

# BLEADON PARISH COUNCIL

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Parish Clerk:  
**Bruce Poole MCMI**



The **Annual Meeting** of **Bleadon Parish Council** was held in the Coronation Hall Coronation Road Coronation Road Bleadon on **Monday 9<sup>th</sup> May 2005** when the following business was transacted.

**PRESENT** Mrs PJ Skelley (Chairman) together with Mesdames M E Sheppard P J Robinson Messrs J Harvey-Bennett C Morris M Perry K Pyke and the clerk Mr B Poole

In addition there were five members of the public present together with District Councillor I Peddlesden and Mrs Claire Isaac of North Somerset District Council.

**“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”**

## Declaration of Interests

- 173.23.1 Councillor K Pyke – Vice Chairman – Coronation Hall
- 173.23.1 Councillor C Morris – Treasurer – Coronation Hall

## 173.1 Apologies

Councillor R Hicks (France) R House (Work) and District Councillor E Ap Rees

## 173.2 To receive any amendments to the Register of Interest

The Chairman Mrs P Skelley and Councillor Harvey-Bennett recorded amendments to their entries in the Register.

## 173.3 To Elect a Chairman

Mrs P Skelley was duly proposed seconded and elected as Chairman.

## 173.4 To Receive a Statutory Declaration of Office

The statutory declaration was made and signed

## 173.5 To Elect a Vice Chairman

Mrs P Robinson was duly proposed seconded and elected as Vice Chairman

## 173.6 To Receive a Statutory Declaration of Office

The statutory declaration was made and signed

## 173.7 To Elect the following Committees

### (a) Planning

Chairman – Councillor Mrs M Sheppard supported by the whole Council.

### (b) Open Spaces

Chairman – Councillor Mrs P Robinson also Churchyard and Magazine – Councillor K Pyke  
Children’s Playground and Village Furniture

- (c) Footpaths and Bridleways  
Chairman – Councillor Rob House
- (d) Finance & Personnel  
Chairman – Councillor Mrs P Skelley together with Councillors Robinson and Morris
- (e) Roads & Transport  
Councillor Justin Harvey-Bennett

**173.8 To propose Representatives to the following Village Organisations**

- (a) Coronation Hall  
Councillors Clive Morris and Keith Pyke
- (b) Youth Club
- (c) Brownies  
Councillor Keith Pyke
- (d) ALCA  
Councillor Ray Hicks

**173.9 To re-adopt Standing Orders and Financial Regulations**

Adopted

**173.10 To approve the Council's Asset Register**

Approved

**173.11 To approve the Council's Bank Mandate**

Any two from the current list with the clerk approved for undertaking bank transfers

**173.12 To receive the Parish Council's Financial Statement for the year ending 31<sup>st</sup> March 2005**

- (1) To approve the Annual Accounts for the year ending 31<sup>st</sup> March 2005
- (2) To approve the Annual Return Statement of Assurance

The clerk gave an explanation of the annual accounts for the ended 31<sup>st</sup> March 2005 which was subsequently approved by the council. He then proceeded to go through the list of assurances and on completion these were also approved by the council.

**173.13 To re-appoint the Clerk as the Council's Responsible Financial Officer**

Appointed

**173.14 To reaffirm acceptance of The Audit and Account Regulations 2003 and The Accounts and Audit (Amendment) Regulations 2004**

Re-affirmed acceptance

**173.15 To re-affirm the Council's Publication Scheme and confirm the Parish Council's Qualified Persons under Section 36 of The Freedom of Information Act 2000**

Re-affirmed acceptance

**173.16 To review Allotment Rents and Magazine Advertising Charges**

It was agreed that the allotment rents would remain static for a further year.

The Magazine Charges would however increase for outside advertisers from £50.00 per page to £75.00 per page. Half Page £45.00 – Third Page £37.50 – Quarter Page £30.00...

