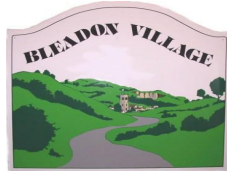


BLEADON PARISH COUNCIL

www.bleadonparishcouncil.gov.uk



Clerk to the Parish
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2004&2009

Prior to the meeting commencing the chairman invited Mr Andy Eddy to address the meeting whereupon he indicated that he was willing with the Parish Council's endorsement to organise a small team of village volunteers in order to maintain and upkeep the village footpaths. His offer was gratefully received.

PC Church was then asked to give a report to the meeting on which he answered a number of questions. He then retired from the meeting.

Minutes of a Meeting of Bleadon Parish Council that was held in the **Coronation Hall Coronation Road Bleadon on Monday 10th September 2012** that commenced at **7.30pm** when the following business was transacted.

PRESENT Councillors Mrs P J Skelley (Chairman) together with Councillors Mrs M Sheppard Messrs R House T Marshall C Morris M Orme K Pyke P Trevitt together with Mr B Poole Parish Clerk.

In addition there were five members of the public present including Mr A Eddy and PC Church.

246.1 To receive any apologies for non attendance

Councillor B Gamble (Unwell)

Mrs C Jupp North Somerset District Council Parish Liaison officer

246.2 To receive any declarations of interest

Ref	Councillor	Type	Relationship
246.9.1	C Morris T Marshall	Personal	Council Representatives
246.9.2	M Orme K Pyke	Personal	Council Representatives

246.3 To receive and approve the Minutes of the Annual Parish Council Meeting held on Monday 9th July 2012

Resolved that the Minutes of the Annual Parish Council Meeting held on Monday 9th July 2012 that had been duly circulated be taken as read and approved as being correct and signed as such by the Chairman

246.4 Past Subject Matters

To receive the Clerk's circulated paper for the purpose of report only

(1) Matters raised by members of the public at the previous council meeting

- (a) Mr Michael Marsh
- (b) Mrs Davis

A verbal update was reported to the meeting.

(c) Mrs Evans

A report was given to the meeting under item 246.4.15

(2) Purn Bus Shelter 245.4.1

Regretfully I am unable to report any progress

(3) Broadband Services 243.22.3

It was reported that this was an on-going saga where the service was at one stage cut off which the clerk managed to have restored at no cost. Currently he is waiting for BT to acknowledge that what BT Open world promised is simply not working.

(4) Bus Service The Veale 245.4.3

Nothing to report

(5) Well Green – Licence 245.4.5

Councillor K Pyke to up-dated the meeting

(6) July Resolutions 245.5.1

All concluded

(7) Change of Bank 245.4.7

It was noted that the documentation had been satisfactorily concluded and now the Parish Council was waiting for the formal closure of the Accounts at Lloyds bank Ltd and the transfer of the funds to the Unity Trust Bank.

(8) North Somerset – Asset Transfer

245.4.8

Noted that confirmation had been received from North Somerset that it would transfer the asset at no cost other than the legal costs. The Parish Council is yet to be advised of these costs

(9) Children's Playground

Members were asked to refer to the Minutes of the Open Spaces Committee.

It was also noted that suitable letters had been sent to those correspondents (2) who made comments regarding the re-siting of the Sand Pit and young person's equipment

(10) Marshalls – Mrs Jill Smith

Matter concluded

(11) Additional Tree

Reported upon elsewhere in the meeting

(12) Churchyard Wall

The meeting was advised that in essence the responsible contractors had been asked to complete the work as recommended in the Church Architect's interim inspection report and the Parish Council was now waiting to be advised that they had been concluded.

(13) Tarmacadam Driveway

The Parish Council is currently waiting to hear that the requested work has been carried out satisfactorily

(14) Overgrown Footpaths

The Chairman will report to the meeting on her recent meeting with Mr Andy Eddy

246.5 To receive and resolve the following resolutions:

(1) To Resolve to endorse North Somerset's Parish Council Charter

Resolved that the Parish Council would adopt North Somerset's Parish Council Charter

(2) To formally confirm acceptance of the new Code of Conduct as prescribed by the Localism Act 2011

Resolved that the Parish Council would adopt the Code of Conduct as prescribed by the Localism Act 2011

246.6 Finance & Personnel Committee

(1) To approve the following items of expenditure:

(60)	InTouch	Monthly Licence Fee – July	29.99	6.00
(61)	Microshade	Hosting Fee – Jne/Jly	40.00	8.00
(62)	Staples	Stationery	60.73	12.15
(63)	Fountains	Dog Bin Emptying – June 2012	32.00	6.40
(64)	SLCC	Summer Branch Meeting	10.00	
(65)	Staples	Stationery	75.94	10.93

