

# BLEADON PARISH COUNCIL

[www.bleadonparishcouncil.co.uk](http://www.bleadonparishcouncil.co.uk)

**Bruce Poole BA (Hons) FSLCC MMC**

**Parish Clerk & RFO**

**Mobile 76453 358318**

[parishclerk@bleadonparishcouncil.co.uk](mailto:parishclerk@bleadonparishcouncil.co.uk)



**Rooftop**

**10 South Street**

**Burnham-on-Sea**

**Somerset TA8 1BS**

## Notice of a Meeting of the Parish Council

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS**

*(Public Bodies (Admission to Meetings) Act 1960)*

To Chairman G Williams and Councillors H Boyce D Charman I D Clarke A Davies K Hemingway A Scarisbrick M Sheppard R Tyson

You are hereby summoned to attend the following zoom virtual meeting:

Meeting of... **Bleadon Parish Council**  
Time... **7.00pm**  
Date... **Wednesday 5<sup>th</sup> May 2021**  
Place... **Virtually with the following link**

<https://us02web.zoom.us/j/5034353980?pwd=YnpwdVQyNzRlUUh4amxrN09pb1pQQT09>

Councillors will be discussing all the items listed on the Agenda.

**Bruce Poole BA (Hons) FSLCC MMC**

**Locum Parish Clerk**

**Monday**

### **7.00pm (Prior to the start of the meeting)**

#### **Questions and comments from members of the public (limited to 15 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Bleadon. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration.*

<sup>1</sup>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

#### **Reports from County and District Councillors (limited to 15 minutes in total)**

*District Councillors are invited to give short oral reports on matters affecting Bleadon. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.*

*Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes.*

# AGENDA

- 342.1 To elect a Chairman**
- 342.2 To receive a declaration of office from the Chairman** (LGA 1972 ss1.5 (2 and 34 (2))
- 342.3 To receive Apologies for Absence and to approve the reasons given.** (LGA 1972 s85 (1))
- 342.4 Declarations of Interests**  
*(Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*
- 342.5 To elect a Vice Chairman**
- 342.6 To elect members to the following committees**  
(a) Personnel Committee  
(b) Hearing Committee  
(c) Appeals Committee
- 342.7 To appoint representatives to:**  
(a) Youth Club  
(b) Coronation Halls Management Committee  
(c) ALCA  
(d) Neighbourhood Plan Group  
(e) Bleadon in Bloom
- 342.8 To appoint members responsible for:**  
(a) Allotments and Churchyard  
(b) Public Rights of Way and Footpaths  
(d) Neighbourhood Watch and Community Safety  
(e) Roads and Transport  
(f) Play Area  
(g) Bleadon Village News  
(h) Planning
- 342.9 To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> March 2021** (LGA 1972 sch 12, para 41(1)) (See Appendix A)
- 342.10 Past Matters for report purposes only** (See Clerk's report- Appendix B)
- |      |   |            |
|------|---|------------|
| (1)  | Dropped Pavement                        | 341.4.1    |
| (2)  | Emergency Exit – Coronation Hall        | 341.4.2    |
| (3)  | WI bench                                | 341.4.3    |
| (4)  | Remedial Repairs – Church Boundary Wall | 341.4.4    |
| (5)  | Corporate Multi-Pay Card                | 341.4.5    |
| (6)  | Youth Club Lease                        | 341.4.6    |
| (7)  | Planning Working Group                  | 341.4.7    |
| (8)  | A370 Improvements                       | 341.4.8    |
| (9)  | Pavement – surface breaking up          | 341.4.11   |
| (10) | Light by the Well                       | 341.4.13   |
| (11) | Church Clock – Re-Gilding               | 341.4.14   |
| (12) | Additional Dog Bins                     | 341.7.1.i  |
|      | Water Butts                             | 341.7.1.ii |
| (13) | Bier House                              | 341.9.a    |
| (14) | Notices at Gracelands                   | 341.9.b    |
| (15) | Trees and Wilding on the A370           | 341.9.i    |