**173.17 Matters Arising from the Annual Parish Meeting.**

- (a) Rubbish and untidy smallholding in Facum Lane

It was noted that the matter was the subject of enforcement notices by North Somerset.

- (b) Earthworks at Purn Farm

The Chairman advised that the grounds had recently been re-seeded.

- (c) Footpath Diversion (field adjacent to Wonderstone House)

The Council agreed to accept the proposals for the footpath diversion.

**173.18 Minutes**

The Minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> March 2005 were taken as read approved as being a correct record and signed as such by the Chairman.

**173.19 Matters Arising**

- (1) Matters raised by members of the public

- (a) Speed Camera

- 2 (2) Notice Boards

Completed and in place.

- 3 (3) Allotment Gate

The Council agreed to pay to have it delivered.

- (4) Tarmacadam Quotations

Still awaited

- (5) Memorial

Completed

- (6) Churchyard Path

As with 173.19.4

- (7) Gateway – Tree Planting Scheme

It was agreed to move the item from the agenda pro tem.

- (8) Arboreal Inspection – Heathgate

Agreed to seek the assistance of one further contractor.

- (9) Elm Trees

Concluded

- (10) Allotment Trees

Clerk was asked to write to Mr Mackenzie to bring the problem to his attention and action.

- (11) Insurance Liability – May Fayre

Satisfactory documentation had been received.

**Finance**

(1)*	Community Action	Annual Subscription 2005/06	20.00	
(2)*	North Somerset	Planning Permission copies	28.00	
(3)*	SEC Lighting	Maintenance Charges Dec 04 – Mar 05	15.19	2.66
(4)*	NALC	DISExtra E-Mail Annual Subscription	90.00	15.75
(5)*	ALCA	Annual Subscription	217.90	
(6)*	Mr B Poole	Clerk's Salary & Expenses	372.68	
(7)*	Bruce Poole & Company	Postage – March	15.12	
(8)*	University of Gloucester	HE Certificate of Local Policy Admin	729.00	
(9)*	SWEB	Lighting – 01/01/05-31/05/05	12.05	.60
(10)*	GFS Print	Village News – No 64	542.00	
(11)*	Clerks & Councils	Direct – Subscription Renewal	9.00	
(12)	Allianz Cornhill	Insurance Renewal Premium	667.19	
(13)	Staples	Stationery Supplies	125.19	19.71
(14)	BT	Broadband – 01/04/05-30/06/05	22.12	3.87
(15)	Zurich Municipal	Local Council Advisory Service Renewal	85.00	14.88
(16)	Salary & Expenses	April 2005	612.60	

It was **Resolved** that those items marked with an asterisk be approved retrospectively and the remaining items also be approved.

**BANK RECONCILIATION**

Balance per Bank Statements as at 30<sup>th</sup> April 2005

Current Account		20172.33
Business Account		23634.90
Sub Total		43807.23

Less Uncleared Cheques

590	12.93	
998	58.76	71.69

**Total** **43735.54**

**Cash Book**

Opening Balance		27367.72
Net Transactions		
Current Account	16321.26	
Business Account	46.56	16367.82

**Total** **43735.54**

**Planning Committee Report****(1) Outstanding Applications****05/0015 – Approved 09/03/2005**

Erection of Stable Block  
Plot 6535 Bleadon

**05/0433 – Approved 04/04/2005**

Construction of new conservatory to rear of the property  
Hoveland Shiplate Road Bleadon

**(2) New Applications****05/0576 – Approved 29/04/2005**

Replace flat roof with a pitched roof  
3 Church Cottages 26 Coronation Road

**05/0656**

Erection of a two storey extension  
Mendip Way Farm Canada Coombe Hutton

**05/0732**

Conversion of Garage/store into a holiday cottage including erection of single storey porch  
Purn House Farm Purn Way Bleadon

The Council recommended approval

**05/0778**

Retrospective application for change of use of agricultural land to car parking ancillary to car boot market and existing consolidated tracks  
Land at Accommodation Road Bleadon

The Council did not object to the application in principal but did express concern regarding the tarmacadaming of the roadside verge.

