

BLEADON PARISH COUNCIL

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Clerk to the Parish

Bruce Poole

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Office Hours 10.00 am – 1.00 pm Monday to Friday



The Chairman welcomed everyone to the meeting and wished them well for 2009. She then invited PC Church to address the meeting whereupon he advised that some 26 calls had been received from within the village in the last month of which 4 were reported crimes (1 x non dwelling burglary and 3 x theft from motor vehicles). Visible patrols have taken place in the village as has several speeding traffic checks along Bleadon Road. PC Church answered a number of questions was thanked by the Chairman and then departed from the meeting.

Mr John Hurcombe then addressed the meeting of his concern at the changes due to take place with the Mendip Warden Service whereby the number were to be reduced by early retirement and redundancy. The Parish Council intimated to Mr Hurcombe that they would most certainly be writing to the various stakeholders to express their dismay at the loss of the two members who have carried out sterling work over many years. Moreover this Council also wished to bemoan the fact that some important and useful rural skills such hedge laying and dry stone walling would appear to be lost by this change in personnel.

Minutes of a Meeting of Bleadon Parish Council held in the Coronation Hall Coronation Road Bleadon on Monday 12th January 2009 that commenced at 7.30 pm when the following business was transacted.

PRESENT Mrs P Skelley (Chairman) together with Mesdames I D Clarke P Robinson M E Sheppard Messrs B Gamble R House G Lockyer C Morris K Pyke and the clerk Mr B Poole

In addition there was one member of the public present together with PC Steve Church and Miss Emma Wright a reporter from the Weston Mercury.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender age sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”

210.1 To receive any apologies for non attendance

None

210.2 To receive any declarations of interest

Ref	Councillor	Type	Relationship
210.6.2	Mr R House	Prejudicial	Bother of applicant – 08/2581
210.8.1	Mr C Morris	Personal	Council Representative/Treasurer
210.8.1/2	Mr K Pyke	Personal	Council Representative

210.3 To receive and approve the Minutes of the Parish Council Meeting held on Monday 8th December 2008

Resolved that the Minutes of the Parish Council Meeting held on Monday 8th December 2008 that had been duly circulated be taken as read and approved as being a correct record and signed as such by the Chairman

210.4 Matters Arising

For the purpose of report only

- (1) Matters raised by members of the public at the previous council meeting
- (2) Collapsed Drain – Churchyard approach BP
- (3) Bus Shelter & Memorial Plaque BP

Nothing tangible to report
- (4) Legend Board PS

It was noted that contact was being made with a volunteer who had offered to assist in the project.
- (5) Lloyds Bank Ltd – Bank Mandate BP

No progress to report
- (6) Outstanding Planning Applications – 06/1971 & 06/1972 BP

The clerk reported on his earlier conversation that day with Mr Simon Exley of North Somerset who explained that they were still going through the “Certificate of Lawfulness” process in respect to both applications.
- (7) Council owned property BP

The clerk provided a verbal report to the meeting on the latest developments and progress being made by the council’s solicitors in these various matters. *See 210.9.12*
- (8) A370 Purn Local Safety Scheme BG

It was reported that the proposed work had not as yet commenced.
- (9) RoSPA Report – Repair Schedule KP

It was reported that Councillor Keith Pyke and Village Ranger John Hurcombe had recently carried the necessary remedial repairs.
- (10) Mrs R Watts OS No 9978 Bleadon Road BP

The clerk confirmed that the council’s solicitor had not as yet received a response from Mrs Watts as to the suggestion made in respect to deed gifting of the land on which the shelter stood.
- (11) Quality Council Status Re-accreditation BP

It was reported that the portfolio had been concluded and it was the clerk’s intention to submit it personally to ALCA on the 10th February when he was scheduled to have meeting with the County Secretary. It was understood that it would be presented to the re-accreditation panel in late March early April. *See 210.9.10*
- (12) Churchyard Statutory – Meeting with PCC BP

The clerk advised the meeting that he was waiting confirmation as to when the assessment survey would be carried out.