342.11 Chairman’s announcements

342.12 Planning

Number	Application Details	Position
21/P/0527/OUT	Outline application for the erection of 14 dwellings with access for approval and appearance scale and landscaping reserved for subsequent approval- Land off Purn Way Bleadon BS24 0QF - F (17/P/1351/OUT & 18/P/5035/OUT) <b>30/04/21</b>	
21/P/0545/FUH	Erection of composite timber decking to rear of house incorporating steps down to the back garden – Mendip Croft Celtic Way Bleadon BS24 0NA – <b>07/04/21- The Council had no objections and therefore recommended the application</b>	
21/P/0759/FUH	Proposed single storey side extension to provide residential annexe – Bridleway Roman Road Bleadon BS24 0AD – <b>30/04/21 - The Council had no objections and therefore recommended the application</b>	
21/P/0786/FUL	Demolition of existing dwelling and outbuildings erection of 2 No’s Two storey dwellings detached garages and associated works. – Wallflower House 30 Coronation Road Bleadon BS24 0PG (20/P/2085/FUL & 20/P/2096/FUL) – <b>04/05/21</b>	
21/P/0791/FUH	Proposed erection of a two storey side and single storey rear extension and a new front porch – 7 Council Houses Bridgwater Road Bleadon BS24 0BG – <b>30/04/21 - The Council had no objections and therefore recommended the application</b>	
21/P/0845/FUH	Replacement of balcony on the first floor East elevation and creation of balcony on first floor South Elevation – Wonderstone Cottage Shiplate Road Bleadon BS24 0NX – <b>04/05/21 - The Council had no objections and therefore recommended the application</b>	
21/P/1183/TPO	G1 – 4 x Beech – Lift Crown overgarden by 6m 2m clearance over garage – Heathgates Hillside Road Bleadon BS24 0AA	

342.13 Resolutions

1. To receive a Financial Statement (unaudited) for the year 31<sup>st</sup> March 2021
  - (a) To receive the Internal Auditor’s Report and note its contents
  - (b) To approve the Annual Governance Statement (Section 1)
  - (c) To approve the Accounting Statements (Section 2)
  - (d) To set the commencement date for the exercise of public rights (See Appendix C)  
(Items a – c to be deferred to the June Meeting when the internal Auditor’s will be available)
- 2.. To review the Parish Council’s Corporate Policies.  
(Please refer to the contents set out on the Parish Council Website)
3. To review the Parish Council’s Banking arrangements
4. To review the Parish Council’s Asset Register (See attached Appendix D)
5. To review the Parish Council’s Insurance Policy (Copy available from the Clerk)
6. To confirm that Mr B Poole continues to act in the capacity of RFO – Responsible Financial Officer
7. To re-affirm the acceptance of the Audit and Account Regulations 2015 as amended by The Accounts and Audit (Amendment) Regulations 2021
8. To review the Parish Council’s Publication Scheme and confirm the Parish Council’s Qualified Persona under Section 36 of The Freedom of Information Act 2000 be the Parish Clerk. (Please refer to the Publication Scheme as set out on the Council’s Website)

9. To confirm the re-appointment of Mrs Bridget Bowen as the Parish Council's Internal Auditor.
10. To resolve that Parish Council delegates the power to grant dispensations to the Parish Clerk.
11. To receive the draft minutes of the Annual Parish Meeting and note any actions required as a result. (See Appendix E - Nothing else required until these minutes are signed of next APM in 2022)
12. To resolve to remove the current two round picnic tables that are in a poor condition and replace them with two from Fountain Forestry at £375.37 each the cost of which to be shared equally between the Parish Council and Bleadon Youth Club.
13. To resolve to purchase two 1100 litre Grey 4 Wheel Euro Bins @ 197.50 ex vat.
14. To note the receipt of an alternative tree quotation in the sum of £345.00 plus vat and the subsequent action taken.
15. To resolve to note Bleadon in Bloom's intention to seek Heritage Lottery Funding with the support of North Somerset District Council for the protection of the Water Voles and the expansion of wildlife habitat on Bleadon Moor.

#### 342.14 Financial

1. To approve the following regular payments:
2. To retrospectively note the following items of expenditure for the months of March/April.

