



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7pm ON MONDAY 14th AUGUST 2023.

PRESENT: Councillors Mary Sheppard (Chairman), Ann Davies, Mark Howe and Andy Scarisbrick (Vice Chairman).

IN ATTENDANCE: Liz Shayler (Locum Clerk)
WARD COUNCILLORS: None.
MEMBERS OF THE PUBLIC: Six

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

A resident referred to the overgrown vegetation at the Rectory. The new Clerk will be meeting with the Reverend and would raise the issue.

An update on the request for white lines through the centre of the village was requested which was given by the Locum Clerk.

- Repainting of the white line at the junction of Coronation Road, Celtic Way and Shiplate Road – a senior highways engineer has responded that this line would have been painted before the current criteria was written and would now not meet the criteria for repainting.
- Inconsiderate parking along Coronation Road – whilst North Somerset were sympathetic to the issues which have meant buses / tractors not being able to get through then they don't install permanent restrictions to the Highway for temporary situations (i.e. inconsiderate parking). They have suggested that a solution is to contact the pub and users of the hall to get their patrons to park more considerately and suggested that the hall management committee uses the monthly market cones more often for large events / when there are a lot of users in the halls.

A resident raised the issue of the two 'No Footways signs' along Bridge Road. The sign from the A370 has become obscured by vegetation and the second has been knocked, meaning it is difficult for vehicles to see. The Locum Clerk to contact North Somerset to see if this can be resolved.

ii) **Beat Manager's Report**

The following report was received for the period 01/07/2023 to 01/08/2023.

Calls received = 24 with the following selection of crimes reported: 5 abandoned 999 calls (this is due to an issue of Samsung phones redialling 999), 1 assault, 1 burglary, 4 concern for welfare, 1 criminal damage, 1 domestic, 1 road related, 5 suspicious and 5 other (pre-planned events, suspicious parked vehicles, automatic number plate recognition & found property). The meeting was reminded that these figures include Bleadon Hill (bordering Bridgwater Road) and Loxton. Most crimes reported are isolated incidents which have occurred within dwellings and are unlikely to have any effect on the wider community.

PCSO Stephen Hemmett is currently looking into cycling proficiency test for local youths given those doing wheelies through the village. There is a monthly drop-in session at the café the next one being September and he is organising a talk at the Church Room in September.

Residents were reminded of [StreetSafe](#) a new way of reporting areas where they feel unsafe (e.g. inadequate lighting problems/antisocial behaviour). However, if a resident was to see anything suspicious in the area or would like to talk to local officers, call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom" or email 8338@avonandsomerset.police.uk

iii) **Ward Councillors' report**

No Ward Councillor was present, and no report had been received.

Cllr Sheppard opened the meeting by welcoming everyone.

The meeting was convened.

368.1. To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from Cllrs ID Clarke and Jo Gower-Crane.

368.2. Declarations of interests

Cllr Howe declarations interests in agenda items 9 and 14 as a contractor of the Parish Council.

368.3. To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 11th July 2023.

Resolved: To approve the Parish Council minutes of 11th July 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

368.4. To note the report presented to the Allotment society to be discussed fully in September.

The Allotment report was noted.

368.5. To note the Personnel Committee minutes and to ratify the appointment of Craig Bolt as the Clerk and RFO to Bleadon Parish Council with a start date of 15th August 2023.

Resolved: To ratify the appointment of Craig Bolt as the Clerk and RFO to Bleadon Parish Council with a start date of 15th August 2023.

The resolution was correctly proposed and seconded (unanimous)

368.6. To agree the following expenditure for the new Clerk.

i) **£199 for Society of Local Council Clerks Membership.**

Resolved: to agree the cost of SLCC Membership for £199

The resolution was correctly proposed and seconded (unanimous)

ii) **SLCC New Clerk training 4 x £20 per session (spread quarterly)**

Resolved: to agree the cost of £80 for new Clerk training.

