

# BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk

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## Notice of a Meeting of the Parish Council

### MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

*(Public Bodies (Admission to Meetings) Act 1960)*

To Chairman G Williams and Councillors I D Clarke S Hartree A Scarisbrick R Tyson and M Sheppard.  
You are hereby summoned to attend the following meeting:

Meeting of... **Bleadon Parish Council**

Time... **7.00pm**

Date... **Monday 20<sup>th</sup> July 2020 using the following details for a Zoom Meeting**

<https://us04web.zoom.us/j/76139897091?pwd=aWFHMWZpVzVxekdlIN0xPTZlRQsJj6UT09> Meeting ID: 761 3989 7091 Passcode: 1NsUUE

### PLEASE NOTE THIS IS A RE-CONVENED MEETING OF MONDAY 13<sup>TH</sup> JULY BEING POSTPONED DUE TO TECHNICAL DIFFICULTIES

Councillors will be discussing all the items listed below on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC  
Parish Clerk  
Monday 6<sup>th</sup> July 2020

#### **7.00pm (Prior to the start of the meeting)**

##### **Questions and comments from members of the public (limited to 15 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Bleadon. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration.*

<sup>1</sup>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

##### **Reports from County and District Councillors (limited to 15 minutes in total)**

*District Councillors are invited to give short oral reports on matters affecting Bleadon. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.*

*Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes. It would be appreciated for anyone wishes to speak advises the Parish Clerk no later than 12 noon the previous Friday*

## Public Session and evacuation process

### A G E N D A

**334.1 To receive Apologies for Absence and to approve the reasons given.** (LGA 1972 s85 (1))

**334.2 Declarations of interests**

*(Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

**334.3 To approve and sign as a correct record the Minutes of a Virtual Meeting of the Parish Council Meeting held on Monday 8<sup>th</sup> June.** (LGA 1972 sch 12, para 41(1))

**334.4 Matters for report information purposes only – (See Clerk's report attached)**

(i)	Defunct Defibrillator	332
(ii)	Dropped Pavement	332.5.1
(iii)	Youth Club Lease	332.5.4
(iv)	Coronation Hall – Fire Inspection	332.5.7
(v)	“Tommy there but not There”	333.4.viii
(vi)	Bleadon Village News	333.4.ix
(vii)	WI Bench	333.4.x
(viii)	Bleadon in Bloom	333.7.3
(ix)	AGAR 2020	333.7.4b-d
(x)	Village Covid-19 Group	333.7.9
(xi)	Planter in Bleadon Mill	333.7.10
(xii)	Play Area – Broken Canopy	333.9
(xiii)	Bus Shelter – Vicarage	333.9.m.d

**334.5 Chairman's Announcements**

**334.5 Planning**

**1. To note the following applications received and the comments made by the Parish Council**

Number	Application Details	Position
20/P/0650/FUH	<p><i>Certificate of lawful development for exiting use of yard at Woodlands Farm for mixed storage of vehicles trailers generators and a metal container (B8) and for vehicle and equipment maintenance (B2) –Land at Woodlands Farm Mearcombe Lane Bleadon BS24 ONZ 30/04/20</i></p> <p><i>The Parish Council advised North Somerset on line that it had no objections</i></p>	<p>Approved</p> <p>25/06/20</p>
20/P/0793/FUH	<p><i>Erection of a detached garage – Hoveland Shiplate Road Bleadon BS24 ONG</i></p> <p><i>04/06/20</i></p> <p><i>The Parish Council recommended approval – by e-mail 01/07/2020</i></p>	
20/P/0853/FUH	<p><i>Proposed construction of a new porch and proposed new side window to South elevation. – Cobblestones Purn Way Bleadon BS24 OQE</i></p> <p><i>The Parish Council recommended approval – by e-mail 14/04/20</i></p>	<p>Approved</p> <p>19/06/20</p>