**05/0838**

Partial change of use from farm shop retail A1 to provision of tea/coffee shop with snacks and light meals A3  
Bleadon Post Office and Country Stores Purn House Farm Purn Way Bleadon

The Council recommended approval

**05/0925**

Erection of new agricultural building to house livestock and feed stuffs  
OS Plot 5000 Shiplate Road Bleadon

The Council were waiting to view the amended plans.

**05/1020**

Proposed new side extension  
Mulberry Villa Mulberry Lane Bleadon

Agreed to hold a site meeting before reaching a decision.

**(3) Appeals**

**APP/DO121/C/04/2000051**

Land at Accommodation Road Bleadon  
Appealing against Enforcement Notice

**(4) Other – Approved 10/03/2005**

Certificate of Lawfulness  
Land at Accommodation Road

05/E/0042

2m Wall adjacent to Highway  
Purn House Farm Purn Lane Bleadon

05/E/0136

Unauthorised change of use  
The Post Office Coronation Road Bleadon

**173.22**

**Open Spaces Committee Report**

- (1) Allotments
- (2) Churchyard
- (3) Footpaths & Bridleways

The Council noted their concern in respect to the unacceptable fly tipping that was occurring on the levels. The clerk was asked to bring this concern to Wessex Water Authority.

A complaint had been received regarding the muddy state of the path from Rectory Lane – Councillor Pyke agreed to investigate.

Action was also needed to the stile at Hellenge Hill.

(4) Roads & Transport

The clerk was asked to write to North Somerset – Mr Frank Cox - Highways – regarding the corner where the bus turns at Purn/Bleadon Road junction.

(5) Children's Playground

It was agreed to purchase a new sympathetic rubbish bin for the playground.

(6) Newsletter

It was noted that the closing date for the next issue is 22<sup>nd</sup> May 2005. The clerk was asked to speak to ICT Ltd regarding a number of small issues.

**173.23**

**Reports**

(1) Coronation Hall

Councillor Morris reported that a new cooker had been installed.

(2) Youth Club

Councillor Pyke hoped to obtain the services of a work party to possibly paint the exterior of the Youth Club Building.

(3) ALCA

(4) District Councillor

Councillor Ian Peddlesden gave a short verbal report before departing to a further meeting. (08.30pm).

(5) Village Beat Officer

No report

(6) The Village Plan

Councillor Pyke gave the meeting a synopsis of the progress to date indicating that the questionnaire would not now be issued until mid July.

**173.24**

**Correspondence**

(1)	CPRE	Countryside Voice – Spring 2005	*
		Fieldwork – March 2005	*
(2)	North Somerset	Parish Liaison – Survey	BP
(3)	City of Wells	Invitation – Celebration of Civic Service	PS
(4)	North Somerset	Information Sheet – February 2005	*
		Refuse over the holidays	NB
(5)	North Somerset	Early Years and Childcare Partnership Newsletter	*
(6)	NALC	DISExtra – Issue 602 – 21 March 2005	*
(7)	North Somerset	Municipal Waste Strategy 2005 -2008	*
(8)	NPFA	Updating records – Children's Playground	BP
(9)	ALCA	Newsletter – April 2005 – Vol 3 Issue 4	*
(10)	defra	Quality Parishes and Parish Planning	*
(11)	Data Protection	Renewal to 2006	BP
(12)	CS&DAT	Launch Evenings 12 <sup>th</sup> or 21 <sup>st</sup> April	*
(13)	Mendip Society	Newsletter No 113 March 2005	*
(14)	North Somerset	Town & Parish Council Charter (Part 1)	*
(15)	North Somerset	Copies of Permissions – Re: Golf Course	MS
(16)	NALC	DISExtra Issue 603 – 04/04/2005	*
(17)	SLCC	South West Regional Conference	*
(18)	North Somerset	Standards Committee Minutes & Agenda 7 <sup>th</sup> April 2005	*
(19)	Inland Revenue	Gratuity Schemes	BP
(20)	North Somerset	Amendment to Footpath AX6/23	RH
(21)	Mazars	Annual Audit Documentation	BP
(22)	Mr Adams	Request for Standing Orders	BP
(23)	North Somerset	Patients Forum PPIF – Report	*
(24)	Allianz Cornhill	May Fayre requirements	BP