- (13) Nationwide Account – Gross Interest BP
The clerk reported on the steps he had taken to recover the tax already charged
- (14) AON Insurance – Who pays what? CM
Councillor Morris and the clerk briefed the meeting on the latest response received from AON Insurance. *See 210.9.8 for action that was agreed should be taken.*
- (15) Adoption of New Publication Scheme BP
It was reported that all necessary action had been taken with regards to this scheme
- (16) North Somerset District Council – Sustainable Communities Act BP
It was confirmed that North Somerset had been advised but to date a confirmation to that effect had not been received
- (17) Neighbourhood Watch Scheme – Posters GL
It was noted that a receipt for this payment had been received
- (18) Flooding at Bridge Garage BG
It was noted that no further action appeared to have been taken by North Somerset

210.5 To approve the following items of expenditure for the month of January

(105)	SLCC	Working With Your Council	95.00	
(106)	Staples	Stationery	65.48	9.82
(107)	Mrs P Robinson	Councillor Expenses	13.82	
(108)	WGM	Machine Repair	38.16	5.72
(109)	SLCC	Annual Membership Fee	117.00	
(110)	Queens Arms	Christmas Drinks	53.40	
(111)	Admirals Table	Meeting with James White	23.80	
(112)	Staff	Salary & Expenses – December 2008	1244.98	
(113)	SLCC	Practitioners' Conference	63.34	
(114)	Maxwell House	Printing – Village New 79	695.00	
(115)	SEC Contracting	Lighting Maintenance – 3 rd Quarter 08/09	15.65	2.35
(116)	Mr B Poole	Broadband Services – Jan to Mar 09	30.00	
(117)	EDF Energy	Lighting – 01/10/08 to 02/01/09	22.52	1.13
(118)	Hall Management	Hall Hire – Jan/Mar – 3 x £15.00	45.00	
(119)	Vision ICT Ltd	V2 Hosting & Support 08/03/09 -07/03/10	314.90	47.24
(120)	Bridge Garage	Village Ranger Travel	21.73	3.25
(121)	Mr Hurcombe	Expenses – January 2009	46.30	3.28

Resolved that the accounts other than Invoice No 119 as presented be paid.

Resolved that the annual cheque be drawn in favour of the PCC in respect to the Church Clock grant of £100.00 - **[Parish Councils Act 1957, s215]**

and the grant for Lighting in the sum of £140.00 - [Highways Act 1980, s 301]

The Council noted the tabled Financial Statement for the period of 1st April to 31st December 2008

210.6 Planning Committee

(1) To receive an update on the following considered applications

06/1971 – 27/09/06

Re-building and Re-roofing of building and use thereof as a single dwelling
Conker Cottage Purn Farm Bridgwater Road Bleadon

06/1972 – 27/09/06

Use of site for the stationing of residential caravan
Caravan adjacent to Conker Cottage Purn Farm Bridgwater Road Bleadon

08/1559 – Target Date September 2008

Extension and conversion of existing garage to create two storey dwelling. Erection of detached garage/office building
Gracelands Roman Road Bleadon

08/2181 – Approved 18/12/08

Retrospective application for the sub-division of property into 2 no dwellings. Conversion of existing outbuilding to B1 (office) unit
Purn House Farm Purn Way Bleadon

08/2182 – Approved 18/12/08

Retrospective application for the sub-division of property into 2 no dwellings to include the blocking up of 2 no internal doorways. Conversion of existing outbuilding to B1 (office) unit
Purn House Farm Purn Way Bleadon

08/2480/TPO – Council Date 26/12/08 - Target Date 19/01/09

Application for tree works – subject to a tree preservation order (TPO 318)
OS 9978 off Bleadon Road Bleadon

(2) To consider and respond to the following planning applications

Councillor Rob House retired from the meeting

08/2581 – Council Date 05/01/09 – Target Date 05/02/09

Proposed change of use of existing agricultural building to B8 classical vehicle storage
Lake Farm Shiplate Road Bleadon

The Parish Council recommends approval of this application but wishes to restrict the use to 10 vehicles for storage purposes only and no commercial repairing to take place on site. They also wish to stipulate that when the use ceases that it reverts back to its current present day use rather than just lapsing into a different usage.

