

BLEADON PARISH COUNCIL

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Clerk to the Parish Council

Tony Jay

11, Wyvern Mews, Churchill Road, Weston-super-Mare BS23 3GZ

tel – 07741 461982 email - parishclerk@bleadonparishcouncil.gov.uk

Minutes of the meeting of Bleadon Parish Council held in the Coronation Hall, Bleadon, which commenced at 7.00pm on Monday 10th April 2017 when the following business was transacted.

Present: Councillors Claire Gutsell (Chair), I D Clarke (Vice Chair), David Chinn, Peter Gibbon, Steve Hartree, Mary Sheppard, Kathy Strong and the clerk Tony Jay.

District Cllr Terry Porter.

294.1 To receive any apologies for non-attendance

Apologies were received and accepted from Cllr Morag Edwards.

294.2 To receive any declarations of interest in items on this agenda

No declarations were received

294.3 To consider the co-option of Kathy Strong to the Parish Council

Ms Strong briefed the Council, and then left the room whilst a decision took place.

It was resolved to co-opt Kathy Strong to the Parish Council (5 in favour, 1 abstention).

Cllr Strong signed the declaration of acceptance of office.

NB This agenda item was dealt with after agenda item 294.7

294.4 To approve the minutes of the Parish Council meeting held on 13th March 2017

The minutes were signed by the Chair as being a correct record of the meeting.

294.5 To invite public participation

- i) Members of the public

No issues were raised

294.6 To receive the Clerk's report.

A reply has been received from NSC regarding the maintenance of the churchyard. This will be a major topic for discussion, and so will be included on the agenda for the May meeting.

The telephone and broadband service for the Coronation Hall has now been disconnected.

294.7 Exchange of information between Councillors.

The cost of a new defibrillator cover would be £100 plus VAT. The South West Ambulance involvement in the defibrillator will cease in June 2017. It will be an agenda item for the May meeting to consider the purchase of a new cover for the defibrillator.

Bleadon WI has been contacted by Cllr Chinn, in regards to speedwatch. PCSO Mitchell will be providing details of the training required.

The Community pay back team will be in the village again this week. This will be their final visit as arranged by the Parish Council.

Marshalls have kindly donated two tons of slate chippings which will be enough to cover the bicycle parking area. If there are any chippings left over then they can be used at the bins area at the Coronation Hall. Cllr Chinn will send a letter to Marshalls thanking them for their donation.

294.8 To consider the terms and conditions of the Clerk's contract.

It was unanimously resolved to increase the Clerk's weekly contracted hours from 15 to 18 hours

It was unanimously resolved to agree to make a provision of £1,000 from reserves in the first year of the new Clerk's appointment for training if the new Clerk is not qualified or experienced. This would be in addition to course fees paid by the Council.

294.9 To consider the following planning application

17/P/0700/TPO. Mulberry Villa, Mulberry Lane, Bleadon, BS24 0PH. T1-T2 sycamore - fell; T3-T4 - reduce limbs over garage by 1.5m

It was unanimously resolved not to comment upon this application

294.10 To note the following planning decisions

17/P/0283/F. Abington, Birch Avenue, Bleadon, BS24 0PA. Erection of a garage following the demolition of existing garage. **GRANTED**

The decision was noted.

294.11 To consider the purchase of new planters for the village.

Cllr Strong will be making enquiries into the price of replacement planters, and arrange for their delivery along with new compost. At least ten will be required.

Cllr Chinn will arrange for the disposal of the old tubs when they are empty, assisted by Cllrs Hartree and Gibbon.

It was unanimously resolved to set a budget of £500 for the purchase of planters and compost.

294.12 To consider whether Bleadon allotment plots could be leased to non-residents of Bleadon.

Cllr Sheppard confirmed that allotments could be leased to non-residents of Bleadon.

294.13 To consider the draft Health and Safety policy in regard to the regulation of the Church clock and the flag flying from the Church tower.

It was pointed out that there was an error in the policy. The Parish Council has never been responsible for the flying of flags at the Church, which is the responsibility of the Parochial Church Council.

The person who maintains the clock is not an employee of the Council, but is paid an honoraria.

It was resolved to agree to the health and safety policy, with the above amendments (Unanimous)

294.14 To consider the Parish Councils Financial Risk Assessment

It was unanimously resolved to agree the financial risk assessment

294.15 To approve items of expenditure

Chq	Payee	Details	Net	VAT
300477	Anthony Jay	Clerk's Salary	£690.88	
300478	Anthony Jay	Expenses: Home working £17.33; Phone £1.67; Stamps £7.68; mileage £9.00; printer cartridge £22.99	£54.84	£3.83
300479	HMRC	PAYE and NI	£236.64	
300480	Faye Thomas	Toilet Cleaning March.	£125.00	
300481	Bin-It	Dog bin emptying	£68.98	£13.79
300482	GB Sports	Playground inspection March	£15.00	£3.00
300483	Archant	Clerk vacancy advert	£280.00	£56.00
300484	SSE Contracting	Lighting maintenance	£15.65	£3.13
300485	B. Robinson	Clock honorarium	£50.00	
300486	Webglu	Website hosting	£70.00	£14.00
300487	Bleadon Coronation Hall	Donation towards heating and lighting costs for Parish Council meetings.	£150.00	
300488	Taylor Thorne	Magazine Printing	£420.00	
DD	BT	Phone and broadband	£46.40	£9.28

It was unanimously resolved to approve the items of expenditure

294.16 To receive the following Open Spaces Committee reports:

Allotments

The two available allotments have now been taken, but there may be more allotments available at the end of September.

Churchyard

The repair work to the wall in the Churchyard is currently taking place. Everything is going according to plan. The work should be completed within six weeks.

Footpaths & Bridleways

In the absence of a Village Ranger some of the footpaths are now becoming overgrown.

Children's Playground

The litter bin in the Children's playground needs to be replaced. It will be an agenda item in May to consider the purchase of a new litter bin for the play area.

Newsletter

A new newsletter will be delivered to every property in the village shortly.

294.17

To receive the following brief holder's reports:

Coronation Hall

The Coronation Hall is considering employing a caretaker.

The Committee are also investigating knocking a gateway and slab path to the west of the exterior hall wall, subject to the Parish Council's agreement, to negate the difficulty walking along the very narrow section of pavement.

There has also been discussion whether a one-way system should be introduced in the the car park.

An appeal will be going out regarding the total refurbishment of the kitchen in the hall. A ball park figure for this work is £25,000. The hall committee has reasonable reserves, so grants may not be available.

The Chairman informed the meeting that Cllr ID Clarke will be resigning as a Parish Councillor prior to the next Parish Council meeting. Cllr Clarke was thanked for her services to the village.

The meeting closed at 8pm.