



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7.30pm ON MONDAY 11th SEPTEMBER 2023.

PRESENT: Councillors Mary Sheppard (Chairman), ID Clarke and Jo Gower-Crane.

IN ATTENDANCE: Craig Bolt (Clerk)
WARD COUNCILLORS: None.
MEMBERS OF THE PUBLIC: Seven

Before the meeting was convened, the Chairman announced the sad passing of Marian Barber. Marian was remembered with fondness as a former Clerk to the Parish Council. A letter of condolence would be sent on behalf of the Council.

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

A number of residents requested that the Parish Council write to John Penrose MP (with a copy to District Councillors) regarding the impact of works to the telephone lines which had adversely affected a significant number of residents over a 6-week period.

A resident referred to overgrown vegetation at the Rectory. The Clerk undertook to raise the issue with the Reverend.

A resident raised concerns regarding parking and highways issues in the vicinity of Coronation Road, Celtic Way and Shiplate Road. It was noted that these issues had previously been raised with North Somerset Council and that, whilst North Somerset Council were sympathetic, no substantive action was planned.

A resident questioned whether leaflets to residents concerning the introduction of the Westlink bus replacement service had been fully distributed.

ii) **Beat Manager's Report**

The written report forming part of the agenda papers was noted.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom" or email 8338@avonandsomerset.police.uk

iii) **Ward Councillors' report**

No Ward Councillor was present, and no report had been received.

Cllr Sheppard opened the meeting by welcoming everyone.

The meeting was convened.

369.1 To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from Cllrs Ann Davis, Mark Howe and Andy Scarisbrick (Vice-chairman).

Resolved: To accept the apologies received.

369.2 Declarations of interests

None.

369.3 To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 14th August 2023.

Resolved: To approve the Parish Council minutes of 14th August 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

369.4 To consider the recommendations arising from the meeting of the Open Spaces Working Group on 23rd August 2023.

Resolved:

- i. That the Council adopts the Terms of Reference for the Working Group as amended.
- ii. That the Clerk be asked to re-specify the nature of the works to be undertaken to the front of the Coronation Hall to include drainage issues and seek three quotes.
- iii. That in relation to Pea Green, the Council agrees to the complete removal of existing planters and bushes, with a view to a complete redesign of the area.
- iv. That in relation to Jubilee Garden:
 - a. The Council agrees to the removal of all items(plants and soil) and to have the wall checked for structural stability.
 - b. That, if practicable, arrangements are made for residents to remove smaller plants as a memento/keepsake.
 - c. That future works to Jubilee Garden be considered once the Council has had the opportunity to consider the condition survey relating to the wall.

The resolution was correctly proposed and seconded (unanimous)

369.5 To consider the recommendations arising from the meeting of the Bleadon Newsletter Working Group on 4th September 2023

Resolved:

- i. That the Council adopts the revised Terms of Reference as presented in Appendix 1 to the report of the Working Group.
- ii. That the Council endorses the change in emphasis and physical form of future versions of the 'Parish News' as outlined in Section 5 of the report of the Working Group.
- iii. That the Council appoints Cllr Gower-Crane as the Editor of the 'Parish News'.
- iv. That the Council authorises a review and clarification of the 'Parish News' distribution mechanisms and agreements.
- v. That the Council authorises the Clerk, in consultation with the Chair of the Working Group, to establish advertising rates for future editions and for this to be the subject of a report to the Council.
- vi. That the Personnel Committee discuss workload implications with the Clerk.

The resolution was correctly proposed and seconded (unanimous)

369.6 To receive the Clerk's report/Exchange of information.

i) Allotments - Water

Resolved: That the Clerk be authorised to conduct further investigations relating to the supply of water at the allotments and, if necessary, implement the appropriate solutions, subject to the costs not exceeding £200.

The resolution was correctly proposed and seconded (unanimous)

ii) Drainage Survey

Resolved:

- i. That the outcomes of the survey be noted, but that no further remedial work be undertaken until such time as the Parish Council has had the opportunity to consider the future refurbishment or replacement of the toilet block.
- ii. That notices be placed in the toilets asking the public to be mindful of what they flush down the toilets given issues to do with the current drainage system.

The resolution was correctly proposed and seconded (unanimous)

369.7 To approve a new tenancy agreement and charges in relation to Parish Council allotments.

Councillors considered proposed changes to allotment arrangements, including a new charging mechanism and a revised allotment tenancy agreement attached at Appendix 1 to the report received.

Resolved:

- i. That the Council approves the adoption of a new allotment tenancy agreement.
- ii. That the Council approves the principle of a phased increase to charges.
- iii. That, in respect of existing tenants, the charge per plot from 1st October 2024 is set at £25, together with a £5 charge for water, with both charges to be billed at the start of the year.
- iv. That the charge per plot from 1st October 2025 is set at £45, together with a charge for water to be determined, with both charges to be billed at the start of the year.
- v. That the charge per plot from 1st October 2026 is set at £55, together with a charge for water to be determined, with both charges to be billed at the start of the year.
- vi. That the Council adopts the following arrangements in respect of new tenants from 1st October 2023:
 - a. New tenants will be expected to accept the revised Allotment Agreement and abide by its conditions.
 - b. For the period of 1st October 2023 to 30th September 2024, new tenants will be subject to the charge set for 2024/25.
 - c. New tenants (only) will be subject to the introduction of a deposit scheme of £150 per plot.

The resolution was correctly proposed and seconded (unanimous)

369.8 To authorise bills for payment for September.

Resolved: To authorise the payments for August of £4,165.58.

The resolution was correctly proposed and seconded (unanimous)

369.9 To note the Parish Council's end of August budget position, bank balances and bank reconciliations.

The Parish Council's end of August position, bank balances and bank reconciliations were noted.

369.10 To note and comment upon the following planning applications.

- i. **23/P/1680/FUL Agricultural Barn Located North of Roman Road, Bleadon (Grid Ref: E 334942 N 157991) - Retrospective application for change of use of the building from agricultural use to equestrian use (stables)**

This application was noted.

ii. **23/P/1649/FUH Proposed erection of a two-storey side extension and relocation of existing shed – 9 Whitegate Close, Bleadon, BS24 0PW**

This application not being on the agenda, it was:

Resolved: That the Clerk be authorised to respond to the application on behalf of the Council, following consultation with Parish Councillors.

The resolution was correctly proposed and seconded (unanimous)

369.11 Date of the next meeting

Parish Council Meeting Monday 9th October 2023, 7:30pm at Coronation Hall

The Chairman closed the meeting at 20:42

.....Chairman

.....Date

DRAFT