

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.gov.uk



Clerk to the Parish

Bruce Poole

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2004&2009

Prior to the meeting commencing District Councillor Terry Porter provided a comprehensive report on a number of matters that had been queried on a number of previously held Parish Council Meetings. He was thanked and then departed from the Meeting.

Minutes of the Parish Council Meeting of Bleadon Parish Council that was held in the **Coronation Hall Coronation Road Bleadon** on **Monday 11th November 2013** that commenced at **7.30pm** when the following business was transacted.

PRESENT Councillors Mrs P J Skelley (Chairman) together with Councillors Mesdames I D Clarke and M Sheppard Messrs I Findlay S Hartree R House C Morris M Orme K Pyke together with the Parish Clerk Mr B Poole

In addition there were eight members of the public present together with Christine Jupp the North Somerset Council Parish Liaison Officer Alex Evans a reporter from the Weston Mercury and the Parish Clerk Mr Poole.

258.1 To receive any apologies for non attendance

None

258.2 To receive any declarations of interest

Ref	Councillor	Type	Relationship
258.9.2	K Pyke M Orme	Personal	Management Committee Members

258.3 To receive and approve the Minutes of the Parish Council Meeting held on Monday 14th October 2013.

Resolved that the Minutes of the Parish Council Meeting held on Monday 14th October 2013 as circulated be taken as read approved as being an accurate record of what took place subject to the under-mentioned amendment and duly signed as such by the Chairman.

257.5.4 **Resolved** on a split vote of five votes in favour to two votes against with one abstention (Councillor I D Clarke) that the Parish Council should assume responsibility of operating and maintaining the CCTV System currently located in the Coronation Car Park by first investigating the costs involved by the Open Spaces Committee before the full Council taking a final decision.

Past Subject Matters - For the purpose of report only

- (1) Matters raised by members of the public at the previous meeting of the council. 257
- (a) Blocked Drain – Accommodation Road
- Noted that this drain had recently been jetted although the problem still appears to persist when it rains.
- (b) Grass Verges at Hilcote
(c) Hedge at The Veale
- Problems and proposed action being investigated
- (d) Erratic Bus service
- It was agreed that the Parish Council should strongly protest at the erratic nature of the current service by writing to North Somerset
- (e) Disappearance of Metal Gate at South Hill
- The Parish Council footpath representative explained briefly why the farmer had taken the action of securing the gate in the hope that walkers would keep to the prescribed footpaths.
- (2) Flooding at Bridge Garage 257.4.2
- It was finally confirmed by North Somerset that there was a collapsed drain in the highway which was responsible for the problems of flooding being experienced by Bridge Garage.
- (3) Finger Post – Coronation Road/Bridgwater Road/Bridge Road 257.4.3
- Matter still waiting for agreed action by North Somerset
- (4) Churchyard Wall 257.5
- The Church Architect's final report is still waited upon.
- (5) Goal Posts – Children's Playarea 256.4.8
- It was noted that the parish clerk had agreed with SB Fencing that members of the Open Spaces could meet Mr Chris Hewlett the following day if convenient to discuss to re-arranging of the "fencing". It was subsequently agreed that this arrangement was not convenient to members.
- (6) Yellow Lining – Bleadon Mill 256.4.9
- Currently waiting for a commencement date.
- (7) Local Government Boundary Commission 257.5.1
- The agreed letter was sent as instructed
- (8) Facebook & Twitter Accounts 257.5.3
- It was noted that the Twitter Account was now open and that the parish clerk was in the final stages of opening the Facebook Account.

