

DRAFT Minutes of Neighbourhood Planning Group meeting 03 July 2019.

Present: Gill Williams (Chairman), George Scott, Sara Osborne, Marian Barber

Apologies: Anne Selway

The Minutes of the last meeting were agreed as accurate apart from the correction to John Hickley's name.

Final document – Survey Results: the group was very happy with the printed document – a very professional result and the photographs make all the difference. The document includes a tear-out page for people to use if they wish to make further comments. It is hoped that the Bleadon Village News delivery team will be willing to help out with delivering to every household, but more volunteers will be welcome.

Researching gaps in information: Marian advised the group that a person who has recently retired from NSC planning policy team has shown willing to undertake some consultancy work. Marian will discuss with him the time and cost of the work; this will then be added to the Grant Application.

Applying for technical support and/or further grant aid: 2019-20 Grant programme is now open. The group agreed that a second bid should include ongoing support for the website £160; room hire for the monthly meetings £160; room hire and refreshments for four public meetings, two of which to be run by a Facilitator £320; A2 maps for the public meetings £80; printing copies of the information as it progresses £500; and full-page adverts in the winter and spring editions of Bleadon Village News £360. The group reviewed the draft wording of the application and approved both it and the budget, subject to inclusion of the Consultant and meeting Facilitator costs when known.

When we know what the information gaps are we can then apply for Technical Support – this is not 'cash' but is provided by Locality consultants. We will definitely be asking for Design Codes as we know that there are none for Bleadon at present and it is clear from the survey results that many residents consider them to be necessary. A design code explains how a new building or group of buildings should fit into the setting of the various parts of the parish. It shows what is and is not appropriate and, when adopted by the local planning authority, ensures that the character of the village is maintained as and when new building takes place.

Project timeline and budget/spend: The timeline was reviewed and updated. The spend this year to date is the printed draft (£115); printed results (£1880) and the room hire (£38) against the budget of £2,500.

Next Steps: **Marian** to ask the printer and web administrator to put the final document on the website. **Marian** to liaise with identified Consultant and Facilitator.

Next meeting will look at any further comments received; mapping sites within the parish with current planning permission; reviewing other potential sites; the grant application.

Date of next meeting – Wednesday 21st August 2019 in the Church Rooms.

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