

# BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk

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## Notice of a Meeting of the Parish Council

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS**

*(Public Bodies (Admission to Meetings) Act 1960)*

**To Chairman G Williams and Councillors D Charman I D Clarke A Davies K Hemmingway A Scarisbrick R Tyson and M Sheppard.**

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, You are hereby summoned to attend the following virtual :

Meeting of... **Bleadon Parish Council**  
Time... **7.00pm**  
Date... **Monday 14<sup>th</sup> December 2020**

<https://us02web.zoom.us/j/89787949245?pwd=cDNnVWJLS3VMTm1NbmlDdzNyeHZ1dz09>

Meeting ID: 897 8794 9245 Passcode: 514321

Councillors will be discussing all the items listed below on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC  
Parish Clerk  
Monday 7<sup>th</sup> December 2020

**7.00pm (Prior to the start of the meeting)**

**Questions and comments from members of the public (limited to 15 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Bleadon. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration.*

<sup>1</sup>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

**Reports from County and District Councillors (limited to 15 minutes in total)**

*District Councillors are invited to give short oral reports on matters affecting Bleadon. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.*

*Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes. It would be appreciated for anyone wishes to speak advises the Parish Clerk no later than 12 noon the previous Friday*

# A G E N D A

**338.1 To receive Apologies for Absence and to approve the reasons given.** (LGA 1972 s85 (1))

**338.2 Declarations of interests**

*(Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

**387.3 To approve and sign as a correct record the Minutes of a Virtual Meeting of the Parish Council Meeting held on Monday 9<sup>th</sup> November 2020**

**338.4 Matters for report information purposes only –** *(See Clerk's report attached)*

- (1) Dropped Pavement 337.4.i
- (2) Emergency Exit – Coronation Hall 337.4.iii
- (3) WI Bench 337.4.v
- (4) AGAR 337.4.v
- (5) Remedial repairs – Church Boundary Wall 337.4.x
- (6) Hedge Cutting 337.4.xi
- (7) Corporate Multi-Pay Card 337.4xviii
- (8) Accident A370 337.4.xxi
- (9) Poppy Appeal 337.5
- (10) Register of Interests x 2 337.7.1
- (11) Bleadon Village News – Editor 337.7.2
- (12) Church Clock 337.7.3
- (13) Youth Club Lease 337.7.4
- (14) Budget 2021/22 – Ad Hoc Meeting 337.7.5
- (15) Council Representatives 337.7.7
- (16) Contemplative Measure 337.7.9
- (17) Contractors 2021/23 337.7.10-12
- (18) Shelter – Celtic Way 337.7.13
- (19) Allotment Shed 337.7.14

**338.5 Chairman's Announcements**

**338.6 Planning**

**1. To note the following applications received and the comments made by the Parish Council**

Number	Application Details	Position
20/P/0427/FUL	<i>Retrospective application for holiday let chalet with raised decking and canopy. – Westview Toll Road Bleadon</i>	
20/P1125/FUH	<i>Demolition of outhouse patio and single detached garage and proposed 3 storey rear extension – Newlands Shiplate Road Bleadon BS24 ONG – E334227N156931 <b>27/07/20</b></i>	
20/P/1139/FUL	<i>Construction of a two storey dwelling – Land adjacent to the Lay-By to the East of Bridgwater Road. – <b>06/07/20</b></i>	
20/P/1189/FUL	<i>Stationing of four holiday lodges – Land adjacent Racing Club Accommodation Road Bleadon – <b>17/10/20</b></i>	
20/P/1878/FUL	<i>Erection of a general purpose agricultural building – Land off Bleadon Road Bleadon – <b>10/10/20</b> – previous application 17/P/1178/FUL dated November 2017 Approved with conditions.</i>	Approved 05/11/20

