



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7pm ON MONDAY 12th JUNE 2023.

PRESENT: Councillors: Mary Sheppard (Chairman), Ann Davies, Jo Gower-Crane, ID Clarke, Ann Davies, Mark Howe and Andy Scarisbrick.

IN ATTENDANCE: Mrs Liz Shayler (Locum Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: Seven

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

A resident spoke about her personal disappointment in relation to the distribution of the Bleadon News. She was informed about the working group which would be discussed later in the meeting.

ii) **Beat Managers report**

The following report was received for the period 18/05/2023 to 07/06/2023.

Calls received = 19 with the following selection of crimes reported: 7 abandoned 999 calls, 1 antisocial behaviour, 2 concern for welfare, 2 suspicious activity, 2 road related, 2 theft and 3 other. Most crimes reported are isolated incidents which have occurred within dwellings and are unlikely to have any effect on the wider community.

PCSO Stephen Hemmett has set up two Thursdays a month where he supports the YMCA youth club. He believes it gives the local youths a chance to meet him and ask questions. He attended 3 weeks ago and feels he is already getting to know the young people in the area.

He has conducted speed checks along Bleadon Road and has arranged to do a talk in the Church rooms in September.

Residents were reminded of a new way of reporting areas where they feel unsafe (e.g., inadequate lighting problems / antisocial behaviour). It is called StreetSafe. However, they were reminded that if they see anything suspicious in the area or would like to talk to local officers, call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom".

iii) **Ward Councillor's report**

No Ward Councillors were present, and no report had been received.

Cllr Shepherd opened the meeting by welcoming everyone.

The meeting was convened.

365.1. To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from District Councillor Mike Solomon

365.2. Declarations of interests

No declarations of interests were received.

365.3. To approve and sign as a correct record the Minutes of the Annual Parish Council meeting on Monday 11th of May 2023.

Resolved: To approve the Annual Parish Council minutes of 11th of March 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings to be signed by the Chairman as a correct record.

365.4. To note the Allotment Meeting notes from Saturday 20th of May 2023.

The notes from the Allotment Meeting on Saturday 20th May were noted.

365.5. To note the training and events available and agree any attendance.

- i) FREE Introduction to Local Councils E-learning Course E-Learning Courses ALCA
- ii) FREE Scribe Training Scribe Academy
- iii) NALC virtual training NALC online-events
- iv) ALCA e-learning on nimble £14 each
- v) Breakthrough communications training £30
- vi) Various finance training £30

The training above was noted.

The Locum Clerk tabled additional training.

- vii) **Allotment Management: Tenancy Agreements and Policies £30**

Resolved: That the Locum Clerk attend this training for £30.

The resolution was correctly proposed and seconded (unanimous)

- viii) **Allotment Management: Site Facilities and Health and Safety £30**

Resolved: That the Locum Clerk attend this training for £30.

The resolution was correctly proposed and seconded (unanimous)

365.6. To receive the Clerks report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.

- i) **Parish Newsletter Consultation.**

As of Monday 12th June 2023, there have been 34 responses online. Newsletters should have been delivered over the weekend. The Farm Shop have agreed to hold surveys for collection by the Clerk which will then be added to the online ones for consideration by a working party.

365.7. To agree a 3-year contract the following expenditure.

- i) **Unmetered electricity supply for the streetlights.**

Resolved: To approve YU as the new unmetered energy supplier.

The resolution was correctly proposed and seconded (unanimous)

- ii) **Metered electricity supply for the public toilets.**

The Clerk updated the Council that YU were the only ones offering a 100% Green electricity quote.

Resolved: To approve YU as the new metered energy supplier.

The resolution was correctly proposed and seconded (unanimous)

365.8. To note the Memorial Testing Report and agree a way forward.

Resolved: That the Clerk contact plot owners / relatives of the plots via the Parochial Church Council to ask them to undertake maintenance on the headstones or lay them down within three months of the letter. Cllr Howe to monitor the memorial stones identified in the report.

The resolution was correctly proposed and seconded (5 for, 1 against)

365.9. To agree the following expenditure.

i) £100 for a tree survey.

Resolved: To approve the cost of £100 for a tree survey.

The resolution was correctly proposed and seconded (unanimous)

ii) The cost of the annual CCTV maintenance.