The resolution was correctly proposed and seconded (unanimous)

iii) **£120 Introduction Local Council Association training**

Resolved: to agree the cost of £120 for new Clerk training.

The resolution was correctly proposed and seconded (unanimous)

iv) **The purchase of a new printer**

Resolved: to agree the cost of up to £250 to purchase a new printer.

The resolution was correctly proposed and seconded (unanimous)

v) **Renegotiation of a mobile phone contract of up to approximately £20 a month.**

Resolved: to agree the cost of up to approximately £20 a month.

The resolution was correctly proposed and seconded (unanimous)

vi) **Office incidentals including paper for printing.**

Resolved: to agree that the Clerk may purchase the office incidentals needed.

The resolution was correctly proposed and seconded (unanimous)

368.7. To note the training and events available and agree any attendance.

- i) FREE Scribe Training Scribe Academy
- ii) NALC virtual training NALC online-events
- iii) ALCA e-learning on nimble £14 each
- iv) Breakthrough communications training £30
- v) ALCA various finance training £30

The training above was noted.

- vi) SLCC Charitable Trusts 5th & 12th September £60
- vii) SLCC Budgeting Basics 8th September £30
- viii) SLCC Agenda & Minutes 11th & 18th September £60
- ix) SLCC Allotment Management Tenancy agreements & Policies 20th Sept £30
- x) SLCC Allotment Management Site Facilities, H & S £30

Resolved: The new Clerk to attend the training above.

The resolution was correctly proposed and seconded (unanimous)

368.8. To receive the Clerk's report/Exchange of information.

i) **Painting of Coronation Hall Car Park lines.**

These were now completed.

ii) **Unmetered supply for the streetlights.**

The Locum Clerk reported that whilst the Council voted to switch to YU after their contract came to an end with OPUS it seems that the previous Clerk signed an alternative contract with SSE in 2022 to start in June 2023. Currently there is no evidence this was agreed by the Parish Council and a request has been made for the contract and any other associated paperwork.

iii) **Play Equipment post installation inspection.**

The Council were advised that the annual inspection undertaken in June by a ROSPA inspector met the criteria for a post installation inspection as required by the NS 'Improving Play Spaces Grant'.

368.9. To agree the following expenditure.

- i) **£525 to repair the quad rocker.**

Resolved: To approve the repair of the quad rocker.

The resolution was correctly proposed and seconded (unanimous)

- ii) **£190 to get a full written report with footage on the public toilet drains (plus an addition £115 if jetting is required).**

Resolved: To approve the cost of £190 to get a full written report with footage on the public toilet drains and £115 if jetting is required.

The resolution was correctly proposed and seconded (unanimous)

- iii) **£100 a load to get the soil removed from the allotment site.**

Resolved: To approve the cost of up to £300 for the removal of the complete soil pile.

The resolution was correctly proposed and seconded (unanimous)

- iv) **£60 for the CCTV engineer to try and remove the ability for the system to record sound.**

Resolved: To approve the cost for the CCTV engineer to try and remove the ability for the system to record sound.

The resolution was correctly proposed and seconded (unanimous)

368.10. To discuss the quotes received on the Parish Council owned streetlights and agree a way forward (page 15).

Resolved: That the new Clerk be given delegated powers to employ Contractor A to replace the lights once he has contacted the affected residents on their thoughts on its reinstatement.

The resolution was correctly proposed and seconded (unanimous)

368.11. To note the note the donation of a second tree to the Parish Council and agree a location.

A resident has offered to plant the second apple tree on their property near the footpath up on to Purn Hill

Resolved: The new Clerk to have delegated authority to investigate and have planted the initial donated productive tree on lawn area near Well Cottage if he can be assured there are no underground utilities.

The resolution was correctly proposed and seconded (unanimous)

368.12. To note the NS street names suggestions (Lime Kiln Close / Lime Kiln Place) for the Bleadon Quarry development and agree a way forward.

Resolved: That the new road be called Quarry Close.

