

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk



Clerk to the Parish Council
Marian Barber

Coronation Hall, Coronation Road, Bleadon BS24 0PG

Tel: 07453 358318

Email: parishclerk@bleadonparishcouncil.co.uk

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the agenda item given over specifically for that purpose. The Parish Council welcomes and encourages public participation during the relevant part of the meeting. In order for the Parish Council to provide a full response where appropriate a Member of the Public may only speak if prior notification has been given to the Clerk by **noon on Friday, 8th June 2018**. However the Chairman has discretion to allow Members of the Public to speak without prior notification, if felt appropriate. **Members of the public may speak for a maximum of three minutes each to allow time for each matter to be highlighted to councillors.**

4th June 2018

To: To all members of Bleadon Parish Council

Councillors:

You are summoned to a **Meeting of Bleadon Parish Council** to be held in **Bleadon Coronation Hall** on **Monday 11th June 2018** commencing at **7.00 pm** when the following business will be transacted.

Marian Barber

Clerk to the Parish Council

AGENDA

310.1 To receive any apologies for non-attendance.

310.2 To receive any declarations of interest in items on this agenda.

310.3 To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item). This section of the meeting will take no longer than 30 minutes.*

i) Members of the public ii) District Councillor iii) Police

310.4 To approve the minutes of the Parish Council meeting held on 14th May 2018.

310.5 To Approve the Annual Governance Statement 2017/28

This document confirms that the parish council has “a sound system of internal control”.

310.6 To Approve the Accounting Statements 2017/18

This document specifies the financial position of the parish council at the year end.

310.7 To Confirm the dates for the Exercise of Public Rights to view the accounts

The submitted statements and reports will be posted on the website after approval. Members of the public are entitled to view the accounts on reasonable notice and there is a legal requirement to provide 30 working days’ access which must include the first 10 working days of July. Suggestion is from 2nd July to 10th August inclusive, during which time an appointment may be made to view all the paperwork relevant to the audit.

310.8 To Consider the following new Planning Applications:

17/P/5624/LDE – Land at rear of Purn Farm – Certificate of lawfulness for the existing use of siting 2no. static caravans to house agricultural workers.

18/P/3047/FUL – Slade Barns, Shiplate Road – conversion of existing agricultural outbuilding and erection of a single storey side extension to form 1no. two bedroom holiday let unit.

18/P/3035/RM – Magnolia House, Bridgwater Road – submission of reserved matters for access, appearance, layout, scale and landscaping for the erection of 1no. dwelling pursuant to outline permission 17/P/1208/O (for the erection of 1no. dwelling with all matters reserved for subsequent approval).

310.9 To Agree Next Steps regarding A370 road safety improvements.

Resolution: This council has already decided (309.19) that the suggested improvements for pedestrian access by the bus stops at Bridge Road / A370 junction are insufficient for proper road safety. On 2nd June another serious road traffic accident occurred on the A370 at Bleadon. This council now resolves to seek an urgent meeting with NSC’s Director of Development and Environment in order that improvements to the safety of drivers and pedestrians on the A370 through Bleadon can be expedited.

310.10 To Note the Financial Statement and Bank Reconciliation to 30 April 2018

Reserve Account £4,054.92. Current Account £78,460.85.

310.11 To Approve Items of Expenditure and Income.

Expenditure

Chq	Payee	Details	Net £	VAT £
	Clerk	Salary June	730.75	0
	Clerk	Expenses May Home working	17.33	0
		Mileage (incl 2 x auditor, Burnham)	44.55	