20/P/2010/FUH	Proposed Ground Floor single storey extension to infill existing veranda. Extend decking out 2 metres into rear garden – Wayside Hillside Road Bleadon – 15/09/20	
20/P/2049/FUL	Change of use of garden land used incidentally to Purn Farm to use as a garden land incidentally to Conker Cottage incorporating a sewage treatment plant serving several properties – Conker Cottage Bridgwater Road Bleadon BS24 0AD – 12/10/20	Approved 09/11/20
20/P/2096/FUL	Retain existing dwelling demolition if existing workshop and outbuilding and erection of 2 no. new semi-detached dwellings with detached garages and associated external works around the site – Wallflower Cottage Coronation Road Bleadon - 26/10/20	
20/P/2115/AGA	Prior notification for the proposed erection of an aluminium barn to provide storage for hay animal feed fertilizer equipment and machinery – Gorselands Roman Road Bleadon BS24 0AD – 12/10/20	Granted 03/11/20
20/P/2384/FUH	Retrospective conversion of home gym and work space into two bedrooms and reception room – Utopia Roman Road Bleadon BS24 0AD – 02/11/20 Amended details – 21/10/20	Approved 30/11/20
20/P2371/FUL	Erection of a holiday lodge and associated parking and amenity area – South Hill Farm Bridgwater Road Bleadon BS24 0BD – 17/11/20	
20/P/2487/FUH	Demolition of existing single garage and erection of a larger single garage with adjoining home office/storage extension – Edgehill Celtic Way Bleadon BS24 0NA – 17/11/20	
20/P/2628/FUL	Retrospective application for holiday let chalet with raised decking and canopy – Westview Toll Road Bleadon – 07/12/20	
20/P/2725/FUL	Development of 3no dwellings and 3no detached garages – Land adj junction of Bridge Road ro Coronation Road Bridge Road Bleadon – 28/12/20	
20/P/2726/FUL	Erection of 5no dwellings – Land North to A370 and South of Bleadon Road Bleadon – 28/12/20	

## 2. Enforcement Notice

Woodland Farm Shiplate Slait Mearcombe Lane Bleadon – 2017/0455

## 3. Planning Application Withdrawal 25/11/20

20/P/0285/FUL – Demolition of existing house workshop and outbuildings and erection of 4No new dwellings – Wallflower House 30 Coronation Road Bleadon

### (1) Outstanding Matters from the adjourned meeting of the 16<sup>th</sup> November 2020

(a) 337.6

(15) To receive a report from Councillor I D Clarke regarding issues surrounding Planning and options for improvements.

(b) 337.7 Finance

(95)	Mr. A Leonard	Dog Bin Installation materials	35.33	
(96)	Bargain Booze	Postage	33.84	
(97)	Bradfords	Scalpings	54.79	10.96
(98)	ZOOM	Monthly subscription	11.99	2.40
(99)	WebGlu	Additional Work – Sep	105.00	21.00

(100)	3G	Mobile – October	23.06	4.61
(101)	GB Sports	Repair to Viewing Bubble	319.00	63.80
(102)	GB Sports	Inspection Report - Aug	15.00	3.00
(103)	Mr B Poole	Clerk’s Salary – October	1435.72	
(104)	Mr B Poole	Homeworking - October	26.00	
(105)	Bradfords	Supply of Scalpings	125.55	
(106)	Mrs F Thomas	Toilet Cleansing – October	225.00	
(107)	Avon Pension	Back Payment – Mrs N Bibi	125.67	
(108)	Opus Energy	Street Lighting	10.96	.55
(109)	G B Sports	Inspection Report – Sep	15.00	3.00
(110)	G B Sports	Inspection Report – Oct	15.00	3.00
(111)	Mr A Leonard	Village Ranger Services – Oct	468.00	

Authorised by Cllrs. Scarisbrick and Williams

**(c) 337.8 Correspondence**

(1)	NALC	“Rebuilding Communities”		*
(2)	NS	Notice of Casual Vacancy		*
(3)	BHIB	Display Screen Equipment (DSE)		*
(4)	NS	Mobile Library – Vehicle Visits		*
(5)	BHIB	Risk Assessment – Remembrance Day Events 2020		*
(6)	ALC A	AGM Draft Minutes		*
(7)	Mrs L Blacklock	Allotment – Plot 7 Lower of Upper		BP
(8)	BHIB	Preparing for Winter		*
(9)	Bath & NE Somerset	Pensions		BP
(10)	NS	Enforcement – Caravan on South Hill		BP
(11)	GB Sports & Leisure	Inspection Reports – Sep & Oct		BP
(12)	NS	Town & Parish Digest – Issue 50 – Oct 20		*
(13)	NS	Local Plan – “Choices for the Future”		*

**338.7 Resolutions**

- (1) To resolve to appoint one persons to fill the current Parish Council vacancy.**
- (2) To receive the External Auditor’s AGAR Report and note the comments contained therein.**  
*(Please refer to the Clerk’s Report set out in Appendix A)*
- (3) To note the posting of the Conclusion of Audit Notice.**  
*(Copy of Notice attached – Appendix B)*
- (4) Budget for the financial period 2021/2022**
  - (a) To resolve to set a Budget for the financial period 2021/2022**  
*(Please refer to Appendix C)*
  - (b) To resolve to note the potential shortfall from the submitted Budget 2021/22**
  - (c) To resolve to mitigate any subsequent shortfall following the Precept setting process by drawing such sum(s) to be agreed from Council’s Reserves.**  
*(The Precept decision will be taken at either the January or February Meeting once the proposed Band D figures are published by North Somerset)*

