

BLEADON PARISH COUNCIL

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Coronation Hall
Coronation Road
Bleadon BS24 0PG

TO ALL MEMBERS OF BLEADON PARISH COUNCIL

You are summoned to an Extraordinary Meeting of Bleadon Parish Council at **7.00 pm** in the Coronation Hall on **Tuesday 20 August 2019** when the following business will be transacted.

Councillor Jim Baines, Chairman. 13 August 2019

Members of the public are welcome to attend to observe but may speak ONLY at the Public Participation item, if there is one on the agenda, and must give prior notification to the Clerk by noon on the preceding working day. The public will be excluded for confidential items.

AGENDA

- 325.1 To Receive any apologies for non-attendance.**
- 325.2 To Receive any declarations of interest in items on this agenda.**
- 325.3 To Invite public participation.**
i) Members of the public (15mins). ii) District Councillor (10 mins).
iii) Police: July report = 14 Calls Received (4 x Road Related; 1 x Suspicious Person/Vehicle; 2 x Concern for Welfare; 1 x Criminal Damage; 1 x Abandoned 999 call).
- 325.4 Exchange of Information between Councillors**
Items not covered on the agenda. No formal decisions under this item.
- 325.5 To Approve the minutes of the meeting held on 8 July 2019.**
- 325.6 To Confirm the appointment of the new Clerk / RFO and Approve terms.**
To include: Starting date 1st September; starting salary scp21. Briefing sessions undertaken prior to 1st September to be paid at hourly rate once employment commences. Mileage to briefing sessions (but not time) paid at 45p per mile. Usual working days Tuesday, Wednesday, Thursday. Attendance at SLCC conference October 2019.
- 325.7 To Resolve that from 1st September 2019 the parish council is eligible to use the General Power of Competence under the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012.**
The requirements are that at least two thirds of the council are elected and that the clerk holds at least one of four qualifications. Six of the current councillors were elected uncontested in May and the new clerk has the CiLCA qualification.
- 325.8 To Confirm adding all councillors as signatories on the Unity Trust Bank accounts.**
Currently only Cllrs Hartree, Baines and Sheppard are signatories.
- 325.9 To Confirm Andy Scarisbrick and Naomi Bibi as Named Operators for CCTV monitoring.**
- 325.10 To Consider applications for Grant Aid.**
Disability Info and Advice Line (DIAL) – entirely voluntary, North Somerset, 40TH Anniversary year.
- 325.11 To Consider Planning Applications on NSC weekly lists to 19 August. Including: 19/P/0835/OUT Bleadon Quarry, Bridge Road.** Outline application with details of access (matters of layout, scale, appearance and landscaping are reserved) for the demolition of all industrial buildings, plant and machinery, the erection of up to 42 dwellings and 500

sqm of flexible Use Class A2/B1/D1 floor space, open space, landscaping, new vehicle and pedestrian access, and associated works.

19/P/1453/FUL Mendip Way Farm, Canada Coombe. To convert one of the traditional block-built stables into Class A1/Class A2 accommodation.

19/P/1625/FUL Hillgate House Yard, Bridgwater Road. Demolition of existing buildings and construction of a new dwelling.

19/P/1763/TPO17 Coronation Road. T1 - Copper Beech - Reduce the sizeable low limb on south aspect of tree by 3m. Prune back branches on the east side (roadside) by 1.5m

325.12 To Note applications /appeals decisions to 19 August.

19/P/0176/FUL Land Adjacent To The Lay-By – refused.

19/P/0540/LDE Barn Conversion At Woodlands Farm, Shiplate Road – refused.

19/P/1092/FUH 4 Bleadon Mill, extension – approved.

19/P/0900/FUH 31 Bleadon Mill, extend garage roof – approved.

19/P/0004/FUH Fern Court, Bleadon Hill, 2-storey extension – approved.

18/P/5070/FUL land Adjacent Rivermead, Purn Way - approved.

325.13 To Note applications / appeals not yet decided.

18/P/5070/FUL land Adjacent Rivermead, Purn Way

19/P/0427/FUL Purn Holiday Park

19/P/0361/FUL Land Off Accommodation Road Bleadon (electricity sub-station)

18/P/5118/OUT Bristol Airport

19/P/0894/FUL Woodlands Farm, Mearcombe Lane

19/P/1004/FUH Hilltop House, Shiplate Rd

325.14 To Consider any legislation (new, amended, or potential) affecting the parish.

Defer to next meeting.

325.15 To Consider VE Day Celebrations Friday, 8th May, 2020.

Defer to next meeting.

325.16 To Receive the Neighbourhood Planning Group update and Consider any recommendations, including:

Consultant is ready to start on policy research work. £397 remains in the BPC allocation for NP expenditure.

Second grant application for £4,130 has been submitted and approved.

RECOMMENDED that Council agree to sign the contract.

325.17 To Consider allocations from Reserves, including:

£2,500 for costs relating to new clerk appointment. This includes pension considerations; SLCC conference attendance; a new printer (current one is faulty); a new phone (current one belongs to Marian); 11th edition of Arnold Baker Local Council Administration.

