

## Section 2 – Accounting Statements 2022/23 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	78,501	64,189	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	50,000	54,000	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	7,935	18,286	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	24,099	21,001	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	48,148	57,949	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	64,189	57,525	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	64,189	57,525	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	RESTATED 62,966	69,451	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**

SIGNATURE REQUIRED

Date

09/06/2023

I confirm that these Accounting Statements were approved by this authority on this date:

21/06/2023

as recorded in minute reference:

366.11

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

*M. E. Sheppard* SIGNED

## **Restatement of Box 9**

2021/22 it was reported as £869,194.

This box has been restated to £62,966

The difference is £806,228

The difference is mainly due to the following:

- The removal of the Coronation Hall from the register as the Parish Council is owners of the land but only custodian trustee of the buliding which is run by the Coronation Hall Management Committee and therefore it is not an asset of the Parish Council but of the Coronation Hall. £ 752,455.90
- The removal of the public toilets which were donated to the Parish Council and therefore go on the asset register at £1.

The entire fixed asset register was reviewed, and several other items were identified that had been omitted from the register in error. These have now been added and mainly consist of 9 tablets at £1773.00 and an additional projector £1116.69.

**Accounting statements 2022-23**

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-22	31-Mar-23				
					<b>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</b>	
1. Balances brought forward	78,501.00	64,189.00			Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2. (+) Precept or Rates and Levies	50,000.00	54,000.00	4000	8%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	No explanation required
3. (+) Total other receipts	7,935.00	18,286.00	10351	130%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	Please explain within the relevant tab
4. (-) Staff costs	24,099.00	21,001.00	-3098	-13%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	No explanation required
5. (-) Loan interest/capital repayments	-	-	0	0%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	No explanation required
6. (-) All other payments	48,148.00	57,949.00	9801	20%	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	Please explain within the relevant tab
7. (=) Balances carried forward	64,189.00	57,525.00			Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	No explanation required
	Bal c/f checker	Bal c/f checker				
8. Total value of cash and short term investments	-	-			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>	
9. Total fixed assets plus long term investments and assets	62,966.00	69,451.00	6485	10%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	No explanation required
10. Total borrowings	-	-	0	0%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required

**Precept or rates and levies**

2021/22    50000    2022/23    54000

Difference    4000  
 % Change    8%    No explanation required

Use the table below to breakdown your explanation

2021/22	£	2022/23	£	Difference	Explanation (Ensure each explanation is quantified)
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Enter more lines as appropriate

**Other receipts**

2021/22  2022/23

Difference   
 % Change  Yes explain

**Use the table below to breakdown your explanation**

*(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)*

2021/22	£	2022/23	£	Difference	Explanation (Ensure each explanation is quantified)
0		4988		4988	Grant received for Play Equipment
34		585		551	interest received
260		1571		1311	reimbursement for toilet cleaning overpayment
0		3633		3633	donations for Re-guilding of church clock
260		1571		1311	reimbursement for toilet cleaning overpayment
2387		1325		-1062	Cil Payments
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
<b>Total</b>	<b>2941</b>	<b>13673</b>		<b>10732</b>	

Enter more lines as appropriate





**All other payments**

2021/22  2022/23

Difference

% Change  Yes explain

Use the table below to breakdown your explanation

*(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)*

2021/22	£	2022/23	£	Difference	Explanation (Ensure each explanation is quantified)
	0		9976	9976	Purchase of new play equipment
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	
<b>Total</b>	<b>0</b>	<b>9976</b>	<b>9976</b>	<b>9976</b>	

Enter more lines as appropriate



Reserves

Box 7  Precept

Do reserves exceed 2 x Precept? No

	£	£	£
Earmarked reserves:	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<hr/>	0
General reserve	<input type="text"/>	<hr/>	0
Total reserves (must agree to Box 7)		<hr/>	<hr/> <u>0</u>





## Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the / agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlights remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Bleadon Parish Council**

County area (local councils and parish meetings only): **North Somerset**

### Financial year ending 31 March 2023

Prepared by (Name and Role): **Liz Shayler (Locum Clerk)**

Date: **03/04/2023**

		£	£
<b>Balance per bank statements as at 31/3/2023:</b>			
	Unity Trust Bank C/A	2,259.59	
	Unity Trust Bank D/A	55,265.33	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			57,524.92
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/2023 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/2023			
<b>Net balances as at 31/3/2023</b>			<b><u>57,524.92</u></b>