resources, ensuring equipment is maintained in good working order

Responsibilities for human resources (including training)

- Undertake mandatory and clinical training and any other training relevant to the role as required. This will include training in vaccine administration basic life support and anaphylaxis
- Participate in clinical and other audits as required
- Participate in relevant emergency preparedness process for their team
- Demonstrate own activities to others when necessary to ensure ongoing competency
- Understand current and emerging factors related to workplace health and the issues facing those working to deliver health services to the UK population

Responsibilities for information resources (including systems access)

- Effectively use IT support systems to enhance direct and indirect care delivery (explain the relevance of this to administering of vaccinations)
- Use of an electronic patient record system
- Submit accurate and timely activity data as required
- Report and record client/client Adverse Events to the Registered health care professional

Freedom to Act

- Accountable for own professional actions, under the support and supervision of registered health care professional
- Works within the National protocol for vaccine administration
- Escalates queries or problems outside own area of competence to registered healthcare professionals/clinical supervisor

Physical effort

- Manual handling of equipment (e.g. records, vaccination equipment)
- Standing up whilst delivering vaccination (most of the working hours)
- Sitting moderate periods when using Visual Display Units / writing records / correspondence
- Lifting and carrying of patient records and equipment daily

Mental effort

- Frequent concentration to complete vaccination, client assessment and observation
- Work pattern altering to meet service need and prioritising work issues accordingly with changes faced

Emotional effort

- Occasionally needs to cope with difficult emotional situations
- Occasional exposure to aggressive patients and family members dealing with individuals who are needle phobic

Working conditions

- Daily occasionally (at the clinical station), may be exposed to clients/relatives who are verbally aggressive or display challenging behaviours
- Frequent exposure to body fluids, uncontained blood and occasional unpleasant conditions, e.g. vomit
- Frequently working for long hours doing a repetitive task, with PPE

Person specification

Qualifications	Essential	Desirable
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Qualifications	Essential	Desirable
Educated to NVQ 3 level in a relevant subject or equivalent level of qualification and short courses or significant clinical equivalent previous proven experience. Training will be given to undertake specific COVID -19 vaccination and competency assessed. Also training in Basic Life Support and anaphylaxis	✓	

Experience	Essential	Desirable
Commitment and willingness to undertake learning and development courses as required to ensure competency for role, this will include vaccine training, administration training, basic life support and NHS statutory and mandatory training	✓	
Understanding of Confidentiality and Data Protection Act	✓	
The post holder would ideally have experience of administering vaccines and providing immunisation advice within a primary care team		✓

Skills Capabilities & Attributes	Essential	Desirable
Good communication skills	✓	
Communicates complex condition related information to patients, requiring empathy and reassurance	✓	
Ability to work as part of a team and actively participate in team meetings	✓	
Able to maintain and record accurate documentation of interactions between clients, colleagues and other agencies in the appropriate legal records	✓	
Able to demonstrate professional conduct, preserve client's rights including confidentiality and promote mutual respect amongst colleagues	✓	
Analytical and judgment skills	✓	
<ul style="list-style-type: none"> Able to make decisions appropriate to role, level of knowledge and competence, using professional judgement; some of which will require analysis Work according to protocols under clinical supervision 		
Planning and organisational skills	✓	
<ul style="list-style-type: none"> Able to work flexibly and respond to changing demands in workload Able to prioritise own work and support the team daily Delivers vaccination sessions and health promotion as needed 		
Physical skills	✓	
<ul style="list-style-type: none"> Standard keyboard skills and IT literacy 		

Values and Behaviours	Essential	Desirable
Commitment to and focused on quality, promotes high standards in all they do	✓	
Able to make a connection between their work and the benefit to patients and the public	✓	
Consistently thinks about how their work can help and support clinicians and frontline staff deliver better outcomes for patients	✓	

Values and Behaviours	Essential	Desirable
Values diversity and difference operates with integrity and openness	✓	
Works well with others, is positive and helpful, listens, involves, respects and learns from the contribution of others	✓	

Other	Essential	Desirable
An ability to maintain confidentiality and trust and an awareness of information governance requirements and data protection	✓	

More information

- [The NHS People Promise](#)
- [Health, Safety & Wellbeing for NHS staff](#)

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