



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7pm ON MONDAY 13th MARCH 2023.

PRESENT: Councillors: Kirsten Hemingway (Chairman), Huw Boyce, Ann Davies, Sara Garrett, Graham Getty, Mary Sheppard and Gill Williams

IN ATTENDANCE: Mrs Liz Shayler (Locum Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: Eleven

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

A resident spoke against a proposed housing development on Bleadon Hill. It was felt that the development:

- Spoilt views adjacent to AONB
- Adversely impacted neighbouring residents
- Lacked proper infrastructure and lack of active travel routes attributed to the development.
- Detrimental to wildlife and would take time to increase biodiversity as suggested.
- Would mean a loss of agricultural land.

A representative from Coronation Committee spoke giving an outline of the events over the Coronation Weekend and requesting that the Parish Council donate a portion of their budget to support some of the events.

ii) **Ward Councillor's report**

Cllr Porter sent a report via the Chairman. He gave his apologies which were due to the sad death of the Clerk at Hutton. He confirmed that he had used the new installed crossing on the A370 and agreed that, like residents, he found it difficult to cross due to the speed of the traffic and would be raising this issue with North Somersets Highway department.

Cllr Hemingway opened the meeting by welcoming everyone.

The meeting was convened.

362.1. To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from Cllr ID Clarke and District Councillor Terry Porter & Mike Solomon

362.2. 362.2. Declarations of interests

Declarations of interests were received from Cllr Hemingway in relation to planning application 23/P/0007/MMA Land off Purn Way Bleadon BS24 0QF due to her property's proximity to the application.

362.3. To approve and sign as a correct record the Minutes of the Parish Council meeting on the 13th of February.

Resolved: To approve the minutes of 13th of February 2023

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings to be signed by the Chairman as a correct record.

362.4. To receive the Clerks report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.

No report / exchange of information was received.

362.5. To note the training and events available and agree any attendance.

- i) **ALCA e-learning on nimble £14 each**
- ii) **Breakthrough communications training £30**
- iii) **Various finance training £30**

The training above was noted.

362.6. To agree the following expenditure.

- i) **£95 for new defibrillator pads**

The clerk updated the Council that the pads were in date but that a battery needed to be purchased. She would update the Council with a price at the next meeting.

- ii) **£207.60 for a replacement lamp on Old School Lane**

Resolved: To agree £207.60 for a replacement lamp on Old School Lane

The resolution was correctly proposed and seconded (unanimous)

- iii) **£16 a month to increase the email account capacity to 20GB (currently 16GB).**

Resolved: To agree a £16 a month to increase the email account capacity to 20GB.

The resolution was correctly proposed and seconded (unanimous)

362.7. To discuss the following in relation to the Coronation.

- i) **To note the report from the Coronation Committee**

The report was noted.

- ii) **To earmark the £1000 coronation budget for the Jubilee Garden.**

Resolved: That the Parish Council hold an extra-ordinary meeting in April to discuss any grant applications which have come in from those wishing to hold a Coronation event.

The resolution was correctly proposed and seconded (unanimous)

- iii) **To agree the closure of the carpark for May Day Fair & Coronation Big Lunch.**

Resolved: To approve the closure of the carparks for the May Day & Coronation Big Lunch

The resolution was correctly proposed and seconded (unanimous)

- iv) **To accept the contribution of £30 for a Coronation Tree and to agree a location.**

Resolved: To accept the contribution of £30 for a Coronation Tree. Councillors to suggest locations for discussion at the next meeting which will then inform what 'productive' tree would best grow there.

The resolution was correctly proposed and seconded (unanimous)

362.8. To agree to reduce the amount of operational play inspections undertaken on the play area in the financial year 2023/24 (page 11).

Resolved: To agree to reduce the amount of operational play inspections undertaken on the play area in the financial year 2023/24.

The resolution was correctly proposed and seconded (unanimous)

362.9. To note the discharge of obligation with regards to the Public Notice for the re-gilding of the Church Clock, from the 12th of February 2023 and agree a way forward (page 11).

