

# BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk



Marian Barber, Clerk to the Parish Council, Coronation Hall, Coronation Road, Bleadon BS24 0PG  
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. There is no entitlement to speak on any matter except at the agenda item given over specifically for that purpose. In order for the Parish Council to provide a full response where appropriate a Member of the Public may only speak if prior notification has been given to the Clerk by **noon on Friday, 5<sup>th</sup> October 2018**. However, the Chairman has discretion to allow Members of the Public to speak without prior notification.

## **2<sup>nd</sup> October 2018 To all members of Bleadon Parish Council**

You are summoned to a **Meeting of Bleadon Parish Council** to be held in the **Coronation Hall** on **Monday 8<sup>th</sup> October 2018** commencing at **7.00 pm** when the following business will be transacted.

*Marian Barber* Clerk to the Parish Council

### **AGENDA**

- 314.1 To receive any apologies for non-attendance.**  
Apologies received from Cllr Baines (prior appointment).
- 314.2 To receive any declarations of interest in items on this agenda.**
- 314.3 To invite public participation – *This is the only time members of the public may participate during the meeting. The Council is unable to make any formal decisions under this item. This section of the meeting will take no longer than 30 minutes.***  
i) Members of the public (15mins). ii) District Councillor (10 mins). iii) Police (5mins).
- 314.4 Exchange of Information between Councillors**  
Items not covered on the agenda. No formal decisions under this item.
- 314.5 To Approve the Minutes of the Parish Council meeting held on 10<sup>th</sup> September 2018.**
- 314.6 To Consider Amendments to the Planning Committee Terms of Reference**  
In particular, to review whether site visits must be made before the Parish Council decides on stance and comment.
- 314.7 To Consider new Planning Applications**  
**18/P/4218/FUH** – 6 Coronation Road, Bleadon. Single storey extension to frontage.
- 314.8 To Note planning decisions.**  
18/P/3084/FUH – 3 The Veale – approved.  
18/P/3035/RM – Magnolia House Bridgwater Road – approved.  
17/P/5545/OUT – Land off Bleadon Road (200 homes) – refused.
- 314.9 To Note planning applications/appeals not yet decided.**  
**17/P/5624/LDE** – Land at rear of Purn Farm – certificate of lawfulness for two static caravans.  
**18/P/4105/FUL** – Land South Of Purn Road – storage barn.  
**18/00028/AT02** – Appeal – Edgehill, Celtic Way (application 17/P/1484/F).

**314.10 To Receive the Neighbourhood Planning Group update and Consider any recommendations.**

1. Approve the Terms of Reference
2. Agree that the Clerk will support the Group.
3. Note that the Parish Council is the responsible body for government grants.

**314.11 To Note the Bank Reconciliation to 30 September 2018**

Current = £2,699.66. Reserve = £85,122.97. Total = £87,822.63.

**314.12 To Approve Expenditure**

Chq	Payee	Details	Net £	VAT £
BACS	Clerk	Expenses August Home working	17.33	0
"	"	Mileage – 39 miles	17.55	0
"	"	Cartridge People – Ink cartridges	34.48	0
"	"	Silhouette for bench	46.18	9.24
"	"	Royal British Legion wreath donation	50.00	0
	"	Asda – Stationery	6.67	1.33
	"	National Plastics –Perspex sheet	40.00	8.00
	"	Plastic poster holders	77.15	15.43
	"	24 2 <sup>nd</sup> class Stamps	13.92	0
	"	Parking at NSC (Neighbourhood Plan)	2.30	0
Chq	Contractor	Public Toilet cleaning Sept 2018	225.00	0
Chq	Honorarium	Church Clock winding to 31 October	50.00	0
Chq	Contractor	Ranger duties 1st Aug to 28 Sept. 51hrs	816.00	0
DD	Vodafone	Mobile phone Sept 2018	14.68	2.93
BACS	PKF Littlejohn	External Accountant	300	60
Chq	Honorarium	Church clock maintenance to 31.10.18	50	

**314.13 To Approve new Regular Payment**

Chq	SSE Enterprise	Quarterly lighting maintenance	15.65	3.13
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To begin with Quarter 2 due end September.

**314.14 To Note regular payments made and income received**

**Regular payments**

BACS	Clerk	Clerk salary September	730.75	
BACS	HMRC	PAYE&NI Sept	262.49	
BACS	NEST	Pension Sept	20.44	
BACS	PATA payroll	Services April to June (2 employees)	52.50	
BACS	PATA payroll	Services July to September (1 employee)	30.00	
BACS	GB Sport	September play area inspection	15.00	3.00
Cheque	Bin-it	September dog waste bin emptying	70.53	14.11

**Income**

Pay in slip	Ch/cash/BACS	Details	Amount £	Invoice
000067	Chq	Allotment Lower 3 upper half	8.50	18003
000067	Chq	Allotment Upper 6&7 upper halves	17.00	18006
	BACS	Half-year Precept	22,200.50	
	BACS	Allotment Upper 6&7 lower halves	17.00	18007
000068	Chq	Allotment Lower 6 (to 31/12/18)	5.00	18014
000068	Chq	Allotment Upper 9 upper half	8.50	18010
000068	Chq	Allotment Lower 7	17.00	18020
	BACS	Allotment Upper 9 lower half	8.50	180011
		Bank Credit Interest	57.15	