325.18 To Note the bank balances at 31 July 2019

Deposit = £71,348.54. Current = £1,618.02

325.19 To Approve Expenditure

| Chq | Payee | Details | Net £ | VAT £ |
|------|-------------|---|-------|-------|
| BACS | Clerk | Expenses July Home working | 17.33 | 0 |
| BACS | Range | Document folders (£6.32) | 5.27 | 1.05 |
| BACS | Currys | Printer ink (b/w) (34.99) | 29.16 | 5.83 |
| BACS | Post Office | Large letter to Deloitte (survey) | 1.97 | |
| BACS | Range | 2 reams A4 paper (£7.98) | 6.65 | 1.33 |
| BACS | Post Office | Clerk contract | 1.06 | |
| BACS | Currys | Printer ink (b/w and tri-colour) (£62.98) | 52.48 | 10.50 |
| BACS | Currys | MS Office+ Cloud (1-year subsc) (£59) | 49.17 | 9.83 |
| BACS | Clerk | Mileage July – 45 miles | 20.25 | |
| Chq | G Williams | Parking for Planning Inquiry | 26.30 | |

Note that NSC has advised an invoice for £45 will be sent shortly to cover the uncontested election – it is a set fee.

325.20 To Note regular and other payments made, orders, and income received

Payments

| | | | | |
|--------|----------------|---|---------|--------|
| BACS | Clerk | Clerk salary July | 776.18 | |
| BACS | HMRC | PAYE&NI July | 293.57 | |
| DD | NEST | Pension July | 37.38 | |
| DD | Vodafone | Mobile phone July (£ | 15.03 | 3.01 |
| BACS | Ranger | Contract July (39hrs + 4hrs dog bins) | 602.00 | |
| BACS | F Thomas | Public Toilets cleaning July (twice wkly) | 225.00 | |
| BACS | Taylor Thorne | Blue Hearts map | 150.00 | |
| BACS | Beers Plumbing | Cistern repair public toilets | 100.00 | |
| 300843 | CRS Security | CCTV equipment (£1673) | 1394.24 | 278.76 |
| BACS | DBSecurity | CCTV installation | 500.00 | |
| BACS | GB Sport | Play Area inspection May/Jun/Jul (£54) | 45.00 | 9.00 |
| BACS | Youth Club | Centre hire 12 July | 24.00 | |
| BACS | PATA | Payroll service Q1 | 30.00 | |
| BACS | Scribe | Accounts annual subscription (£339.60) | 283.00 | 56.60 |
| BACS | Waterhouse | Defib cabinet install (£274.20) | 228.50 | 45.70 |
| BACS | B Robinson | Clock maintenance Q1 | 50.00 | 0 |
| DD | Unity bank | Service charge Q1 | 18.00 | |

Orders

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

Income

| Pay in slip | Ch/cash/BACS | Details | Amount £ | Invoice |
|-------------|--------------|--------------------------|----------|---------|
| 000075 | | BVN 111 advertiser | 63.75 | 18052 |
| | BACS | BVN 112 advertiser | 153.00 | 18056 |
| | BACS | BVN 112 advertiser | 30.00 | 18059 |
| 000075 | | BVN 112 advertiser | 63.75 | 18062 |
| | BACS | Blue Hearts trail map | 25.00 | 18067 |
| | BACS | Blue Hearts trail map | 25.00 | 18068 |
| 000076 | chq | Blue Hearts trail map | 25.00 | 18070 |
| | BACS | Blue Hearts trail map | 50.00 | 18066 |
| | Credit | Deposit account interest | 75.09 | |
| 000077 | | BVN 112 advertiser | 45.00 | 18064 |

325.21 To Receive the Bleadon in Bloom report and Consider any recommendations, including:

Bleadon in Bloom after-party on 16th September at the Queens arms (no cost to BPC).
Britain in Bloom Awards on 11th of October.

We need NSC help with the verge on the A370, and better management of the Rhyes.

Income/Exp:

| | |
|---------------------------------|-------------|
| <i>BPC Budget 2019-20</i> | 200 |
| <i>BPC Reserves approved</i> | 1750 |
| <i>NSC High Street Clean-up</i> | 205 |
| <i>Income - Trail map</i> | 175 |
| Total budget Year 2 | 2330 |
| <i>Spend to date</i> | -1049 |
| BALANCE AVAILABLE £ | 1281 |

Excl VAT 102.16

Recommendations:

1. To pay the expenses of two persons to attend the awards ceremony in October,

including an overnight stay.

2. To continue BIB and enter a class (as appropriate) next year.

325.22 To Receive the Following Reports and Consider any recommendations:

(Defer unless urgent)

- a) Allotments and Churchyard
- b) Public Rights of Way and other footpaths
- c) Marshalls Liaison
- d) Neighbourhood Watch and Community Safety
- e) Transport and Roads
- f) Play Area
- g) Bleadon Village News

325.23 To Receive the Following Reports and Consider any recommendations:

(Defer unless urgent)

- a) Coronation Hall
- b) Youth Club
- c) ALCA
- d) Chairman (inc Tripartite).

325.24 To Approve new/revised policies/procedures/statements.

Grievance and Discipline; Sickness and Absence; Volunteer.

325.25 To Receive the Clerk's report, including Correspondence, and Consider any requests.

The Councillor vacancy was not filled by election and so co-option is now allowed.

A resident has offered a large Xmas tree to be removed from a local garden.

Letters out to: NSC Planning ref holiday parks 12 month residency; NSC Leader re Frack-Free Bleadon (copied to MP and Sec of State); Wessex Water ref bench at pumping station; NSC Tree Officer ref beech trees Celtic Way.

325.26 To Note the date of the next Parish Council Meeting.

The next scheduled meeting date is Monday 9th September 2019.

325.27 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda item by reason of the confidential nature of the item of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

325.28 To Consider the quotes for tree assessment report and works.

Three quotes received.

325.29 To Discuss a confidential pre-application notification.

Corylus (planning consultancy) are preparing a pre-app in Weston but adjacent to Bleadon.

325.30 To Confirm pension arrangements for new clerk/RFO.