20/P/1081/FUH	<p><i>Change of 1no east elevation window into a glazed door to become the main entrance giving level access to the small lobby and erection of an oak 'Porch' surround above new doorway – Church Room Rectory Lane Bleadon – 06/08/20</i></p> <p><u><i>The Parish Council recommended approval and it was their belief that the property would greatly enhanced by the proposals, - by e-mail 01/07/20</i></u></p>	
20/P/1139/FUL	<p><i>Construction of a two storey dwelling – Land adjacent to the Lay-By to the East of Bridgwater Road. – 06/07/20</i></p> <p><u><i>The Parish Council has previously recommended refusal of this application and saw no reason to change their view and therefore recommended refusal– by e-mail 01/07/20</i></u></p>	
20/P/1125/FUH	<p><i>Demolition of outhouse patio and single detached garage and proposed 3 storey rear extension – Newlands Shiplate Road Bleadon BS24 0NG – E3 34227N156931 27/07/20</i></p> <p><u><i>Following a visit to the property it was agreed that the recommendation should to approved – by e-mail 09/07/20</i></u></p>	
20/P/1365/FUH	<p><i>Demolition of boiler room to side of property. Demolition of garage to rear of property. Erection of ground floor side/rear extension and car port area with extension of loft space above. Adjustment of existing single front dormer to provide 2 x new dormers. Provision of a rear dormer and 2 no roof lights within roof plane. Erection of a single storey utility room to opposite side. Alterations to external materials from render to Cederne cement cladding and existing concrete roof tiles to be replaced with slate effect roof tiles. – Avilion Roman Road Bleadon BS24 0AD – E334669-N157673 – 21/07/20</i></p> <p><u><i>The Parish Council recommended approval – by e-mail 01/07/2020</i></u></p>	
20/P/1458/FUH	<p><i>Proposed ground floor extension of existing bungalow with associated alterations – Windrush Roman Road Bleadon BS24 0AD.</i></p> <p><u><i>The Parish Council recommended approval – by e-mail 02/07/20</i></u></p>	

### 334.7 Resolutions

- (1) To resolve to appoint up to three persons to fill the current Parish Council vacancies.**
- (2) To appoint members to the following three Committees of the Council**
  - (a) Grievance Committee
  - (b) Appeals
  - (c) Personnel
- (3) To appoint representatives to:**
  - (a) Youth Club
  - (b) Coronation Halls Management Committee
  - (c) ALCA
  - (d) Neighbourhood Plan Group
  - (e) Bleadon in Bloom
- (4) To appoint members responsible for:**
  - (a) Allotments and Churchyard
  - (b) Public Rights of Way and Footpaths
  - (c) Neighbourhood Watch and Community Safety

- (e) Roads and Transport
- (f) Play Area
- (g) Bleadon Village News
- (h) Finance

- (5) **To note the receipt of the Parish Council Accounts for the period ending 30<sup>th</sup> June 2020**  
*(Copies attached)*
- (6) **To resolve to install an additional Dog Bin in Purn Lane/Allotment Access**
- (7) **To receive quotations for the deep cleaning and refurbishment of the men's toilets.**
- (8) **To resolve to locate the WI Bench to the front of the Wessex Water Pumping Station on Bleadon Road subject to satisfactory agreement arrangements**
- (9) **To appoint Mrs B Bowen as the Parish Council's Internal Auditor**
- (10) **To note the review of the Parish Council Insurance Policy with Came & Co on a further three year contract.**
- (11) **To proceed towards a paper less Council.**
- (12) **To note the receipt of the Annual RoSPA Report and the actions taken**
- (13) **To receive and note the paper produced by the Bleadon & Bleadon Hill Coronavirus Help Group dated 30<sup>th</sup> June 2020.**
- (14) **To adopt the following policies**

- (i) **Co-option Policy**
- (ii) **Data Privacy Policy**
- (iii) **Decisions by Officers**
- (iv) **Delegation**
- (v) **Equal Opportunities Policy**
- (vi) **Filming Audio Recording and Photographing Meetings Policy**
- (vii) **Health Safety Home Working Policy**