		Currys/PCworld ink 2 x black	53.32	10.66
		The Range - Stationery	14.07	2.81
		Currys/PCworld ink 1 black, 1 tricolour	43.32	8.66
		Aquablast - Gents drain blockage	85.00	17.00
		Postage to Unity Bank 'signed for'	2.11	
	Contractor	Public Toilet cleaning May 2018	225.00	
	Webglu	Website hosting Q2	70.00	14.00
	Auditor	Internal audit of FY2017-18	50.00	
	Bin-it	Dog bin emptying to end May	70.54	14.11
	Ranger	Expenses May mileage	31.73	
		Fuel for strimmer 16 th May	5.17	1.03
		Asda Fuel for strimmer 16th May	11.58	2.32
	DefibShop	Battery for defibrillator	245.00	49.00
DD	NEST	Clerk's pension	20.18	
DD	Vodafone	Mobile phone May 2018	44.60	8.92
DD	Water Business	Public Toilets	84.63	

Ordered but invoice not yet received

	ALCA	7 th June - Councillor Training x 3	180.00	
--	------	--	--------	--

Income

Pay in slip	Ch/cash/BA CS	Details	Amount £
x	BACS	VAT repayment (to 31.3.18)	666.30

Note: now that internet banking is enabled £60,000 has been transferred from Current to Reserve Account. Three direct debits have been cancelled as they are no longer required – Sage Software, Sage Ltd and BT.

310.12 To Approve the establishment of a Neighbourhood Plan working group

Resolution: In view of the overwhelming support at the recent Annual Parish Meeting to pursue the Neighbourhood Plan process for the Parish of Bleadon, Bleadon Parish Council resolves now to facilitate the establishment of a Neighbourhood Plan Working Group to formulate a Neighbourhood Plan and to submit appropriate funding application(s). Parishioners supportive of a Neighbourhood Plan to be invited to apply to the Parish Council to be members of the Working Group.

310.13 To Accept the resignation of the Village Ranger and to Agree consequent actions.

The Ranger is required to give one week's notice. The Council is asked to a) **accept** the resignation (actual leaving date to be advised as he has annual leave to take); b) **agree** to Mark Howe undertaking the essential duties for the interim, as done previously for Ranger's annual leave; and c) **agree** to EITHER advertise straight away on the same terms OR convene the F & P Committee to consider options.

304.14 To Receive the Following Reports:

- a) Allotments
- b) Churchyard
- c) Footpaths & Bridleways
- d) Roads & Transport and Marshalls Liaison
- e) Children's Playground
- f) Bleadon Village News
- g) Website
- h) Neighbourhood Watch & Community Safety
- i) Bleadon Floral

304.15 To Receive the Following Brief Holder's Reports:

- a) Coronation Hall

- b) Youth Club
- c) ALCA
- d) Chairman

- 310.16 To Consider a request from the Coronation Hall Management Committee**
The Committee wishes to replace the fire doors at the hall, and will obtain quotes for this work - the Committee requests that the Parish Council issues the contract and pays the contractor. The Committee will reimburse the PC, excluding VAT. This process was approved by HMRC and the Auditor regarding the contract to improve the hall.
- 310.17 To Receive the Clerk's report.**
Noticeboards: Seeking specifications and quotes for new noticeboards.
Churchyard Tree Survey: commissioned, due by end of August.
One-way working in the Coronation Hall carpark: NSC scheduling the works.
GDPR – privacy notice on website; report for decisions will be on July agenda.
Councillor email addresses: looking at Webglu setting these up.
Weight limit signs on Bleadon Road/A370 junction – amended order implemented, new signs within 12 weeks (NSC).
Enforcement – question raised regarding caravans and motorhomes at Purn Farm.
A370 road safety - Hall booked for 13th April public meeting and NSC officer presence requested.
Future agendas: planning decisions, relevant correspondence, and actions outstanding from previous meetings to be included.
- 310.18 To Agree the date of the next Parish Council Meeting.**
The next meeting will be the Annual Meeting of the Parish Council on Monday 9th July 2018 at 7pm in the Coronation Hall.
- 310.19 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the item of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
- 310.20 To Discuss the financial reserves.**
Proposal circulated to Councillors for **discussion**. Any decisions will be made in the public section of the July meeting.
- 310.21 To Consider the status of individuals subject to the Vexatious Communications procedure.**
Lengthy emails with repeated requests have been received again.