Resolved: To approve the cost of £95 for DB Securities to undertake the annual maintenance check on the CCTV system.

The resolution was correctly proposed and seconded (unanimous)

iii) £850 for the removal of soil from the allotments.

Resolved: To agree to defer this item to the July meeting to allow for two local companies to be contacted due to soil disposal.

The resolution was correctly proposed and seconded (unanimous)

iv) £120 for the clearance of a plot at the allotment site.

Resolved: To agree the cost of £120 to clear plot Lower 5A.

The resolution was correctly proposed and seconded (unanimous)

365.10. To note the 6 yearly wiring check on the Streetlights and agree a way forward.

Resolved: Defer this item to the next meeting to allow the Clerk to ask North Somerset about the future of the current lights and the likeliness of them being replaced and with what sort of fitting.

The resolution was correctly proposed and seconded (unanimous)

365.11. To review and agree a contractor to undertake the regilding of the Clock.

Resolved: To employee Timsbury Clocks to undertake the regilding of the Church Clock.

The resolution was correctly proposed and seconded (unanimous)

365.12. To note the following annual visual inspections and agree any expenditure.

i) Asset Register for 2021/22 (for restating AGAR figure)

Resolved: To approve the 2021/22 Asset register figure of £62,966 for restating on the 2022/23 AGAR.

The resolution was correctly proposed and seconded (unanimous)

ii) **Asset Register for 2022/23**

Resolved: To approve the 2022/23 Asset register figure of £69,451 for the 2022/23 AGAR.

The resolution was correctly proposed and seconded (unanimous)

iii) **Reserves Policy**

Resolved: To agree the reviewed Reserves Policy with the removal of Cemetery Reserves.

The resolution was correctly proposed and seconded (unanimous)

iv) **Code of Conduct**

Resolved: To agree the reviewed Code of Conduct.

The resolution was correctly proposed and seconded (unanimous)

v) **Co-option Policy**

Resolved: To agree the reviewed Co-option Policy.

The resolution was correctly proposed and seconded (unanimous)

vi) **Training Policy**

Resolved: To agree the reviewed Training Policy.

The resolution was correctly proposed and seconded (unanimous)

vii) **Planning Protocol**

Resolved: To agree the reviewed Planning Protocol.

The resolution was correctly proposed and seconded (unanimous)

viii) **Pre-application**

Resolved: To agree the Planning Pre-application Policy.

The resolution was correctly proposed and seconded (unanimous)

365.13. To note the following annual visual inspections and agree any expenditure.

- i) **Benches**
- ii) **Dog bins**
- iii) **Grit bins**
- iv) **Noticeboards**
- v) **Bus Shelters**

Resolved: To purchase 3 grit bins to be located on Canada Coombe / Roman Road one by Muddy Lane, one opposite Hillside Road and one by Mendip Way Farm.

The resolution was correctly proposed and seconded (unanimous)

365.14. To note the tub inspection and agree a way forward in relation to the following items.

- i) **Pee Green planters**
- ii) **Market Cross small barrel.**
- iii) **Shiplate Road – corner of Birch Avenue**
- iv) **Bridge Road trough**

Resolved: That the open spaces working group consider all the items above and to make a recommendation to the Parish Council.

The resolution was correctly proposed and seconded (unanimous)

365.15. To set up a Village News Working Group and agree terms of reference.

Resolved: To agree the terms of reference. Membership to be Councillors Clarke, Gower-Crane & Sheppard, members of the public to be Les Master and Gill Williams.

The resolution was correctly proposed and seconded (unanimous)

365.16. To set up an Open Spaces Working Group / Committee and agree terms of reference.

Resolved: To agree terms of reference for an Open Spaces Working Group. Membership to be Councillors Howe, Clarke, Davies and Scarisbrick with members of the community being encouraged to join along with a representative from Bleadon in Bloom.

The resolution was correctly proposed and seconded (unanimous)

365.17. To note the following external audit reports.

i) **2020/21 accounts**

The 2020/21 external audit report was noted.

ii) **2021/22 accounts**

The 2020/21 external audit report was noted.

iii) **Agree the external audit action plan based on external auditors' report.**

Resolved: To agree the external audit action plan based on the reports from the 2020/21 & 2021/22 external auditor.