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| (9) | CCTV Systems | 257.5.4 |
| | It is planned that this subject matter be discussed further by the Open Spaces Committee in order to be in a position to provide a recommendation to the Council when the full financial implications are known. | |
| (10) | National Grid – Parish Council response | 257.5.5 |
| | The agreed letter was sent as instructed | |
| (11) | Allotment Sheds | 257.8.2(a) |
| | The agreed letters was sent as instructed | |
| (12) | Inconsiderate Parking – Catherine’s Inn | 257.8.2(d) |
| | This matter was handed over to the village PCSO Jan Jenkins to follow up on. | |
| (13) | Village Website | 257.8.2(g) |
| | This challenge is currently being undertaken by Councillor Clive Morris | |

258.5

Resolutions

- (1) **To formally consider a Research Paper commissioned by Marshalls undertaken by Francis Steer of Leeds University entitled “Assessing Housing Needs in Bleadon” in respect to the Concrete Products Manufacturing Works proposed Redevelopment at Bleadon Quarry.**

The purpose of this discussion was for members to have an understanding of the outcomes of the report in order to be prepared when the formal planning application was received and a response was required by the Parish Council.

It was commented upon that the report appeared to be somewhat slanted in Marshalls favour and some of the facts quoted were not directly accurate.

- (2) **To resolve to formally petition the Government under the auspices of the Sustainable Communities Act (2007) in order to seek the following amendments to the Local Government Act 1972 so that Town & Parish Councils may**

- **use present day electronic communication tools to circulate notices and summonses to their members**
- **use present day electronic communication tools in regards to council bank transactions**

It was noted that present day use of electronic communication tools were not in existence when the LGA 1972 was originally drafted and the proposed resolution was merely to seek formal permission that such methods might now be used within the Town & Parish Council sector.

The Clerk advised the meeting that coincidentally the responsible government minister had that very day laid down an order in Parliament to effect the very suggested changes.

Resolved to take the appropriate action to petition the Government to effect the requested amendments to the LGA 1972 as set out in 258.5.2

- (3) **To resolve to review Bleadon Parish Council’s Risk Assessment Register**

It was noted that this exercise was last carried out some time ago and it was recognised that it was an integral element of the Parish Council’s responsibilities and as such it should be reviewed on a regular basis.

Resolved that each of the Council's Committees deal with the assessment that is specifically pertinent to its own area of responsibility

(4) To resolve to adopt a Parish Council Social Media Policy

The members agreed that this proposed policy needed to be adopted in some form in view of the fact that the Parish Council now had Social Media Accounts in place. There was some concern as to the wording around the possibility of members being able to tweet during meetings.

Resolved that this proposed policy document be further reviewed for subsequent re-submission to the Parish Council

(5) To resolve to adopt a Parish Council Communications Strategy

The matter of parish council consultations was raised at a recent meeting of the Open Spaces Committee when discussion centred on the process of consultation and how and when the Parish Council should take action. So as to achieve clear lines of communications within the parish council's day to day operations this strategy is proposed for adoption.

Resolved that the Parish Council Communications Strategy be adopted as a policy.

(6) To resolve to agree the Terms of Reference for the Open Spaces Committee

It was agreed that this action was necessary to bring the Open Spaces Committee into line with other Parish Council Committees.

Resolved that the Terms of Reference proposed for the Open Spaces Committee be adopted

(7) To resolve to formally sign North Somerset's Town & Parish Council Earthlight Terms and Conditions.

Resolved to instruct the proper officer to formally sign North Somerset's Town & Parish Council Earthlight Terms and Conditions.

258.6

Finance & Personnel Committee Report

(1) To approve the following items of expenditure for the month

(94)	Mr & Mrs Thorne	Donation – Park Bench	50.00	
(95)	SSE Electric	Public Lavatories Lighting	18.30	.91
(96)	BT	Telephone Line	36.00	7.20
(97)	North Somerset	Dog Bin Emptying – 90004348	32.00	6.40
(98)	Staff	Salaries & Expenses	1442.72	22.10
(99)	Royal British Legion	Poppy Wreath	25.00	
(100)	Microshade VSM	Monthly Hosting Fee	40.00	8.00
(101)	Mr S Capel	Public Lavatories – Cleansing Oct/Nov	216.00	
(102)	SLCC	Regional Conference	69.00	13.80

Resolved that the accounts as presented be paid.