- 314.15 To Note the External Accountant's report on FY 2017/18 accounts.**  
The accounts were approved with no comment or recommendation.
- 314.16 To Consider works to the car park access.**  
Drivers turning left into the carpark now have to swing wide to make the turn. It has been suggested that the entrance be widened on the south side. Option to ask Contractor for pedestrian access to undertake this work.
- 314.17 To Consider projects for allocation in next year's budget**  
Finance and Personnel Committee will meet on 9th November to prepare the budget (and precept request) for 2019/20. Costed proposals for projects to benefit the village must be submitted by 1st November for inclusion.
1. **Play Area** – Awards for All (Lottery funding)
  2. **Bleadon Floral** – Litter Innovation Fund Expression of Interest. (WRAP)
  3. **Neighbourhood Planning** – Locality (Government fund) Expression of Interest.
- Full council approval will be required before any commitment to spend is made.
- 314.18 To Approve virement from Miscellaneous Open Spaces budget to Allotments.**  
An amount of waste vegetation at the allotments needs to be removed in order for the compost area to be remodelled.
- 314.19 To Consider requests from Truespeed Fibre Broadband.**  
Truespeed has arranged some publicity in the village during October. They would now like the parish council to consider:
1. Relaxing the 'no cold calling' restriction on the village for the first week of November to allow their sales team to canvass/sign up residents to their service.
  2. Allowing a banner to be fixed to the play area fencing.
- 314.20 To Consider Actions for improving public footpath access and safety.**
1. Create a team of Volunteers via NSC team with equipment and Insurance to be supplied by North Somerset Council to strim – AX6/23, AX6/22, AX6/20, AX6/14, AX6/12 at South Hill Farm Woods, AX6/10 Roman Road to woods down the hill, AX6/10, AX31 and sluice gate of AX6/14.
  2. Meet with NSC and Landowners to clear up Anomalies on AX31/08, AX6/04, AX6/10, AX6/12, AX6/14 and AX6/21,22,23 exit on to Roman Road.
  3. Funding to be found through NSC probably or other funding ideas for new furniture and signs for AX6/25, AX6/21, AX6/18, AX6/12, AX6/10, AX6/05, AX6/04 and AX6/01.
  4. Signage for Bridleways and Caution signs for Walkers and Horses need to be on Shiplate, Roman, A370 and Accommodation roads as there are no signs and these links to the Bridleways are very dangerous.
- 314.21 To Receive the Following Reports:**
- a) Allotments
  - b) Churchyard
  - c) Footpaths & Bridleways
  - d) Roads & Transport and Marshalls Liaison
  - e) Children's Playground
  - f) Bleadon Village News
  - g) Website
  - h) Neighbourhood Watch & Community Safety
  - i) Bleadon Floral
- 314.22 To Receive the Following Brief Holder's Reports:**
- a) Coronation Hall
  - b) Youth Club
  - c) ALCA
  - d) Chairman
- 314.23 To Receive the Clerk's report.**

**Actions Completed:-**

**Laptop** – Old one to have data removed and held for possible council use.

**Councillor email addresses:** these have been set up and training will be arranged.

**Fly-tipping** – none reported this month.

**Interim Ranger** – the agreed duties have been undertaken well and promptly.

**Noticeboards:** Perpex fitted in board by The Veale. New poster holders installed.

**One Way Working in Car Park:** installed – contradictory feedback received regarding the height of the signs and also the difficulty of entry when making a left turn in.

**HGV Weight limit sign** Bleadon Rd/A370: target date for replacement now first week of October.

**Remembrance Sunday:** Silhouette received; wreath ordered.

**Actions Outstanding:-**

**Toilets** – Plan to install metal toilet roll holders to combat theft.

**Noticeboards:** Seeking options for renovating/replacing noticeboards.

**314.24 Correspondence**

11 Sept – email in info from Microshade re cloud storage for small councils.

12 Sept – letter to Contactus ref grant approval. Letter in – Ranger quote; Troy Planning offering assistance with Neighbourhood Plans.

13 Sept – email in regarding HGV signage now due first week of October.

14 Sept – email out to NSC re comments re one-way works; letter to Youth Club re lease; new allotment tenant contract (returned 26<sup>th</sup>); emailed Lympsham Clerk re Remembrance Sunday; notices and emails sent re Ranger Contract.

17 Sept – email in 'Images by Hand – a parish map for £500'. Letter in – Ranger quote.

20 Sept – email in Give as you Live – register your charity to receive donations.

21 Sept – email in – Charity Commission Annual Return due for the Play Area.

21 Sept – email exchange - Lympsham Clerk ref A370 speed limit and Remembrance Day.

23 Sept – email in – quote for tree works in the churchyard.

24 Sept – comments from public via councillor re Rectory Gardens vegetation overhanging the pavement; one-way signs too low; allotments compost heap, sheds and polytunnel.

25 Sept – email in – questions re Ranger Contract quote.

26 Sept – emails in – Rough Sleepers info 'StreetLink'; Planning Enforcement Cases;

Healthwatch Newsletter; Nominations request for ALCC officers. Post in – CPRE request to re-join; Electoral Register update; Ranger quote.

30 Sept – London Heart – defibrillator appeal (to increase number of public defibs).

**314.25 To Agree the date of the next Parish Council Meeting.**

The next meeting will be on Monday 12<sup>th</sup> November 2018 at 7pm in the Coronation Hall.

**314.26 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the item of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.****314.27 To Consider quotes for the Ranger contract.**

Three quotes have been received and an assessment table produced.

**314.28 To Consider quote for Churchyard tree works.**

Quote received from contractor who provided the tree survey.

**314.29 To Approve Contractor for Pedestrian Access improvements to Coronation Hall.**

The Parish Council agreed to fund 50% of the works (Minute 309.27). Three quotes were received. Quote C was rejected as insufficiently detailed. Quotes A and B were similar and Quote A was chosen. However, the contractor now is unable to start the works. Recommended that Quote B is now pursued.