

# BLEADON PARISH COUNCIL



## Contract for Editorial Services Bleadon Parish Council

**The Parties:** This contract is between Bleadon Parish Council and Miss Ellie Young of 14 Blew Close Banwell Somerset BS29 6AR

**The Contract Date:** The contract start date is the 1<sup>st</sup> November 2020 and the end date 31<sup>st</sup> October 2023

**Termination of Contract:** Either party may without reason terminate the contract early by giving three calendar months' notice in writing to the other party.

In the event that the Contractor without good reason does not complete one agreed issue the contract will terminate immediately with payment for completed or part task only.

**Number of Issues:** Four per annum

**Proof Reading:** To be arranged by the Contractor. Parish Council articles to be factually

**Printing Cost:** Contractor to seek printing quotes annually prior to the March issue being published.

**Printer:** Contractor to liaise with the designated printer.

**Delivery of issues:** To be arranged between the contractor and the volunteer distributors. After distribution the contractor to send a PDF version to the parish clerk for posting the council web site no later than two weeks after distribution of hard copies.

**Advertising:** Contractor to sell advertising space with maximum discretion when negotiating "packages". Advertising prices to be reviewed by the parish council annually. Invoice circulation and payments together with paying the printer rests with the parish clerk.

**Payment to Contractor:** The Contractor will submit an invoice when copy has been submitted for printing.

Signed by the Contracting Editor - Miss Ellie Young

Date

Signed on behalf of the Parish Council

Date