

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk



Clerk to the Parish Council

Tony Jay

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the agenda item given over specifically for that purpose. The Parish Council welcomes and encourages public participation during the relevant part of the meeting. In order for the Parish Council to provide a full response where appropriate a Member of the Public may only speak if prior notification has been given to the Clerk by noon on the Friday preceding the specified meeting. However the Chairman has discretion to allow Members of the Public to speak without prior notification, if felt appropriate. **Members of the public may speak for a maximum of three minutes each to allow time for each matter to be highlighted to councillors.**

17th May 2017

To: The Chairman Mrs C Gutsell and all members of Bleadon Parish Council

Ladies & Gentlemen:

You are summoned to the **Annual Meeting** of **Bleadon Parish Council** to be held in **Bleadon Coronation Hall** on **Monday 22nd May 2017** commencing at **6.45 pm** when the following business will be transacted.

Tony Jay

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Parish Clerk

AGENDA

- 295.1 To elect a Chairman for the year 2017-18
- 295.2 To receive a statutory declaration of office from the Chairman
- 295.3 To elect a Vice Chairman for the year 2017-18
- 295.4 To receive a statutory declaration of office from the Vice Chairman
- 295.5 To receive any apologies for non-attendance
- 295.6 To receive any declarations of interest in items on the agenda
- 295.7 To consider the co-option of Richard Dobson to the Parish Council.
- 295.8 To consider whether the Parish Council wishes to amend Standing Orders to delete the requirement to appoint a Planning Committee and an Open Spaces Committee and that the business of these Committees be absorbed into the agenda of the full Council.
- 295.9 To elect the following committees (dependent upon the result of agenda item 295.8):
- a) Planning
 - b) Open Spaces
 - c) Finance and Personnel
- 295.10 To elect the sub-committee formed to deal with matters arising under the Vexatious Correspondence and Complaints Policy.
- 295.11 To agree representatives on the following village organisations:
- a) Coronation Hall
 - b) Youth Club
 - c) ALCA
- 295.12 To confirm the appointment of Maria Bird as Parish Clerk
- 295.13 To confirm the appointment of Alistair Gill as Village Ranger and guardian of the defibrillator.
- 295.14 To note the resignations of Cllrs Clarke, Edwards, Gibbon and Gutsell from the Parish Council
- 295.15 To approve the minutes of the Annual Parish Council meeting held on 9th May 2016
- 295.16 To approve the minutes of the Parish Council meeting held on 10th April 2017
- 295.17 To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item). This section of the meeting will take no longer than 30 minutes.*
- i) Members of the public

ii) District Councillor

- 295.18 To receive the Clerk's report.
- 295.19 Exchange of information between Councillors.
(Please note that the Council is unable to make any formal decisions under this item).
- 295.20 To approve the Annual Governance Statement for the year ending 31st March 2017 (s.1 of the Annual Return 2016/17)
- 295.21 To approve the Annual Accounting Statements for the year ending 31st March 2017 (s.2 of the Annual Return 2016/17)
- 295.22 To review the Parish Council's Vexatious Correspondence and Complaints Policy.
- 295.23 To confirm the following changes to the Parish Council's Unity Trust current and deposit accounts:
- a) The removal of Iris Clarke, Peter Gibbon and Claire Gutsell as signatories
 - b) The addition of Cllrs David Chinn, Richard Dobson (if co-opted at agenda item 295.7), Steve Hartree and Kathy Strong as signatories
 - c) The changing of the key contact from Anthony Jay to Maria Bird
- 295.24 To consider the appointment of the annual playground inspector
- 295.25 To consider the renewal options for the Parish Council's annual insurance commencing June 2017.
- 295.26 To review the arrangements for the review of the Parish Council's policies
- 295.27 To consider the following planning application:
- 17/P/1046/F. Dairy Barn, South Hill Farm, Bridgwater Road, Bleadon, Weston-super-Mare, BS24 0BD. Proposed conversion of redundant agricultural building to create 1no. new dwelling with the installation of treatment plant replacing septic tank. Erection of a single storey sun lounge extension to the south and car port to the east elevation. Re-roofing and installation of 3no rooflights to the west facing roof
- 295.28 Finance
- To approve items of expenditure

Chq	Payee	Details	Net	VAT
300491	Richard Young	Internal Audit	£50.00	
300492	Bin-It	Dog Bin Emptying	£70.54	£14.11
300493	Claire Gutsell	Print Cartridges and Paper		
300494	NSC	Non Domestic Rates – Public Toilets	£433.38	
300495	Anthony Jay	Expenses: Home working £17.33; Phone £1.67; Stamps £16.53; Barrels and Compost £238.66; Toilet Expenses £101.33;	£437.23	£29.72

		Stationery £19.45; Refreshments for APM £20.80; Mileage £9.00; Printer Cartridges £41.98		
300496	SLCC	Arnold Baker book	£78.40	
300648	Anthony Jay	Clerk's Salary	£697.58	
300649	HMRC	PAYE and NI	£240.02	
300650	Faye Thomas	Toilet Cleaning April	£150.00	
300497	GB Sports	Playground inspection April	£15.00	£3.00
DD	BT	Phone and broadband – Final bill	£28.83	£5.76

- 295.29 To consider the purchase of a new cover for the defibrillator at a cost of £100 plus VAT.
- 295.30 To consider the purchase of a new litter bin for the children's play area.
- 295.31 To consider relocating the container containing the Village Ranger and BROW equipment.
- 295.32 To discuss the locations of the newly purchased planters in the Parish, and the arrangements for the planting of the flowers donated by NSC.
- 295.33 To receive the following Open Spaces Committee reports:
- (a) Allotments
 - (b) Churchyard
 - (c) Footpaths & Bridleways
 - (d) Roads & Transport
 - (e) Children's Playground
 - (f) Newsletter
 - (g) Website
 - (h) Neighbourhood Watch & Community Safety
- 295.34 To receive the following brief holder's reports:
- (1) Coronation Hall
 - (2) Youth Club
 - (3) ALCA
 - (4) Review of Policing Priorities
 - (5) Chairman
- 295.35 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 295.36 To consider the arrangements for the appointment of the new Parish Clerk
- 295.37 To consider a response to the letter received from NSC regarding the maintenance responsibilities for the closed churchyard.
- 295.38 To consider the grass cutting contract for the years 2017 – 2020