- (14) **To review the following Policies**

- (i) **Bullying and Harrassment at Work Policy**
- (ii) **CCTV Policy**
- (iii) **Code of Conduct Policy**
- (iv) **Communications Strategy Policy**
- (v) **Complaints Procedure Policy**
- (vi) **Environmental Policy**
- (vii) **Expenses Policy**
- (viii) **Financial Regulations**
- (ix) **Grievance & Discipline Policy**
- (x) **IPad Policy**
- (xi) **Internet Banking Policy**
- (xii) **Legionella Risk Assessment Policy**
- (xiii) **Press and Media Policy**
- (xiv) **Publication Scheme**
- (xv) **Sickness and Absence Policy**
- (xvi) **Social Media Policy**
- (xvii) **Standing Orders**
- (xviii) **Standing Orders - Supplementary**
- (xix) **Vexatious and Complaints Policy**
- (xx) **Volunteer Policy**

### 334.8 Finance

(32)	Came & Company	Annual Insurance Premium	2,464.33	
(33)	Webglu	Website Hosting – PC	70.00	14.00
(34)	Webglu	Website Hosting – NP	60.00	12.00
(35)	Zoom	Standard Subscription	11.99	2.40
(36)	Cartridge People	Stationery	55.98	11.20
(37)	Mr B Poole	Salary & Expenses – Jne	1394.36	
(38)	PATA	Payroll Services – Jne	23.25	
(39)	Microshade	Kaspersky Security	144.00	28.80
(40)	3G Mobile	June	26.73	5.35
(41)	Amazon	IPad Covers (9)	119.88	24.03
(42)	Water Business	27/11/19 – 13/05/20	62.92	
(43)	SSE – Electricity	Public Toilets	37.77	1.88
(44)	Mr B Poole	Home Working – June	26.00	
(45)	Mrs F Thomas	Toilet Cleansing – June	225.00	
(46)	Westcroft Eggs	Summer Bedding & Compost	390.00	78.00
(47)	A Leonard	Village Services	706.00	
(48)	Mrs J Wheatley	Supply of plants	70.00	

### 334.9 Matters raised for information purposes only from Portfolio Holders

- (a) Allotments and Churchyard
- (b) Public Rights of Way and Footpaths
- (c) Neighbourhood Watch and Community Safety
- (e) Roads and Transport
- (f) Play Area
- (g) Bleadon Village News
- (h) Youth Club
- (i) Coronation Halls Management Committee
- (j) ALCA
- (k) Neighbourhood Plan Group
- (l) Bleadon in Bloom
- (m) Parish Councillors
- (n) Parish Clerk

### 334.10 Correspondence

(1)	GB Sports & Leisure	Order Acknowledgement – replacement Canopy
(2)	Ibabs	Proposal for paperless meetings
(3)	NS	Remittance Slip – Covid 19 Grant - £10,000
(4)	Long Ashton	Support Network
(5)	NALC	Risk Assessment – Covid-19
(6)	Mrs K Strong	Complaint – Dog Mess
(7)	Cllr M Solomon	Complaint – Old Barn Bleadon 17/P/1178/F
(8)	NS	Electoral Register January 2020
(9)	NS	Electoral Register Update June 2020
(10)	Village Covid-19 Group	Letter of Thanks – Donation
(11)	GB Sports & Leisure	RoSPA Annual Inspection Report 2020
(12)	Mrs T Millard	Parking of Ice Cream in Coronation Car Park
(13)	NS	Register of Electors – December 2019 plus updates
(14)	Bleadon Bob	Various subject matters – 3 Communications
(15)	Rialtas	Newsletter – summer 2020
(16)	North Somerset	Town & Parish Digest Issue 47 30/06/2020

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|------|-------------------|---------------------------------------|
| (17) | EDF Energy        | Street Lighting Invoice               |
| (18) | National Grid     | Road Closure Notice – Webbington      |
| (19) | NS                | Register of Electors – Alterations    |
| (20) | SLCC              | The Clerk – July 2020 Vol.1 No.4      |
| (21) | Clerks & Councils | Direct Magazine – July 2020 Issue 130 |

**334.11 Date and Time of next Parish Council Meeting – Monday 14<sup>th</sup> September 2020**