- (d) To resolve to transfer any un-spent balances from the following project budget headings namely Churchyard – A370 – Children’s Playground – Bleadon in Bloom and VE Celebrations.
- (5) To resolve in principle to support financially towards to the cost of providing Traffic Lights on the A370 at the junction of The Anchor Inn and the Catherine Inn such sum to be agreed once full costs are advised by North Somerset Highways.
- (6) To resolve to accept the Church Architect’s recommendation regarding the necessary remedial repairs to the Churchyard Wall and to proceed with instructing Atwill Stone Company Ltd to undertake the works in the sum of £3,198.00 plus vat.
- (7) To resolve to accept the quotation from Lawnwork Fencing to erect a replacement Shelter at Celtic Way Bleadon in the sum of £1,039.72
- (8) To resolve to set up a Working Party of interested people to discuss the following potential village projects :
- (a) To resolve to consider a tree planting scheme to celebrate the Queen’s Diamond Jubilee in 2022
- (b) To resolve to consider a form of gathering for the residents in 2022 to mitigate the impact that the Covid-19 Pandemic has had on the village and its residents
- (c) To resolve to invite representatives of all the village organisations to initiate a Working Group on how best to celebrate the Queen’s Diamond Jubilee in 2022
- (9) To resolve to note the final draft of the Youth Club Lease and to proceed with the formal engrossment

### 338.8 Finance

(112)	The Cartridge People	Stationery	94.14	18.84
(113)	Miss E Young	December Edition – Newsletter	400.00	
(114)	Webglu	Website Updates – October	90.00	18.00
(115)	Zoom	Monthly Subscription – November	11.99	2.40
(116)	Mr B Poole	Clerk’s Salary – Nov	1435.72	
(117)	3G	Mobile Phone – November	14.82	2.96
(118)	GB Sports & Leisure	Inspection Report Fee	15.00	3.00.
(119)	PKF Littlejohn LLP	Externa Audit Fee	300.00	60.00
(120)	Mr B Poole	Homeworking – November	26.00	
(121)	SLCC	Practitioners Conference	75.00	15.00
(122)	Post Office	Auditor Package	17.15	
(123)	Mrs F Thomas	Toilet Cleansing – November	125.00	
(124)	Mr A Leonard	Village Services – November	£420.00	
		Dog Bin Emptying	56.00	
		Materials	6.13	
		Stationary	20.00	
		Unblocking Toilets	14.00	

Authorised by Councillors Dave Sharman & Andy Scarisbrick

(125)	Zoom	Monthly Subscription – December	11.99	2.40
(126)	Opus	Street Lighting	12.57	.63
(127)	Taylor & Thorne	Newsletter 116 – Printing	790.00	
(128)	Webglu	Website Updates – November	105.00	21.00
(129)	Mr B Poole	Home Working – December	26.00	
(130)	Mr B Poole	Salary – December	1435.72	
(131)	PATA Payroll	Payroll Services – Oct/Dec 20	23.25	
(132)	Mr M Howe	Grass Cutting Contract 2020	4000.00	

### 338.9 Matters raised for information purposes only from Portfolio Holders

- (a) Allotments and Churchyard
- (b) Public Rights of Way and Footpaths
- (c) Neighbourhood Watch and Community Safety
- (e) Roads and Transport
- (f) Play Area
- (g) Bleadon Village News
- (h) Youth Club
- (i) Coronation Halls Management Committee
- (j) ALCA
- (k) Neighbourhood Plan Group
- (l) Bleadon in Bloom
- (m) Parish Councillors
- (n) Parish Clerk

### 338.10 Correspondence

(1)	NS	Enforcement Notice		*
(2)	GB Sports & Leisure	Monthly Report & Fee Invoice		BP
(3)	PKF Littlejohn LLP	External Auditor Report & Fee		BP
(4)	ALCA Treasurer	Subscription Fees – NALC/ALCA 2021		*
(5)	Mr & Mrs Lewis	Rochester House		*
(6)	SLCC	Practitioners Conference		*
(7)	Mrs D Keedwell	Planning – Alwoodley		*
(8)	Mrs K James	Planning		*
(9)	Bleadon Bob	Various		*
(10)	Your Airport	Autumn 2020		*
(10)	Clerks & Council	Direct – November 2020 – Issue 132		BP
(10)	PKF Littlejohn LLP	Return of the 2019-20 AGAR		BP
(11)	Village Ranger	Inspection Schedule Report – November		BP
(12)	CPRE	Fieldwork		BP
		Voices		BP
(13)	Microshade	Charges 2021		BP
(14)	NS	Town & Parish Digest Issue 51		*
(15)	The Mendip Society	News – Issue No 160 – November		*
(16)	Mrs Steele	Tractor – Mud		BP

### 337.11 Date and Time of next Parish Council Meeting – Monday 11<sup>th</sup> January 2021