Resolved: The discharge of obligation with regards to the Public Notice for the re-gilding of the Church Clock was noted. The Clerk to contact 'Smiths of Derby' to ask them to requote and to source other quotes if possible.

The resolution was correctly proposed and seconded (unanimous)

362.10. To note the Coronation Hall Committee meeting notes and agree the following.

- i) **To agree in principle to the erection of a name board on posts to signpost the Coronation Hall.**

Resolved: To agree in principle to the erection of a name board once a design and final location has been suggested.

The resolution was correctly proposed and seconded (unanimous)

- ii) **To release the £4000 EMR held for the kitchen refurbishment.**

Resolved: To release the £4000 EMR held for the kitchen refurbishment

The resolution was correctly proposed and seconded (unanimous)

362.11. To agree to allow Truespeed access to the open reach pole located on Coronation Road.

Resolved: To agree to allow Truespeed access to the open reach pole on Coronation Road.

The resolution was correctly proposed and seconded (unanimous)

362.12. To note the new Annual Meeting of the Parish (13th April 2023) and agree any associated expenditure.

Resolved: To approve a budget of £120. Cllr Getty and Garrett to advertise and Cllrs Boyce, Hemingway & Williams to source the refreshments.

The resolution was correctly proposed and seconded (unanimous)

362.13. To note the resignation of the Village News Editor and agree a working group to review the editor's role and the Village News publication.

Resolved: To defer this item until after the election and to send out in the next publication a consultation to gather the views of those who read the Village News.

The resolution was correctly proposed and seconded (unanimous)

362.14. To agree the response provided to the questions raised in relation to the 2020/21 AGAR (pages 16 -18).

Resolved: To agree the response with following additions to the first paragraph. 'A list of what the objector wished to see was sent in advance of the meeting.... and not all the documentation requested was present.' and the removal of the following paragraph.

'From the financial year 2023/24 Bleadon in Bloom..... best practice.'

The resolution was correctly proposed and seconded (unanimous)

362.15.To agree the response provided to the questions raised in relation to the 2021/22 AGAR (pages 19 - 21).

Resolved: To agree the response with the removal of the following paragraph.

‘From the financial year 2023/24 Bleadon in Bloom best practice.’

The resolution was correctly proposed and seconded (unanimous)

362.16.To note the internal auditors interim report and agree any recommendations.

Resolved: The internal auditors interim report was noted and the internal audit action plan agreed.

The resolution was correctly proposed and seconded (unanimous)

362.17.To agree review the Parish Councils accounts package for 2023 / 24 and agree a way forward.

Resolved: To agree to maintain Rialtus Alpha accounting package for a further year but come off the Microshade platform and sign up to Microsoft 365.

The resolution was correctly proposed and seconded (unanimous)

362.18.To review the Parish Councils earmarked reserves and agree a way forward.

Resolved: The following earmarked reserves were agreed.

Earmarked Reserves	Current Budget	Agreed 2023/24
Staff Contingencies	£3,500.00	£0.00
Pensions	£400.00	£0.00
Election	£3,350.00	£3,350.00
Special	£9,560.00	£0.00
Church Grounds	£5,500.00	£5,500.00
Contingency	£1,533.00	£0.00
Coronation Hall	£4,000.00	£0.00
Celtic Way Shelter	£0.00	£0.00
Bleadon in Bloom	£0.00	£0.00
Neighbourhood Plan	£2,711.00	£0.00 To be investigated
A370	£1,000.00	£1,000.00
Bleadon Childrens Play Area	£2,000.00	£2,000
Village Celebrations	£0.00	£0.00
Village Covid Group	£900.00	£0.00
Reguiling Church Clock	£2,260.00	£16,
Business grant	£0.00	To be investigated
Community Infrastructure Levy		£3711.83

The resolution was correctly proposed and seconded (unanimous)

362.19.To agree the delay of the employment of a new Clerk until after the Parish Council election and extend the employment of the Locum Clerk and Finance Officer until after the exercise of public rights.

