

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk



Clerk to the Parish Council

Maria Bird

Coronation Hall, Coronation Road, Bleadon BS24 0PG

Tel: 07453358318

Email: parishclerk@bleadonparishcouncil.gov.uk

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the agenda item given over specifically for that purpose. The Parish Council welcomes and encourages public participation during the relevant part of the meeting. In order for the Parish Council to provide a full response where appropriate a Member of the Public may only speak if prior notification has been given to the Clerk by noon on the Friday preceding the specified meeting. However the Chairman has discretion to allow Members of the Public to speak without prior notification, if felt appropriate. **Members of the public may speak for a maximum of three minutes each to allow time for each matter to be highlighted to councillors.**

7th November 2017

To: The Chairman Mr S Hartree and all members of Bleadon Parish Council

Ladies & Gentlemen:

You are summoned to a **Meeting of Bleadon Parish Council** to be held in **Bleadon Coronation Hall** on **Monday 13th November 2017** commencing at **7.30 pm** when the following business will be transacted.

Maria Bird

Maria Bird

Parish Clerk

AGENDA

- 301.1 To receive any apologies for non-attendance.**
- 301.2 To receive any declarations of interest in items on this agenda.**
- 301.3 To approve the minutes of the Parish Council meeting held on Monday 9th October 2017.**
- 301.4 To invite public participation – This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item). This section of the meeting will take no longer than 30 minutes**
- i) Members of the public
 - ii) District Councillor
 - ii) Police
- 301.5 To receive the Clerk’s report**
- 301.6 Exchange of information between Councillors.**
(Please note that the Council is unable to make any formal decisions under this item).
- 301.7 To consider the recommendations of the planning committee regarding its terms of reference.**
- 301.8 To review and consider recommendations from the planning committee.**
- 301.9 To consider to co-opt an additional member to the Finance and Personnel Committee.**
- 301.10 To consider the recommendations for the following policies:-**
- i) Complaints Procedure
 - ii) Financial Regulations
 - iii) Procurement Policy
 - iv) Standing Orders
- 301.11 To consider the recommendations and adoption of the following policies:-**
- v) Bullying & Harassment
 - vi) Communications Strategy
 - vii) Councillor Code of Conduct
 - viii) Grant Awarding Policy and Application Form
 - ix) Grievance and Discipline Procedure
 - x) Press and Media Policy
 - xi) Publication Scheme
 - xii) Social Media Strategy
- 301.12 To review and agree the Risk Assessment Schedule.**
- 301.13 To review and agree the Asset Register.**
- 301.14 To consider the project recommendations from the management working group.**

- 301.15** To consider a response to North Somerset Council Proposed 7.5 tonnes maximum gross weight restriction, various roads, Bleadon, North Somerset.
- 301.16** To consider the arrangements in regards to the maintenance of the Churchyard.
- 301.17** To approve the project recommendations for the Neighbourhood Plan.
- 301.18** To consider the allocation of an agreed contingency from the current budget to provide additional support staff to deal with an anticipated increase in workload.
- 301.19** To review and agree response to the North Somerset WW1 Centenary Project.
- 301.20** To review the tenders and appoint the contractor for the 3 year Grass Cutting Contract.
- 301.21** To draw the winner and runner-up of the 'Teddy Bear with no name competition'.
- 301.22** To consider an introduction of a one way system in the Coronation Hall car park and a formation of a new pedestrian entrance to the area in front of the hall.
- 301.23** To review and approve monthly budget report and bank reconciliation for October.
- 301.24** Finance

To approve items of expenditure and income

Chq	Payee	Details	Net	VAT
300715	EDF Energy	Street lights electricity	£84.73	£4.22
300716	Royal British Legion	Donation for the poppy wreath for the Chairman to lay at the memorial service	£50.00	£0.00
300717	Maria Bird	Spare Defibrillation Pads purchased from Defibshop for the Defibrillator at Coronation Hall	£90.00	£18.00
300718	GAPTC	Clerk Training Course – Clerk the Knowledge Part 3	£35.00	£0.00
300719	Anthony Jay	Precept Training	£59.28	£0.00
300720	Faye Thomas	October Public toilet cleaning	£200.00	£0.00
300721	Alistair Gill	Village Ranger salary	£312.00	£0.00
300721	Alistair Gill	Village Ranger expenses: Mileage £30.42; Petrol £6.63; Paint brush and paint for Allotment gate £20.00	£55.94	£1.11
300722	Maria Bird	Clerk salary	£901.81	£0.00
300722	Maria Bird	Clerk expenses: Mileage £47.70; Home Working Allowance £17.33; Mobile Phone £4.99; Print Cartridges £34.98, Paper £8.48;	£106.24	£7.24
300723	HMRC	PAYE and NI	£161.74	£0.00
300724	Bin It	Dog bin emptying	£70.54	£14.11
300725	GB Sports	Playground inspection	£15.00	£3.00

Income

Chq		Details	Net	VAT
Cheques	Various Allotment holders	Allotment Rental for 7 half plots	£52.50	£0.00

301.25 To receive the following reports:

- (a) Allotments
- (b) Churchyard
- (c) Footpaths & Bridleways
- (d) Roads & Transport
- (e) Marshalls liaison meeting
- (f) Children's Playground
- (g) Newsletter
- (h) Website
- (i) Neighbourhood Watch & Community Safety

301.26 To receive the following brief holder's reports:

- 1) Coronation Hall
- 2) Youth Club
- 3) ALCA
- 4) Chairman

301.27 To receive a report from the Management Working Group.

301.28 To agree the date of the next Parish Council Meeting.