Councillor Rob House returned to the meeting

08/2595 – Council Date 12/01/09 – Target Date 10/02/09

Erection of a two storey side extension and front conservatory
8 Coronation Road Bleadon

The Council noted that as similar developments had taken place in respect to adjoining properties they had no objections to this planning application.

(3) Appeals

(4) Enforcement

08/0876/E

Shiplate Slate Mearcombe Lane Bleadon

Councillor Sheppard confirmed that the offending structure had been removed

UHF Transmitter/receiver station – Bleadon Hill

It was noted that as yet the requested retrospective planning application had not been received by the Parish Council.

07/2084

Councillor Sheppard confirmed that the offending structure had been removed.

(5) Other Matters

None

Open Spaces Committee**To receive reports from the brief holders**

(1) Allotments

It was reported that Mr & Mrs Exall of 27 Bleadon Mill Bleadon had agreed to take over Plot 9 (upper half of bottom section)

(2) Churchyard

Nothing to report

(3) Footpaths & Bridleways

It was confirmed that Councillor House had secured the services of a local contractor to undertake the remedial work required to the footpath adjoining the jubilee garden.

The clerk was asked to notify North Somerset of the need to cut back Purn Lane. He was also asked to remind the Agents for the Church Commissioners that the trees in Shiplate Road adjacent to Wonderstone still needed remedial attention.

(4) Roads & Transport

Councillor Sheppard asked if a centre white line could be painted on the road curve that surrounds the Children's Play Area. Councillor Gamble agreed to investigate.

(5) Children's Playground

It was confirmed that the required remedial repairs to the "Chicken" play apparatus had now been completed.

Councillor Pyke indicated that a further supply of play sand and play bark would be required.

(6) Newsletter

Copy date for the next issue was announced as being the 22nd February 2009

To receive the following representative reports(1) Coronation Hall CM

Councillor Morris gave an update on the details of a recent letter received from AON Insurance which the Council agreed did not make matters any clearer.

Resolved that legal advice is sought as to the projected costs in securing and drafting a new Trust Deed.

(2) Youth Club KP

It was noted that a survey is currently being carried out to ascertain how many youngsters who attend the Youth Club are from the village and how many are not.

(3) ALCA BG

Nothing to report other than confirmation that Councillor Brian Gamble and the Clerk would be attending a joint meeting of ALCA and North Somerset on the 30th January.

(4) Community Safety GL

An update was given to the meeting in respect to search for further volunteers to operate the Celtic Way part of the scheme.

(5) District Councillors IP

No reports

(6) Parish Councillors

(a) Councillor Mrs Sheppard

Asked on behalf of residents if the night of the Parish Council Meeting could be changed?

Resolved that the meeting nights would continue as present and be held on the second Monday in the month.

(7) Village Beat Officer

See commencement of meeting

(8) Village Plan

Councillor Pyke gave a verbal report to the meeting in which he showed a mock-up of the proposed Village Plan leaflet that was planned to be delivered to every household in which would be listed "100 suggestions for the future development of Bleadon".

Resolved to accept the approximate costs of production in the sums of £211.00 for printing and £200.00 for artwork

(9) The Clerk

(a) WWYC – Councillor Training

The Clerk indicated that he proposed using the Training Pack entitled WWYC (Working with your Council) as part of the training strategy for Council Members. Councillor Brian Gamble had already indicated his personal willingness to work through the course.

Resolved that WWYC would be the main vehicle of training for 2009

(b) Champion

It was announced that Councillor I D Clarke would act as the Council's Democracy Champion as part of the Councils drive to promote local democracy and citizenship.

(c) Consultations

Resolved that when major consultations are received by the Parish Council they will in the first instance be sent to the brief holder for initial examination. Other such consultations will be divided amongst the Councillors on a rotational basis.