The resolution was correctly proposed and seconded (unanimous)

365.18. To authorise bills for payment for June.

Resolved: To authorise the payments for June. Cllr Davies and Clarke to authorise the payments.

The resolution was correctly proposed and seconded (unanimous)

365.19. To note the Parish Council's end of Aprils budget position, bank balances and bank reconciliations.

The Parish Council's end of Aprils budget position, bank balances and bank reconciliations were noted.

To note and comment upon the following planning applications.

i) **23/P/0754/OUT Land at Bleadon Hill Bleadon Hill Weston-super-Mare**

Outline planning application for up to 33no dwellings with access for approval; appearance, layout, scale and landscaping reserved for subsequent approval.

Resolved: To object for the following reasons.

- It will encourage ribbon development along Bleadon Hill and down Celtic Way.
- It will produce a potential cascade effect through the village from north to south to the village centre.
- Out of character in relation to Bleadon given it is on the parish boundary.
- It will reduce the strategic gap between Weston-super-Mare and Bleadon used to prevent urban sprawl.

The resolution was correctly proposed and seconded (unanimous)

ii) **23/P/0760/FUL Building East of Mulberry House, Roman Road. Bleadon BS24 0AB.**

Proposed demolition of existing stables and erection of 1no. holiday unit. Landscaping alterations to the West elevation to provide hard standing and placement of ground-based solar array to the South elevation.

This was deferred to the next meeting.

iii) **23/P/0819/FUH Woodbine Cottage Chestnut Lane Bleadon North Somerset BS24 0QD.**

Proposed erection of a single storey front extension with canopy.

Resolved – To not object to this application.

The resolution was correctly proposed and seconded (unanimous)

iv) **23/P/0837/FUH Hoveland Shiplate Road Bleadon BS24 0NG**

Proposed raising of roof ridge height, extension of 2 no. front dormers and installation of a Velux window in place of 1 no. existing front dormer. Proposed erection of a flat-roof rear dormer and internal alterations.

Resolved – To not object to this application.

The resolution was correctly proposed and seconded (unanimous)

v) **23/P/0976/AOC Woodlands Farm Mearcombe Lane Bleadon North Somerset BS24 0NZ**

Request to discharge condition numbers 4 (Lighting) and 6, (Emission reduction) on application 22/P/1993/FUL.

This application was noted.

vi) **23/P/0986/AOC Bleadon Quarry Bridge Road Bleadon North Somerset BS24 0AU.**

Request to discharge condition 9 (Playspace Layout) on application 19/P/0835/OUT.

This application was noted.

vii) **23/P/1006/AOC Bleadon Quarry Bridge Road Bleadon North Somerset BS24 0AU.**

Request to discharge conditions 23 (Drainage Layout) and 24 (Drainage Management Maintenance Plan) on application 19/P/0835/OUT.

This application was noted.

To note the following planning decision.

- i) **23/P/0063/AOC Bleadon Quarry Bridge Road Bleadon North Somerset BS24 0AU**
Request to discharge condition numbers 29, (Bat roosting), 30, (Updated ecology report), 32, (LEMP) and 44 (Foul drainage strategy) on application 19/P/0835/OUT. **APPROVE (discharge condition) (RDC)**
- ii) **23/P/0140/FUL Land off Bleadon Rd opposite junction to Chestnut Lane, Bleadon Rd.**
Extension to existing agricultural building to create additional hay and machinery storage. **APPROVED**
- iii) **23/P/0147/FUL Belle Vue Roman Road Bleadon BS24 0AB**
Proposed demolition of existing bungalow and erection of a two-storey replacement dwelling. **APPROVED**
- iv) **23/P/0441/CQA South Hill Farm Bridgwater Road Bleadon BS24 0BD**
Prior approval for change of use and conversion of agricultural building to 1no. dwelling with operational development involving insertion of infill walls, new windows and doors. **PRIOR APPROVAL - REFUSE (not PD)**

365.20. Date and Time of next meeting

Personnel Meeting Tuesday 13th June, 10am at the **Church Rooms**.
Parish Council Meeting Wednesday 21st June 2023, 7pm at **Church Rooms**
Play Area Trustees Meeting Thursday 22nd of June 2023, **7:30pm** in the Jubilee Room
Parish Council Meeting Monday 10th July 2023, 7pm at Coronation Hall

The Chairman closed the meeting at 21:15

.....Chairman

.....Date

