

BLEADON PARISH COUNCIL

www.bleadonparishcouncil.co.uk



Clerk to the Parish Council
Marian Barber

Coronation Hall, Coronation Road, Bleadon BS24 0PG

Tel: 07453 358318

Email: parishclerk@bleadonparishcouncil.co.uk

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the agenda item given over specifically for that purpose. The Parish Council welcomes and encourages public participation during the relevant part of the meeting. In order for the Parish Council to provide a full response where appropriate a Members of the Public may only speak if prior notification has been given to the Clerk by **noon** on **Thursday, 3rd May 2018**. However the Chairman has discretion to allow Members of the Public to speak without prior notification, if felt appropriate. **Members of the public may speak for a maximum of three minutes each to allow time for each matter to be highlighted to councillors.**

30th April 2018

To: To all members of Bleadon Parish Council

Councillors:

You are summoned to an **Extraordinary Meeting** of **Bleadon Parish Council** to be held in **Bleadon Coronation Hall** on **Friday 4th May 2018** commencing at **7.00 pm** when the following business will be transacted.

Steven Hartree

Councillor Steven Hartree

AGENDA

308.1 To receive any apologies for non-attendance.

308.2 To receive any declarations of interest in items on this agenda.

308.3 To approve the minutes of the Parish Council meeting held on Wednesday 28th March 2018.

308.4 To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item). This section of the meeting will take no longer than 30 minutes.*

i) Members of the public ii) District Councillor iii) Police

308.5 To Consider Applications for Co-option to the Parish Council

Six applications have been received. One of these will be held over for the meeting on 14th May as the applicant is unable to attend on 4th May.

308.6 To Consider the following Planning Applications:

18/P/2581/FUL – Hillside House, Bridgwater Road. Change of use of annex from residential/laundry to self-contained dwelling (*respond 5th May to planning officer*).

17/P/5545/OUT - Land Off Bleadon Road. Outline planning permission for the erection of up to 200 dwellings, a Health Centre, a Doctors Surgery, retail outlets and office/ employment spa with all matters reserved for subsequent approval.

18/P/2709/FUL - South Hill Farm, Bridgwater Road. Storage barn - Livestock housing, feed store and machinery store.

18/P/2827/FUH - Upland Way, Hillside Road. Proposed sun lounge to replace conservatory; new rear dormer and porch; alterations to existing dormers; new render and composite cladding to existing dwelling.

18/P/2737/FUH – Greenhurst, Hillside Road. Ground floor garage extension.

308.7 To Appoint PATA to provide Payroll Services to the council.

(Minute 303.8 refers). Sage Payroll Cover not renewed, saving £228 this year. It is operational until 20th May (one month *gratis*).

PATA provides payroll services to various parish and town councils from its offices in Gloucestershire. The monthly cost for two staff members with pension is £17.50. There are set up and incidental costs.

308.8 To Approve Items of Expenditure and Income.

Expenditure

Chq	Payee	Details	Net £	VAT £
300782	EDF	Electric use for unmetered street lights	83.30	4.17
300781	Mark Howe	Cover for Ranger holiday	232.00	0
	SSE Enterprise	Maintenance for unmetered street lights	15.65	3.13
	Brian Robinson	Honorarium – Church Clock	50.00	0
	Clerk	Salary April	718.88	0
	Clerk	Expenses April mileage	13.05	0
		Home working	17.33	0
		3 x High Vis vests	29.07	4.99

		Large letter post PATA payroll	1.01	
		SLCC membership	200.00	
	Ranger	Salary April	312.00	0
		Expenses April mileage	34.61	
		Asda - fuel for strimmer	5.34	1.07
		Bunnings – padlock for store	8.33	1.66
	Coronation Hall MC	Contribution to Hall expenses	150.00	
	NSC	Data Protection Officer	563.00	0
	Bin-it	Dog bin emptying	70.54	14.11
	HMRC	PAYE/NI	340.29	
	NSC	Non-domestic rates – Public Toilet	446.40	0
DD	NEST	Clerk’s pension	42.57	
DD	ICO	Information Commissioners Office subscription	35.00	

Income

Pay in slip	Ch/cash/BA CS	Details	Amount £
x	BACS	Precept	22,200.50

Note: From 29th March 2018 Unity Trust Bank is charging £6.00 per month for the current account. This constitutes a reduction in fees as the previous charge was 15p for each individual credit and debit.

- 308.9 To Appoint one or two Representatives to the Coronation Hall Management Committee for 2018/2019.**
- 308.10 To Allocate an initial budget for Neighbourhood Plan working group costs.**
It is not clear whether or not this Parish wishes to have a Neighbourhood Plan. In order to enable residents to understand more about the process and to gather necessary information for that understanding there will be some expenditure on items such as meeting rooms, printing leaflets and securing independent speakers. An initial allocation of £500.00 is recommended. No expenditure may be made against this amount until a proper budget is drawn up by the group and presented to the Council.
- 308.11 To Receive the Clerk’s report.**
Neighbourhood Plan: Pros and cons document from Locking PC now on website. Seeking an independent person to speak – will then arrange a public meeting.
Noticeboards: Seeking specifications and quotes for new noticeboards.
Children’s Playground: new signs in place.
Village Orderly Grant: £161.09 on its way from NSC.
One-way working in the Coronation Hall carpark: NSC scheduling the works.
GDPR – data protection regulations: NSC lead officer visiting Clerk on 1st May to give advice on record keeping and systems.
Letters of thanks written to Mr Chinn and Mr Dobson.
Website: updated regularly. Web enquiry received regarding verge maintenance.
Bleaden Circular: emailed updates of news and information are circulated to people who have signed a consent form.
Correspondence: Freedom of Information request for copies of resignation letters of certain Councillors and staff.
Confirmation from NSC that waste dumped behind the hedge in the Caravan Park has now been removed (reported at the time by Cllr Chinn).
Email complaint that the headline of a “positive” Annual Parish Meeting was misleading.
Lorry watch – potential for a group to be set up.
Fly-tipping: Roman Road layby – last report now closed.
Footpaths: Report of muddy footpath AX6/12/30 sent to NSC.

308.12 To Agree the date of the next Parish Council Meeting.

The next meeting will be the Annual Meeting of the Parish Council on Monday 14th May 2018 at 7pm in the Coronation Hall. The first item on the agenda will be the appointments of the Chairman and Vice-chairman.