(25)	North Somerset	Local Access Forum 18/04/05	*
(26)	North Somerset	Replacement Local Plan	BP
(27)	Local Councils	Update – April 2005 – Issue 66	*
(28)	North Somerset	Information Sheet – March 2005	*
(29)	CPRE	Calor Village of the Year Competition	*
(30)	Tozers	Purn International Holiday Park – Transfer of Licence	BP
(31)	Environment Agency	CAMS	C
(32)	Wicksteed Leisure	General Information	C
(33)	Post Office	Opening of Post Office – Bleadon Branch	BP
(34)	North Somerset	Untidy Land – Facum Lane	BP
(35)	North Somerset	dematters – issue 10 April 2005	C
(36)	North Somerset	General Election Posters	NB
(37)	Friends – SS Peter Paul	May Day Fayre – Insurance details	BP
(38)	North Somerset	Planning	
(39)	NALC	DISExtra Direct Information Service – Issue 604 18/04/05	C
(40)	Glasdon	Outdoor Furniture	KP
(41)	North Somerset	Precept – 1 <sup>st</sup> Half Payment - £16,385	BP
(42)	North Somerset	Section 106 Payments	BP
(43)	North Somerset	Life Magazine Issue 7 April 2005	C
(44)	North Somerset	Opening of Post Office	BP
(45)	SLCC	Branch Meeting – 14/05/2005	BP
(46)	BACS	Notification of Re-Payment - £1,467.69	BP
(47)	North Somerset	Notice of Public Enquiry - Development Plan	NB
(48)	North Somerset	SAC Minutes & Agenda	MS
(49)	North Somerset	Review of Byelaws	BP
(50)	North Somerset	Parliamentary General Election posters	NB
(51)	North Somerset	National Composting Week 1 <sup>st</sup> -7 <sup>th</sup> May 2005	NB
(52)	ALCA	Newsletter – May 2005 – Volume 3 Issue 5	C
(53)	SW England	RSS Update March 2005	C
(54)	North Somerset	Volunteer Centre – Trumpet Voluntary Spring 2005	C
(55)	Zurich Municipal	Annual LCAS Seminar 2005 – 29/06/05	BP
(56)	CPRE	Notice of AGM – 10/05/2005	C
(57)	Community Action	Transport Conference	NB
(58)	NALC	DISExtra – Information Service – Issue 605 – 04/05/05	C
(59)	North Somerset	Complaints Hearing – 10/05/2005	C

**Additional items received after circulation of the agenda for information purposes**

(60)	RoSPA	Notification of Playground Inspection	KP
(61)	Clerks & Councils Direct	Issue No 39 – May 2005	C
(62)	North Somerset	05/E/275 – Enforcement – Land at Facum Lane	MS

**173.25**

**Other Business referred to the Clerk**

- (a) To note the posting of the Notice of Annual Audit

Noted

- (b) NALC – Annual Competitions

The Council agreed on the Chairman's suggestion that Bleadon should enter the following Competitions:

Village of the Year  
Clerk of the Year  
Newsletter of the Year  
Website of the Year

The clerk pointed out that if we were to take that action the Council's Website would need to be brought up to date with regards to the Coronation Hall and Magazine

- (c) It was agreed that the Planting Up Day would be on the 21<sup>st</sup> May 2005 with the Clean Up Day organised for the 2<sup>nd</sup> June 2005 at 6.30 pm.

**173.26**

**Date of next Meeting**

Parish Council Meeting 13<sup>th</sup> June 2005 commencing at 7.30 pm.

