



Clerk to the Parish
Hazel Brinton
BA (Hons)

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Before the commencement of the meeting, District Cllr Terry Porter listened and responded to parish concerns concerning an email regarding staff shortages in the enforcement team. Cllr Porter will address concerns with the team about only being able to log enforcement complaints via the internet as this is not inclusive to those who do not have this facility. He also commented further on the planning application regarding the golf club which was approved but the residential aspect of the club house has been refused. There is likely to be an appeal against this. Cllr Sheppard commented that the gullies on the A370 going South are blocked. Cllr Porter advised that there were extra teams out now responding to issues and that he would take the matter up with Highways. He also advised that traffic lights requested by the village are in hand.

A parishioner commented that the street light on the corner of Shiplate Road which used to be on day and night is now not on at all and the area is very dark. Also, the white lines are disappearing.

Minutes of the Parish Council Meeting of Bleadon Parish Council that was held in the **Coronation Hall Coronation Road Bleadon on Monday 9th November 2015** that commenced at **7.40 pm** when the following business was transacted.

PRESENT Mr I Gibson (Chairman) together with Councillors Mesdames I D Clarke, C Findlay, M Sheppard, C Gutsell, Mr S Hartree and the Parish Clerk Miss H Brinton.

In addition there were eight members of the public present including a reporter from the Weston Mercury together with District Councillor Mr Terry Porter and Sophie Cox from the NSC Community Response Team

278.1 To receive any apologies for non attendance

None

278.2 To receive any declarations of interest

None declared. Cllr Sheppard was asked by Cllr Findlay and the Chair whether she should declare an interest in respect of planning cases in respect of a property to be occupied by her. Cllr Sheppard refused to do so twice. The clerk has however been asked to check the legislation regarding declarations of interests as there is a query regarding a potential interest in terms of planning and enforcement issues.

The Chair asked that items 278.7 and 278.8 be moved up the agenda.

Les Masters on behalf of the Coronation Hall Management Committee spoke regarding the need to refurbish the Hall and asked for a contribution to the cost from the Parish Council. The cost is likely to be in the region of £60k but this will take all of the funds raised by the Hall Management Committee and for prudence, £10k should be kept in reserve. The Hall Committee is asking the Parish Council to top up the reserves to this level should they be needed for the refurbishment. This will guarantee the project. There is no precise figure available at the moment but the request is for support; the maximum it would be is £20k but this would be minimised and the support would not be asked for unless absolutely necessary. The Chairman asked that this matter be referred to the Finance and Personnel Committee. Cllr Hartree noted that the parish council reserves have been used over the last three years to maintain the precept at its current level. Cllr Findlay asked if grants had been explored.

Sophie Cox from North Somerset Council introduced herself and the service she represents. The Community Response Team is responsible for supporting communities with issues such as anti-social behaviours, school patrols, inconsiderate parking etc. Cllr Sheppard asked how the team was to be contacted – Sophie Cox responded that this can be either via email, by coming in person to the Town Hall or ringing and asking to be put through to the team. Cllr Findlay expressed the parish council's concern and dismay that it is unable to contact the beat team or PCSOs and that there was again no report or representation at the meeting. Ms Cox reported that she has found this to be a common problem for all parishes and that her team are aware of some of the local issues but if the parish council wanted anything to be followed further, details are to be passed to her via the clerk. If traders or travellers offer any services, the public are urged to contact 101 or report to the Parish Council – anything suspicious is to be reported to North Somerset Council or Trading Standards on the 888 number. Ms Cox promised to drop leaflets for the parish noticeboards and a booklet regarding legal highs at the Post Office. She commented that the police are working with local schools on the issue of legal highs.

The Chair thanked both contributors after which they left the meeting.

278.3 To receive and approve the Minutes of the Meeting of Bleadon Parish Council that was held on Monday 12th October 2015

Resolved that Minutes of the Meeting of Bleadon Parish Council that was held on Monday 12th October 2015 as previously circulated be approved.

278.4 Past Subject Matters - For the purpose of report only

(1) Matters raised by Members of the Public 277

Website – see item 278.9

(2) Minutes of the meeting held September 2015 277.3

The clerk reported that the minutes had been amended as requested. They were approved by Council as amended and signed off by the Chair.

(3) Matter referred to previous clerk re insurance 276.11.2

Clerk will update council on the request and will contact Came & Co regarding a query on population and report next meeting

278.5 To elect the Vice Chair of the Parish Council

Cllr Sheppard proposed Cllr Hartree. Cllr Findlay suggested that co-opted members cannot be proposed for Chair or Vice-Chair. Clerk asked to clarify at next meeting and resolved that item be carried over.