Resolved that an ex-gratia payment of £50.00 be made to Mr & Mrs Thorn for the recent voluntarily action that they had undertaken in re-furbishing a village bench

258.7

Planning Committee Report

(1) To receive the Minutes of the Planning Committee held on Monday 14th and Wednesday 30th October 2013 and to note the decisions thereto:

Resolved to receive both sets of minutes

258.8**Open Spaces Committee Report****(1) To receive reports from the following brief holders**

- (a) Allotments MS

The Parish Clerk was asked to write to a land owner that adjoined the allotments to indicate the concern of the Parish Council at the fact that their horse were regularly escaping into the allotments and as a result causing damage.

At the same time he was asked to advise the landowner that the allotment holders had currently a sufficient supply of manure

- (b) Churchyard PS

Doubt was expressed as to whether the requested remedial action had been undertaken with respect to the tree adjoining the gateway entrance from Coronation Road.

- (c) Footpaths & Bridleways RH/IF
 (d) Roads & Transport RH/IF
 (e) Children's Playground KP

It was noted that there was nothing to report that had not been reported elsewhere in these minutes

- (f) Newsletter KP

The latest edition for Autumn/Winter 2013 had just been published and duly circulated

- (g) Website CM
 (h) Neighbourhood Watch & Community Safety

Nothing tangible to report

258.9**Reports**

- (1) Coronation Hall

It was noted that a new Treasurer and Vice Chairman had been recently appointed.

A report was tabled by the Coronation Hall Management setting out some proposals for possible improvements to the entrance lobby and toilets. It was noted that the Management Committee asked that these proposals be considered in any proposed wish list that might eventually be submitted by the Parish Council to the developer of Bleadon Quarry in respect to any mitigating funding.

- (2) Youth Club

The meeting was advised that the current Youth Provider had given in his resignation

- (3) ALCA

Noted that a new County Secretary had been appointed

- (4) District Councillors

Report set out at the commencement of this meeting

- (5) Village Beat Officer
 (6) Review of Policing Priorities

(7) Chairman

Members were reminded that they should be considering what they would wish to see on a village wish list as and when a legacy payment (if any) was received from the Quarry Developer.

(8) The Clerk

Nothing that had not been reported on elsewhere

258.10 Correspondence

(1)	Mr Thorne	Allotment Holder seeking to have a Shed	BP
(2)	SLCC	Regional Conference – Cheltenham 27/11/13	C
(3)	NALC	DIS <i>Extra</i> Issue 820 18/10/13	C
(4)	North Somerset	DCLG – Sustainable Communities Act	C
(5)	SSE	Notification of charges wef 01/10/14	BP
(6)	North Somerset	Community Resilience Poster – Snow Wardens	NB
(7)	North Somerset	Local Access Forum – Annual Report 2012/13	C
(8)	North Somerset	Planning Application 13/1672 Barn at Bridleway	C
(9)	North Somerset	Earthlight – Formal Agreement	BP
(10)	Clerks & Councils	Direct – November 2013 Issue 90	C
(11)	North Somerset	Town & Parish Council Dog Bin Emptying	C
(12)	NALC	DIS <i>Extra</i> – Issue 821 – 01/11/13	C
(13)	Mr P Sanger	Allotment Shed	BP
(14)	Police	Newsletter – October 2013 – Issue No 01	C
(15)	CPRE	Field Work – Winter 2013	C
		Countryside Voice – Winter 2013	C
(16)	Mrs P Robinson	Flooding – The Veale	E
(17)	North Somerset	Public Path Diversion Order No 2 2012 – Part AX 6/12	BP
(18)	North Somerset	“Whats On”	E

Additional correspondence received after the circulation of the agenda

258.11 Other Business referred to the Clerk

None

258.12 Date of next Meeting

Parish Council Meeting 9th December 2013 commencing at 7.30 pm.