

Bleadon Parish Council - Publication Scheme

This document sets out the information available about the Parish Council.

Costs are detailed below.

Information to be published	Information source	Cost
Who we are and what we do (current information only)		
Who's who on the Council and its Committees	Website Newsletter	Free Free
Contact details for Parish Clerk and Council members	Website Newsletter	Free Free
What we spend and how we spend it		
Annual Return form and report by auditor (AGAR)	Website Hard copy	Free Charge
Finalised budget and precept	Hard copy Website	Charge Free
Financial Standing Orders and Regulations	Hard copy Website	Charge Free
Grants given and received	Hard copy Website	Charge Free
List of current contracts awarded and value of contract	Apply to Parish Clerk	
What our priorities are and how we are doing		
Parish Plan (not currently available)	Hard copy Website	Charge Free
Annual Report to Parish Meeting (Not produced in 2020)	Hard copy	Free
How we make decisions		
Timetable of meetings (Council/Committee/Parish meetings)	Website	Free
Agendas for meetings	Website Notice board	Free Free
By request	Email	Free
Minutes of meetings (non-confidential items)	Website E-Mail	Free Free
Reports presented to meetings (non-confidential items) By request	Website E-Mail	Free
Responses to consultation papers	Minutes - Website	Free
Responses to planning applications	North Somerset Council Website Minutes - Website	Free Free
Our policies and procedures (current information only)		
Policies and procedures for the conduct of council business: <ul style="list-style-type: none"> • Standing orders • Committee terms of reference • Delegated authority in respect of officers • Code of Conduct • Policy Statements 	Website Hard copy Email	Free Charge Free

List and Registers		
Asset Register	Website Hard copy	Charge
Disclosure log	Apply to Parish Clerk	
Register of members' interests	Website	Free
Register of gifts and hospitality	Apply to Parish Clerk	
The services we offer (current information only)		
Allotments	Apply to Parish Clerk	
Closed Churchyard	Parochial Church Council	
Coronation and Jubilee Halls	Hall Management Committee	
Parks, playing fields and recreational facilities	Apply to Parish Clerk	
Seating, litter bins, memorials	Apply to Parish Clerk	
Bus shelters	Apply to Parish Clerk	
Public Conveniences	Apply to Parish Clerk	
Street lighting	Apply to Parish Clerk	

Schedule of Charges		
Photocopying – black and white (based on actual cost)	10p per sheet	
Photocopying – colour (based on actual cost)	20p per sheet	
Postage – 2 nd class Royal Mail as standard, other on request.	As requested	
Statutory fees	If required	

Contact Details		
Parish Clerk Bruce Poole BA(Hons) FSLCC MMC parishclerk@bleadonparishcouncil.co.uk	Rooftops 10 South Street T: 0745 358318	Burnham-on-Sea Somerset TA8 1BS