278.6 To approve the amendments to the Mandate for the operation of the Unity Trust bank account, payment instructions and banking services; that any two current parish councillors may sign

Resolved and approved that any two current parish councillors as per the new bank mandate be able to sign cheques and operate banking services with Unity Trust Bank

278.7 To discuss with NSC Community Response Officer anti-social behaviour in village

Item discussed above 278.3 as per Chairman's request

278.8 To hear Vice Chair of Coronation Hall Management Committee speak regarding hall refurbishment

Item discussed above 278.3 as per Chairman's request

278.9 To agree provision of Parish Council Website, email and elect Webmaster

A discussion of the clerk's report on the website to the council took place.

Proposed and resolved that the use of the .gov.uk stop in March 2016 and a new domain name for the website be chosen.

Proposed and resolved that the clerk update the parish website with agendas, minutes and items in respect of the statutory publication scheme only.

A discussion took place regarding the hosting of the new website. Webglu – a local web design company based in Bleadon, have offered to do this for £10 per month to include advice on how to use the Content Management System for ease of updating. Cllr Gutsell proposed using freeola at a cost of £3.33 per month. Proposed and resolved that freeola be used as the web hosting.

Proposed and resolved that Webglu be asked to complete work on developing the full content of the new parish council website.

The chairman indicated to councillors that no further discussion on this matter can now take place for another 6 months as per Standing Orders.

As part of the publication scheme update, Cllr Findlay offered to revise and update for council approval, the Corporate Policy. The clerk is to send the policy to Cllr Findlay.

278.10 To agree whether to invite the Senior Citizen Liaison Team to give a free senior citizen safety presentation to the village

Resolved to do so after extensive advertisement of the event before it takes place

278.11 To agree whether to nominate a councillor for the Mendip Hills AONB Committee – papers emailed 2nd November 2015 to all councillors on email

Resolved not to do so

278.12 Finance and Personnel Committee Report

(1) To approve the following items of expenditure for the month

(83) Microshade	Remote hosting of accounts, MS Office	43.00	8.60
(84) Intouch CRM	Provision of email addresses October	10.00	2.00
(85) SSE	Lighting for public toilets	8.50	0.42
(86) Kubixnrg	Village Hall works	190.00	38.00
(87) South Bank Nurseries	Plants for village plant up	201.09	40.22
(88) Staff	Salaries and expenses	1431.26	
(89) Bin-it	Dog bin emptying	68.98	13.79
(90) IntouchCRM	Website Hosting – MAY 2015	29.99	6.00
(91) The British Legion	Remembrance Day Wreath	50.00	
(92) Mr B Poole	Gratuity	4,935.00	
(93) SSE	Lighting for toilets Oct 15	9.02	0.45
(94) Microshade	Remote hosting of accounts October	45.25	9.05

Noted and resolved to pay

278.13 Planning Committee Report

To receive the minutes of the Planning Committee Meeting held on Monday 12th October 2015 and note the decisions thereto:

Received and noted

278.14 Open Spaces Committee Report

(1) To receive reports from the following brief holders:

(a) Allotments

Cllr Sheppard reported the Mr Sanger had taken over the allotment from Mr Hale. She will also undertake to find out the current address for Mrs Davis as invoices remain unpaid from the last three years

- (b) **Churchyard**
Cllr Sheppard commented on the state of the churchyard. Cllr Hartree responded that the upkeep of the graves is the responsibility of the deceased relatives or if they cannot be found, the parochial church council. The general upkeep and safety is the responsibility of the parish council. A working party would be needed – a parishioner, Mr White, offered his services if a snagging list is given to him.
- (c) **Footpaths and bridleways**
Cllr Clarke commented on the situation of the gate on South Farm. The ranger went and visited the owner and the subject cannot be revisited with him.
- Cllr Sheppard commented on the pavement by Perivale which dips away and is liable to flooding – it is on the NS Highways report
- A post is wobbly on the footpath gate on Roman Road – the ranger will check out.
- (d) **Roads and Transport**
Cllr Sheppard reported that Chestnut Lane had now been resurfaced. On Accommodation Road towards the sewage works, there are holes on the corner which have never been finished off. There is a pothole on the croquet field and the surface of Shiplate Road is breaking up. Old School Lane needs resurfacing.
- The bin by the bus stop is overflowing. The clerk is to write to NSC.
- Cllr Clarke voiced her concern that the village may lose its bus service. Cllr Hartree commented that there had been an agenda item in the past regarding community transport but this would have resulted in a considerable increase in the precept. The clerk is requested to write to Cllr Ap Rees requesting that he follow up on his promise to write to Mr Fox (?) and invite him to the parish council meeting to discuss the situation.
- (e) **Children's Playground**
The ranger is waiting for parts for the playground
- (f) **Newsletter**
Cllr Findlay reported that Keith Pyke had experienced delays in organising because of computer issues but was hoping to have it sent off to the publisher this weekend.
- (g) **Website**
Discussed under item 278.9
- (h) **Neighbourhood Watch and Community Safety**
Cllr Findlay reported that there was nothing new on Neighbourhood Watch. The CCTV is now operational from the Youth Club overlooking the car park. The Neighbourhood Watch co-ordinator is now back from long term sick. The beat team seem un-contactable. The Chairman advised that the Weston Mercury is planning to write an article on the anti-social behaviour in Bleadon.