The resolution was correctly proposed and seconded (unanimous)

368.13. To note the clarification statement in relation to Bleadon in Bloom.

Resolved: That the following statement be approved

It has been brought to the Parish Councils attention that the Bleadon in Bloom portfolio was published in the Parish Councils name. If the document had come through the Parish Council, it

would have been submitted for scrutiny and been formally adopted at a Parish Council meeting. It was not.

Whilst the Parish Council support the amazing work that the Bleadon in Bloom volunteers undertake then they are a separate entity and as such all initiatives in the portfolio have never been scrutinised / actioned or approved by the Parish Council.

The resolution was correctly proposed and seconded (unanimous)

368.14. To approve the following policy documents.

i) Bullying and Harassment Policy

Resolved: To approve the Bullying & Harassment Policy as submitted.

The resolution was correctly proposed and seconded (unanimous)

ii) Health & Safety Policy

Resolved: To approve the Health & Safety Policy changes including the removal of 11.6, and editing changes to 11.10 and 11.11, the addition of signage to section 12 and the change of periodic to weekly in appendix 2.

The resolution was correctly proposed and seconded (unanimous)

iii) Risk Management Strategy

Resolved: To approve the Risk Management Strategy as submitted.

The resolution was correctly proposed and seconded (unanimous)

iv) Homeworking Policy

Resolved: To approve the Homeworking Policy as submitted.

The resolution was correctly proposed and seconded (unanimous)

v) Accessibility Statement

Resolved: To approve the Accessibility Statement as submitted with an update to new the Clerk and email address.

The resolution was correctly proposed and seconded (unanimous)

368.15. To consider the appointment of an internal auditor for the financial year 2023/2024.

Resolved: To approve the appointment of Bridget Bowen as the internal auditor for the 2023/24 financial year.

The resolution was correctly proposed and seconded (unanimous)

368.16. To authorise bills for payment for August.

An updated bills for payment schedule was tabled.

Resolved: To authorise the payments for August of £3870.13. Cllr Scarisbrick and Davies to authorise the payments.

The resolution was correctly proposed and seconded (unanimous)

368.17. To note the Parish Council's end of June and July budget position, bank balances and bank reconciliations.

The Parish Council's end of June and July budget position, bank balances and bank reconciliations were noted.

368.18. To note and comment upon the following planning applications.

i) 23/P/1337/TEN Outside Springfields, Bridgwater Road, Uphill, Bleadon, BS23 4TY

Notification under Regulation 5 of the Electronic Communications Code of the intention to install fixed line broadband electronic communications apparatus; 1no. x 9m wooden pole (7.2m above ground) at the above location.

This application was noted.

ii) 23/P/1465/AOC Bleadon Quarry Bridge Road Bleadon. BS24 0AU

Request to discharge condition numbers 11 (BQ-RM-103 B Materials Layout), Condition 12 (Engineering Layout and Engineering Layout), Condition 16 (100A GA 1 of 3; 101A GA 2 of 3; 102A GA 3 of 3; 110A Typical Section; 115A Construction details), Condition 19 (Northern Footpath Link), Condition 25 (Enclosures) and Condition 37 (Stage Plot) from application 19/P/0835/OUT

This application was noted.

iii) 23/P/1472/AOC Wallflower House 30 Coronation Road Bleadon BS24 0PG

Request to discharge condition numbers 14 (Waste plans), 16 (lighting condition) and 20 (Details of external lighting) from application 21/P/0786/FUL

This application had already been approved.

iv) 23/P/1492/FUL The Poplars Bridge Road Bleadon. BS24 0AU

Proposed demolition of existing dwelling and erection of 1no. replacement dwelling with hard standing and ancillary works.

Resolved – To object to this application for the following reasons:

- Out of keeping with the surrounding properties given that it is much larger and taller.
- It does not enhance the entrance to the site and is not sympathetic to the existing street scene.