Resolved: To agree the delay of the employment of a new Clerk until after the Parish Council election and extend the employment of the Locum Clerk and Finance Officer until after the exercise of public rights.

The resolution was correctly proposed and seconded (unanimous)

362.20. To approve the following documents:

i) Standing Orders

Resolved: To approve the Standing Orders with the proposed changes.

The resolution was correctly proposed and seconded (unanimous)

ii) Financial Regulations

Resolved: To approve the Financial Regulations with the proposed changes.

The resolution was correctly proposed and seconded (unanimous)

iii) Risk Assessment Policy

Resolved: To approve the Risk Assessment Policy with the proposed changes.

The resolution was correctly proposed and seconded (unanimous)

362.21. To authorise bills for payment for February & March.

Resolved: To authorise the payments for February & March.

The resolution was correctly proposed and seconded (unanimous)

362.22. To agree the following direct debits.

i) 6 monthly allotment payment of £72.50

Resolved: To agree that the 6 monthly allotment payment of £72.50 can be paid by direct debit.

The resolution was correctly proposed and seconded (unanimous)

ii) Monthly direct debit to opus for unmetered electricity supply.

Resolved: To agree that the monthly electricity supply payment for the streetlights can be paid by direct debit.

The resolution was correctly proposed and seconded (unanimous)

362.23. To note the Parish Council's end of February's budget position and bank reconciliations.

The Parish Council's end of February's budget position and bank reconciliations were noted.

362.24. To note the North Somersets Electric Vehicle Strategy and agree a response.

Cllr Getty to read and suggest a response to be emailed round to Councillors.

362.25. To note the North Somersets Flood Risk Management Strategy and agree a response.

Cllr Hemingway to read and suggest a response to be emailed round to Councillors.

362.26. To note and comment upon planning applications.

**i) 22/P/2741/FUL Woodlands Farm Mearcombe Lane Bleadon BS24 0NZ
Erection of agricultural store building (retrospective)**

This application was noted.

- ii) **23/P/0007/MMA Land off Purn Way Bleadon BS24 0QF**
Minor material amendment to 21/P/0527/OUT (Outline application for the erection of 14no. dwellings, with access and layout for approval and appearance, scale and landscaping reserved for subsequent approval) for the variation of condition 4 (approved plans) and condition 5 (Site Access and Visibility Splay) to allow for a revised access/visibility splay.

Resolved: To recommend refusal of this application.

The resolution was correctly proposed and seconded (2 in favour, 2 against and 2 abstentions) due to the lack of Chairmans casting vote the status quo was maintained and the application noted.

- iii) **23/P/0147/FUL Belle Vue, Roman Road, Bleadon BS24 0AB**
Proposed Demolition of existing bungalow and erection of a two-storey replacement dwelling.

This application was noted.

- iv) **23/P/0283/FUH 3, Shiplate Road, Bleadon. BS24 0NG**
Demolition of existing conservatory and proposed erection of a single-storey rear extension, replacement of existing bay window to the front elevation with a new box bay window and creation of additional hardstanding to allow access for EV charging.

Resolved: to support this application.

The resolution was correctly proposed and seconded (unanimous)

- v) **23/P/0408/FUL 'Woodrising' Hillside Road' Bleadon. BS24 0AA**
Proposed demolition of existing dwelling and erection of a replacement dwelling with ancillary and landscaping works.

Resolved: to support this application.

The resolution was correctly proposed and seconded (unanimous)

362.27. To note planning decisions for information

- i) **22/P/3029/FUH Westleigh 2 Willow Drive Bleadon BS24 0PB**
Proposed erection of a single-storey front extension. **APPROVE**
- ii) **22/P/2965/AOC Wallflower House 30 Coronation Road Bleadon BS24 0PG**
Discharge of Condition No.9 (Landscaping) and No.22 (Ecology Statement) on application 21/P/0786/FUL. **APPROVE**
- vi) **22/P/0290/FUH 11 The Veale Bleadon North Somerset BS24 0NN**
Proposed erection of a single storey rear extension. **APPROVE**

362.28. Date and Time of next meeting

Monday 13th March 2023 7pm Parish Council Meeting.

