

BLEADON PARISH COUNCIL

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Clerk to the Parish Council
Maria Bird

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Minutes of the meeting of Bleadon Parish Council Finance and Personnel Committee held in the Coronation Hall, Bleadon, which commenced at 11.00am on Friday 24th November 2017 when the following business was transacted.

Present: Councillors Steven Hartree, Mary Sheppard, Richard Dobson and Ray Blezard.

Parish Clerk: Maria Bird

Two Members of the public

F&P 52.1 To appoint a Chairman of the Finance and Personnel Committee.

It was agreed to elect Cllr Steven Hartree as Chairman of the Finance and Personnel Committee.

F&P 52.2 To confirm the appointment of Councillors as members of the Finance and Personnel committee.

It was agreed that Cllr Steven Hartree, Cllr Mary Sheppard, Cllr Richard Dobson and Cllr Ray Blezard be members of the Finance and Personnel Committee

F&P 52.3 To receive any apologies for non-attendance.

No apologies were received.

F&P 52.4 To receive any declarations of interest.

No declarations of interests were received.

It was agreed to suspend standing orders to allow a member of the public to speak.

Cllr Dobson made his apologies and left the meeting due to feeling unwell.

A Parishioner asked Cllrs to consider when discussing the budget setting, costs to replace the Bus Stop Shelter at Celtic Way, adjacent to Roman Road. When discussing agenda item **52.9**, Cllrs were asked to consider using local skills of parishioners within Bleadon to keep costs down.

The Chairman highlighted that it was resolved at a previous meeting that the Bus Stop Shelter at Celtic Way, adjacent to Roman Road was not to be replaced.

F&P 52.5 To consider the budget setting and precept demand for 2018/19.

Figures under various budget headings were considered, which are contained on a spreadsheet. Cllr asked if there would be an opportunity to look and consider sponsorship over the next 12 months to aid income. The Chairman highlighted two new items on the budget for Civic Award and Professional Fees and Clerical Administration. The Clerk

highlighted that an invoice has been received for £900.00 (inc. VAT) regarding work undertaken on the Churchyard wall in 2016. Therefore, expenditure for this year under Churchyard may increase to the figure quoted.

It was agreed to increase in the precept demand for 2018/19 to £44,401 which is an increase of 13.44%. Based on a Band E is £12.00 increase over the year or a £1 a month. It was agreed to recommend this precept demand to the December full council meeting.

F&P 52.6 To consider the request of a £200 contribution to the Youth Club for the car park lights.

It was agreed to pay a £200 contribution to the Youth Club towards the car park lights.

The Chairman to discuss at the next Coronation Hall Committee meeting, the proposal of asking Coronation Hall users to contribute towards the cost of the car park lighting.

F&P 52.7 To consider the request for a company to undertake the councils Payroll Services.

It was agreed to make this recommendation to Full Council.

F&P 52.8 To consider response to Nationwide regarding the signatories on the account.

The Chairman and a fellow Councillor will visit the Nationwide branch before the next Full Council meeting and provide an update at the December Full Council meeting.

F&P 52.9 To consider the allocation of an agreed contingency from the current budget to provide additional support staff to deal with an anticipated increase in workload.

It was discussed in item **52.5** of the agenda.

F&P 52.10 To agree the date of the next Finance and Personnel Committee Meeting.

It was agreed to hold the next F&P meeting when required in the New Year.

F&P 52.11 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was unanimously resolved to exclude members of the press and public.

F&P 52.12 To consider staff matters.

Staffing issues were discussed.

The meeting closed at 12.25pm.