The resolution was correctly proposed and seconded (unanimous)

v) 23/P/1500/NMA Wallflower House 30 Coronation Road Bleadon BS24 0PG

Nonmaterial amendment to application 21/P/0786/FUL (Demolition of existing dwelling and outbuildings, erection of 2no. two storey dwellings, detached garages and associated works) to allow for alterations to the garage location.

This application has been withdrawn.

vi) 23/P/1565/AOC Woodrising Hillside Road Bleadon North Somerset BS24 0AA

Request to discharge condition numbers 9 (Construction Method Statement) and number 12 (Energy Statement) from application 23/P/0408/FUL.

This application was noted.

vii) 23/P/1599/FUL Indian Masala Bridgwater Road Bleadon North Somerset BS24 0AN

Proposed use of the vehicle overflow car park area to store caravans, motorhomes and other vehicles at the rear of the Indian Masala Bridgwater Road Bleadon.

Resolved – To object to this application for the following reasons:

- There is evidence that the overflow parking is used when the restaurant is busy and where will these cars be displaced to.
- Highways safety concerns about slow moving vehicles pulling in and out of this junction.

The resolution was correctly proposed and seconded (3 in favour with 1 abstention)

368.19. To note the following planning decision.

- i) **23/P/0700/FUL Hunters Lodge Roman Road Bleadon BS24 0AD**
Removal of condition 4 (occupancy by agricultural worker only) of permission 1499/87 (Proposed agricultural dwelling) to allow unrestricted occupation of the dwelling. **APPROVE**
- ii) **23/P/0724/FUL Bridleway Roman Road Bleadon North Somerset BS24 0AD**
Change of use of land from a mixed use of residential, agricultural and equestrian purposes to residential garden land to form an extension of the existing garden associated with the main dwelling known as Bridleway. **APPROVE**
- iii) **23/P/0986/AOC Bleadon Quarry Bridge Road Bleadon North Somerset BS24 0AU**
Request to discharge condition 9 (Playspace Layout) on application 19/P/0835/OUT. **APPROVE**
- iv) **23/P/1337/TEN Outside Springfields Bridgwater Road Uphill Bleadon BS23 4TY**
Notification under Regulation 5 of the Electronic Communications Code of the intention to install fixed line broadband electronic communications apparatus; 1no. x 9m wooden pole (7.2m above ground) at the above location. **PN Regs (Tel) Noted (unconditional).**
- v) **23/P/1448/TEN Land at rear of Purn House Farm, Purn Farm Bridgwater Road, Bleadon.**
Notification under Regulation 5 of the Electronic Communications Code for the replacement of 3no. existing antennas with 3no. new antennas, the installation of 1no. microwave dishes & RRU's on the existing monopole, the replacement/installation of equipment within the existing cabin, along with minor ancillary works. **PN Regs (Tel) Noted (unconditional).**

The following decisions were tabled that had been received since the agenda had been produced.

- vi) **23/P/1472/AOC Wallflower House 30 Coronation Road Bleadon BS24 0PG**
Request to discharge condition numbers 14 (Waste plans),16 (lighting condition) and 20 (Details of external lighting) from application 21/P/0786/FUL. **APPROVE**
- vii) **23/P/1500/NMA Wallflower House 30 Coronation Road Bleadon BS24 0PG**
Nonmaterial amendment to application 21/P/0786/FUL (Demolition of existing dwelling and outbuildings, erection of 2no. two storey dwellings, detached garages and associated works) to allow for alterations to the garage location. **WITHDRAWN**

368.20. Date of the next meeting and discuss moving the start time to 7:30pm.

Resolved: that Parish Council meetings will move to the later time of 7:30pm.

The resolution was correctly proposed and seconded (unanimous)

Open Spaces Working Group 7pm August 23rd Church Rooms
Parish Council Meeting Monday 11th September 2023, 7:30pm at Coronation Hall
Parish Newsletter Working Group 7:30pm on 4th of September Church Rooms

The Chairman closed the meeting at 20:25

.....Chairman

.....Date