(d) Website

The clerk explained that the website in December had been down for almost three weeks without initially Visions ICT Ltd advising the Parish Council of the problem. He further explained that contact had been made with an alternative company Customers Really Matter and as a result a meeting had taken place with them himself and Councillors Robinson and Pyke. Councillor Pyke explained what brief he had set out to the company and now asked the Parish Council to agree that exploratory work could be undertaken before a final decision was taken.

Resolved that Customers Really Matter be asked to prepare some examples on how Bleadon Parish Council's Village Website could be improved.

210.9

To receive and consider the following correspondence

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| (1) | NALC | LCR – Volume 60 No 5 | C |
| (2) | NALC | DISExtra – Issue 699 22/12/08 | C |
| (3) | DCLG | Consultation
Code of recommended practice on local authority publicity | C |

See 210.8.9 c

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|-----|----------------|---|---|
| (4) | ERHA | Bulletin – Winter 2008 | C |
| (5) | North Somerset | Streetscene Information Sheet – December 2008 | C |

Additional items for information received after the circulation of the Agenda

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|------|-------------------|--|----------------------------|
| (6) | J Shirley & Co | Bus Shelter Celtic Way Bleadon
<i>See 210.4.7</i> | BP |
| (7) | North Somerset | Budget Strategy Consultation 2009/12 to 2011/12 | C |
| (8) | AON Insurance | E-Mail response from Mr Peter Lawrence
<i>See 210.4.14</i> | BP |
| (9) | North Somerset | Life Magazine – Issue 51 January 2009 | C |
| (10) | ALCA Secretary | E-Mail response in respect to Quality Council re-accreditation
<i>See 210.4.11</i> | BP |
| (11) | ALCA Newsletter | Volume 7 Issue 1 – January 2009
Policy & Parliamentary Consultation
Legal Briefing – The Power of Well Being
Employment Briefing – Flexible Working
Employment Briefing – Mileage Allowances
Policy & Parliamentary Briefing – VAT and Local Councils | C
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| (12) | J Shirley & Co | Costs to date
<i>See 210.4.7</i> | BP |
| (13) | SLCC | the Clerk Magazine – January 2009 Vol 41 No 1 | C |
| (14) | NALC | DIS <i>Extra</i> – Issue 700 – 12/01/09 | C |
| (15) | Clerks & Councils | <i>Direct</i> January 2009 - Issue 61 | C |
| (16) | Police | Safer Stronger Neighbourhoods Roadshow – 10 th February 2008 | C |
| (17) | Sage | Payroll Year End Information | BP |
| (18) | BIA | Pre Planning Application Pre-view | C |

210.10 Other business referred to the Clerk

- (1) To consider Mark Howe's grass cutting quotation in the sum of £2374 + inflation (rpi)

Whilst the Council had no argument regarding the quote it was felt prudent that to comply with the financial regulations a further two quotes should be sought.

Resolved that a further two quotes be sought.

- (2) To resolve to adopt a Training Statement of Intent for 2009

Resolved to adopt the Training Statement of Intent for 2009 as presented to the Parish Council subject to the under mentioned amendment – copy of whole document attached to the minute book.

It was noted that each training incident will be formally approved by the Parish Council before it is actioned.

- (3) To resolve to adopt a Communication and Community Engagement Strategy for 2009

Resolved to adopt a Communication and Community Engagement as presented to the Parish Council – copy of document attached to the minute book.

- (4) Following the recommendations of the Finance Committee to agree a Parish Council Precept for 2008/09.

Resolved that a precept figure of £34,875 be accepted for 2009/10.

It was noted that this was based on a deficit budgeted figure of £2,230.00

- (5) To consider a possible land purchase in the village

Because of the potential that this item will involve the likely disclosure of exempt information the following resolution will be proposed:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Resolved that as a result of a lengthy discussion on this subject the clerk was asked to take a certain course of action and report back to the council at its next meeting.

210.11

Date of next Meeting – Parish Council Meeting Monday 9th February 2009 commencing at 7.30 pm.