278.15

Reports

- 1) **Coronation Hall**
Cllr Clarke reported that all work was now finished and the damp problem sorted out, the outside has been completed and the skirting boards finished. Cllr Clarke also reported that donations from the family of a local parishioner would be sent to the Hall Committee by the undertaker.
- 2) **Youth Club**
There was nothing to report apart from the CCTV. A letter has come from the Youth Club asking the Parish Council for a contribution of £300 to the bill. The matter has been referred to the F&P Committee to decide.
- 3) **ALCA**
No report
- 4) **District Councillors**
Cllr Terry Porter was heard earlier in the meeting

5) **Village Beat Officer**
Not present and no report

6) **Review of Policing Priorities**
Nothing to report

7) **Chairman**

Bleadon Sluice is to be replaced next June – the delay was down to the Environment Agency and Bristol Water trying to get access to the bridge from the farmer. The church clock is still not working properly but will be looked at. It went wrong when the bell ringers turned something off.

8) **Clerk**

Nothing to report

278.16

Correspondence

(1)	North Somerset	Planning enforcement workloads	E
(2)	North Somerset	Community Response newsletter	E
(3)	North Somerset	Case Officer Contact details	C
(4)	ALCA	South West Conference of Local Councils	E
(5)	North Somerset	Town and Parish (planning) forum slides	E
(6)	North Somerset	Town and Parish Digest	E
(7)	North Somerset	Streetscene September issue	E
(8)	Came and Co	Councillors Guide to insurance	E
(9)	ALCA	Winter Newsletter	E
(10)	ALCA	Latest Consultations	E
(11)	ALCA	DIS Extra Issue 870	E
(12)	Frackfree Somerset	Info re Licences for fracking	E
(13)	Tidal Lagoon Power	Newsletter Spring 2015	E
(14)	Premier Print	via Bleadon BOB – email re BVN printing	E
(15)	Sedgemoor DC	LDF Newsletter Issue 23	E
(16)	Avon and Som PCC	Email – public forum	E
(17)	CAB	Invite to annual review and open evening	E
(18)	Sedgemoor DC	Local Plan review Stage 1 Consultation	E
(19)	ALCA	LAIS October 2015	E
(20)	Mendip Hill AONB	Press release 27/10/15	E
(21)	Terry Lewis	Email re Rochester House building works to wall	E
(22)	Quentin Alder	Wall repair specification	HB
(23)	North Somerset	Built Sport and Leisure Facility questionnaire	HB
(24)	ALCA	Mendip Hills AONB Tourism seminar	E
(25)	Mendip Hills AONB	Committee election papers	E
(26)	North Somerset	Email re Extention Convention	E
(27)	ALCA	DIS Extra 871	E

Additional items received after circulation of the agenda for information purposes

(28)	Healthwatch NS	Healthwatch newsletter	E
(29)	Bristol Airport	Invitation to Annual Community Review 9 th December	E
(30)	Voluntary Action NS	Health and Well being Forum invitation 1 st December	E
(31)	NSC	Core Strategy consultation on changes	E/C
(32)	Rialtas	Fees and charges for 2016	HB
(33)	NSC	Starting School September 2016	IF

Noted

278.17

Other Business referred to the Clerk

- (1) Change of electricity tariff – clerk has dealt with this – it will result in a lower tariff
- (2) Youth Club Lease – clerk reported that the last lease expired in 2013. Cllr Hartree asked for item to be put on next F&P agenda

Cllr Clarke advised that the WI can make a contribution to the defibrillator as it could be used by their members.

Clerk is to check missing item 73 off September schedule

Cllr Findlay thanked everyone whom came out in support of the village Plant out and commented that it was the biggest turn out ever. She also thanked Keith Pyke for the organising the plants for the event held on 31st October.

278.18 Date of next Meeting – 14th December 2015

Meeting closed at 21.50.

DRAFT