



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR  
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

You are summoned to a **Meeting of Locking Parish Council**, to be held in **Locking Parish Hall, Grenville Avenue, Locking** on **Thursday 3<sup>rd</sup> October 2019** commencing at **7:30pm** when the following business will be transacted:

Mrs Dawn Tremlett  
Parish Council Clerk  
26<sup>th</sup> Sept 2019

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

3) To receive and hear any person who wishes to address the Council, **upon prior notice being received** (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)

- a) Unitary Cllr/Liaison Officer Report
- b) Police Report

#### 4) Minutes:

- a) To receive and confirm the Minutes of the Council meeting held on 5<sup>th</sup> September 2019

#### 5) Finances:

- a) To receive and approve monthly expenditure for September 2019
- b) To receive and note the Bank Reconciliation for August 2019.
- c) To receive and agree any Grant applications
- d) To receive and note the Notice of conclusion of Audit - Annual Governance & Accountability Return for the year ended 31 March 2019.
- e) New Bank Account for the protection of eligible deposits: To receive an update from the Working Group

#### 6) Chairman's Report

7) **Regular Reports:** To receive and note the following regular reports:

- a) CPRE;
- b) PC Committees & Working Parties;
- c) Locking Parklands Stakeholders.

**8) 1 - Planning:**

- a) **19/P/2141/FUL – Land South of former Moss Lands, off Locking Moor Road, Locking**  
Development of drainage swale and associated landscaping on the land south of former moss lands site.
  - b) **19/P/1998/TPO – Locking Parklands, Farnborough Road Locking G46 – 25 Lombardy Poplars** – Fell to ground level and replant with up to 30 specimen trees.
  - c) **19/P/2190/NMA – Land to the north of Russell road WSM** Minor material amendment to application 18/P/2245/RM (submission of reserved matters of access, appearance, landscaping, layout and scale for the erection of a new primary school to include nursery, shared community facilities, associated car parking, bin and cycle store, infrastructure and landscape (2no sports pitches including 3G pitch) pursuant to outline application with Environmental impact assessment for large scale major mixed use residential, employment, education and infrastructure development.
  - d) **19/P/1881/FUH – 30 Anson Road Locking** – Proposed two storey extension to the rear elevation to include a rear gable with a second storey loft conversion.
  - e) **19/P/2216/FUH – 10 Elm Tree Road, Locking** – Proposed oak and stone external pavilion structure to garden courtyard
  - f) **19/P/1896/MMA – 100a Elm Tree Road, Locking** - Minor material amendment to application 19/P/1077/MMA (Minor material amendment to planning permission 18/P/2346/FUH (demolition of existing dining room and living room and proposed two storey and single storey extensions) to allow a render and a cement based cladding to be used in place of proposed and existing brickwork) to allow a change to the approved colours/materials for the roofing tiles, external cladding, windows, fascia, gutter, downpipes and other external fittings
- 2 a) APPEAL APP/D0121/W/19/3229938 – Elm Grove Nursery Elm Grove Locking** –  
To receive an email from Natalie Richards NSC – Action any recommendations

**9) Finance Review** – Update from Cllr Bearsby and action any recommendations

**10) Flooding – Update & Action as required:**

- a) Update from Unitary Cllr Terry Porter and/or Working Group
- b) To consider grants available to install new attenuation pond at OBR playing field – Grant information from Estates Chairman Cllr Paul Fowler
- c) Consider quotations received for clearing the existing attenuation pond
- d) Wildlife survey – Clerk to update on information received.

**11) Playing Field Old Banwell Road Locking: Report from Working Group**

- a) Interim Seasonal Agreement – Update from Working Group
- b) Grounds Contractor/Grounds Person – To receive draft contract and job specification (previously circulated) – to decide whether to implement tender process.

**12) Locking Primary School:**

- a) Park & Stride Car Park Agreement – Update
- b) LPC to consider the suggestion of an agreement with Locking Primary School for the use of OBR Playing fields and to use that agreement in the event of an illegal encampment – Update

**13) Installation of a further chicane type speed control measure on Elm Tree Road –**

To receive a proposal from Cllr Janet Searle

**14) Neighbourhood Plan: Update**

**15) Fracking Policy – Member of the Public would like clarification on the following:**

- a) the Parish Council's position is on this
- b) What does the Parish Council intend to do in order to ensure residents are fully aware of their position.

**16) Training/refresher training for all Councillors and Clerk:**

To consider an 'At your place' training event from ALCA – Training team come to LPC and train up to 12 people at a time. It ensures everyone, including the Clerk gets the same information.

**17) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda

**Exclusion of press and public.**

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

**18) Chairman's Fund**

**19) Matters to pertaining to the Clerk.**

**The next meeting of Locking Parish Council will be at 7:30pm Locking Parish Hall on the 7<sup>th</sup> November 2019.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*