The Chairman closed the meeting at 21:05

.....Chairman

.....Date

Bills for Payment - 31st January to the 7th March 2023

Bleadon Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
	Already Paid							The Parish Council
SO	Adrians Project Services	Ranger (Jan)	£602.00		£602.00		337.7 (vi), 341.7 & 343.4	
SO	Adrians Project Services	Ranger (Feb)	£602.00		£602.00		337.7 (vi), 341.7 & 343.4	
SO	Blue Spot Commercial Ltd	Public Toilet Cleaning Jan	£216.66		£216.66	Incorrect SO	337.7 (11)	
SO	Blue Spot Commercial Ltd	Public Toilet Cleaning Feb	£216.66		£216.66	Incorrect SO	337.7 (11)	
SO	Brian Robinson	Clock Winding (Jan)	£25.00		£25.00		337.7 (2)	
SO	Brian Robinson	Clock Winding (Feb)	£25.00		£25.00		337.7 (2)	
DD	Zoom	Zoom Pro	£12.99	£2.60	£15.59	Needs investigating	?	
DD	HMRC	PAYE	£466.19		£466.19		333.8	
DD	Lloyds	Credit Card Charge (12.02.2023)	£3.00		£3.00	Currently no access to account	336.7 (3)	
DD	Lloyds	Credit Card Charge (12.03.2023)	£3.00		£3.00	Currently no access to account	336.7 (3)	
		SUBTOTAL			£2,175.10			
	To Pay							
BACS	Opus Energy	Unpaid unmetered supply	£43.78	£2.19	£45.97		333.7 ?	
BACS	Opus Energy	Unmetered supply (Jan) TOTAL £60.93	£14.25	£0.71	£14.96		333.7 ?	
BACS	Opus Energy	Unmetered supply (Feb)	£12.33	£0.62	£12.95		333.7 ?	
BACS	Taylor Thorne	Printing of Village News	£725.00		£725.00		337 (2) ?	
BACS	Microshade	Unpaid invoices for 2022	£687.40	£137.60	£825.60		332.7 (6)	
BACS	GB Sport	Operational Inspection (Feb)	£25.00	£5.00	£30.00		333.8	
BACS	Webglu	Website hosting & Mailboxes	£94.75	£18.95	£113.70		333.8	
BACS	Kubix NRG Ltd	Replacement lighting in toilets	£460.00	£92.00	£552.00		H & S	
SO	Brian Robinson	Clock Winding (31.03.23)	£25.00		£25.00		333.8	
BACS	Ellie Young	Village News Editor	£400.00		£400.00		337 (2) ?	
BACS	Bridget Bowen	Internal Auditor	£325.00		£325.00		334.7 (9)	
BACS	Coronation Hall	Grant towards kitchen	£4,000.00		£4,000.00		331.8	
BACS	Strutt & Parker	Allotments (Sept - March)	£72.50		£72.50		?	
BACS	Strutt & Parker	Allotments (March - Sept) Total £145	£72.50		£72.50		?	
BACS	Church	repayment of misplaced check	£150.00		£150.00		Money held	
BACS	Church	Payment of hall hire Total £204	£54.00		£54.00		Money held	
DD	Unity Bank	Bank Charges	£18.00		£18.00		333.8	
DD	3 Business Solutions	Telephone (03.04.2023)	£14.82	£2.96	£17.78		333.8	
					£7,454.96			
		Totals	£9,366.83	£262.63	£9,630.06			
To transfer £2000 from the Deposit account to the Current Account to cover this months bills and contingency until precept it paid.								

The Parish Council have resolved to use the General Power of Competence as of the Tuesday 20th August 2019