(170)	Opus Energy	Street Lighting	14.94	.75
(171)	Miss E Young	Bleadon Village News – 117	400.00	
(172)	NS	Replacement Grit Bin	165.00	33.00
(173)	Webglu	Website Updates – February	105.00	21.00
(174)	Webglu	Mailbox Support	74.50	14.90
(175)	Webglu	Website Hosting – NP	63.00	12.60
(176)	Zoom	Virtual Meeting – March	11.99	2.40
(177)	Taylor Thorne	Bleadon Village News Issue 117	<u>790.00</u>	
			1624.43	84.65

Authorised by Cllrs. G Williams & D Charman

(178)	Mr B Poole	Clerk's Salary – March	1472.29	
(179)	Microshade	Hosted Application Service	367.00	73.40
(180)	H3G	Mobile – March	14.82	2.96
(181)	G B Sports	Inspection - November	15.00	3.00
(182)	SLCC	Regional Training Seminar	45.00	9.00
(183)	PATA	Payroll Services Jan/Mar	23.85	
(184)	Mr B Poole	Homeworking – March	26.00	
(185)	Miss F Thomas	Toilet Cleansing	125.00	
(186)	Mr Brian Robinson	Church Clock	50.00	
(187)	BYC	Donation Car Park Lighting	120.00	
(188)	ALCA	Councillor Training x 2	80.00	
(189)	G B Sports	Inspection – March	15.00	3.00
(190)	R Astill	Wildflower & Field Maple Planting	2,618.00	
(191)	Opus Energy	Village Lighting	12.83	.64
(192)	Mr A Leonard	Village Ranger Duties – March	<u>491.00</u>	
			5,475.79	92.00

Authorised by Cllrs I D Clarke & A Davies

3. To note the following items of expenditure for the months of April and May

	(1)	Mr M Howe	Bier House – The Churchyard	374.00	
	(2)	Webglu	Website Updates	75.00	15.00
	(3)	Mr M Howe	Grass Cutting – March	445.00	
	(4)	North Somerset	Rates – Public Toilets	464.00	
	(5)	Rialtas	Software Maintenance	124.00	24.80
No Barrels	(6)	Zoom	Meeting Subscription	11.99	2.40
	(7)	Post Office	Postage Stamps	27.12	
	(8)	R Astill	Wildflower Soil	1982.00	
	(9)	R Dyer	15 Oak Barrels	340.00	
	(10)	Strutt & Parker	Allotment Rent	72.50	
	(11)	3G Mobile	April 21	<u>14.82</u>	<u>2.96</u>
				3930.43	45.16

Approved by Cllrs A Scarisbrick & Sheppard

	(12)	Adobe	Acrobat Pro DC	181.10	
	(13)	Mr B Poole	Clerk's Salary - SO	1471.60	
	(14)	Mr B Poole	Homeworking – April 21	26.00	
	(15)	Atwill Stone Co	Churchyard Wall	3198.00	639.60
	(16)	SLCC	Leadership Seminar	75.00	15.00
	(17)	Blue Spot	Toilet Cleaning – April – SO	216.66	
	(18)	Mr A Leonard	Village Orderly – April – SO	602.00	
	(19)	Mr B Robinson	Church Clock – April – SO	25.00	
	(20)	Mr G Flavell	4 no Oak Barrels	80.00	
	(21)	Fountain Timber	Supply of Chippings	<u>444.18</u>	<u>88.84</u>
				6319.54	743.44

**342.15 To receive reports from the following for information purposes only:**

- (a) Allotments and Churchyard
- (b) Public Rights of Way and Footpaths
- (c) Marshalls Liaison
- (d) Neighbourhood Watch and Community Safety
- (e) Roads and Transport
- (f) Play Area
- (g) Bleadon Village News
- (h) Youth Club
- (i) Coronation Halls Management Committee
- (j) ALCA
- (k) Neighbourhood Plan Group
- (l) Bleadon in Bloom
- (m) Parish Clerk

**342.16 Correspondence**

(1)	Clerks & Council Direct	BP
(2)	CPRE – Countryside Voices	BP
	Fieldwork	BP
	Members Handbook 2021	BP

**342.17 Date and Time of next meeting - Parish Council Meeting – Monday 14<sup>th</sup> June 2021**