(66)	Staff	Salary & Expenses _ July	1375.97	12.97
(67)	Microshade	Hosting Fee – August	40.00	8.00
(68)	Intouchcrm	InTouch Licence Fee – August	29.99	6.00
(69)	Lloyds TSB	Notification of Bank Charges	17.17	
(70)	NALC	Larger Councils Conference – 28/11/12	360.00	72.00
(71)	Fountains	Dog Bin Emptying – July 2012	32.00	6.40
(72)	Mazars	Annual Audit Fee 2012	305.00	61.00
(73)	Staff	Salaries & Expenses – August 2012	1329.01	10.56

(74)	BT	Broadband Services 03/09/12 – 02/12/12	22.50	4.50
(75)	Strutt & Parker	Allotment Rent – 26/03/12 – 29/09/12	72.50	
(76)	Microshade	Hosting Fee – August	40.00	8.00

Resolved that the invoices as listed for payment be paid

246.7 Planning Committee

- (1) **To receive the Minutes of the Planning Committee Meetings (Committee to Approve) held on 9th July 25th July 13th August and 29th August 2012 and to note the decisions thereto. (Attached)**

Received

246.8 Open Spaces Committee

- (1) **To receive the Minutes of the Open Spaces Committee Meeting (Committee to Approve) held on Wednesday 15th August**

Received

- (2) **To receive reports from the brief holders**

- (a) Allotments MS

It was noted that the five bar gate had recently been stained. It was also suggested that the latch on the gate needed remedial attention.

Notice had been received from Mr Loxton that he would be giving up his allotment (Upper Part of Upper 6) from the end of November.

The state of lower part of upper 9 was of some concern

- (b) Churchyard PS

Nothing other than that which was reported elsewhere

- (c) Footpaths & Bridleways RH

It was agreed that a formal resolution accepting Mr Andy Eddy's offer would be placed on the October 12 Agenda

- (d) Roads & Transport BG

It was noted that a hedge was somewhat overgrown on Celtic way and that some remedial attention was required

- (e) Children's Playground KP

It was agreed that SB Fencing Contractors should be consulted for their advice regarding the fencing that was now beginning to rattle.

- (f) Newsletter & Website KP
 Nothing to report other than another excellent edition.
- (g) Neighbourhood Watch & Community Safety
 Nothing to report

246.9 To receive the following representative reports

- (1) Coronation Hall CM
 August saw the usual maintenance work being carried out including the re-sanding of the Coronation Hall Floor and the installation of a replacement gas heater. In addition external work had been undertaken to eradicate the dampness adjacent to the external noticeboard
- (2) Youth Club KP
 Noted that the AGM was due to place the following evening and that the Parish Council Chairman intended to be in attendance.
- (3) ALCA BG
 No report
- (4) District Councillors
 Not present
- (5) Village Beat Officer SC
 See commencement of the meeting
- (6) Review of Policing Priorities
- (7) Chairman PS
 Plant up date agreed as being the 6th October 2012
- (8) The Clerk BP
 Advised the members that he would have the necessary paperwork available at the October Meeting with regards to the Code of Conduct.
 That there would be a brief meeting in October (8th) of the Finance & Personnel Committee in order to commence proceeding to prepare a budget for 2013-14

246.9 To receive and consider the following correspondence

- | | | |
|-----------------------|---|----|
| (1) NALC | DISExtra – Issue 788 – 13/07/2012 | C |
| (2) BT | Reminder – Unpaid Invoice | BP |
| (3) Clerks & Councils | Direct – July 2012 – Issue 82 | C |
| (4) SLCC | The Clerk – July 2012 Vol 43 No 10 | C |
| (5) RoSPA | Play Area Safety Inspection Report 06/06/2012 | BP |

It was noted that the contents had been discussed by the Open Spaces Committee at it's meeting in August and that the report was now filed.

- (6) Pear Technology C
 Quote – Digital Mapping

(7) EDF	New Price structure	C
(8) North Somerset	Parish Council Charter	C
(9) North Somerset	Electoral Review	C
(10)North Somerset	Senior Community Link	C
(11)BT	Outstanding Bill Reminder No 3	BP
(12)North Somerset	"Whats On"	C
(13)North Somerset	Electoral Review Briefing	C

(14)NALC	DISExtra Issue 789 27/07/12	C
(15) Lloyds Bank Ltd	Notification of Funds transfer	BP
(16)CPRE	Countryside Voice	C
(17)NALC	LCR	C
(18)Rights of Way	E-Mail Mr Ives	C
(19)Mendip Hills	Newsletter July/August 2012	C
(20)Bristol Airport	Your Airport – Newsletter	C
(21)North Somerset	Code of Conduct – Members Forms	BP
(22)North Somerset	Streetscene – June 2012	C
(23)North Somerset	Business Guide & Directory 2012/13	C
(24)BT	E-Mails – Telephone Connection/Broadband	BP
(25)Mr A Derrick	Time Sheet – 21/07/12	BP
(26)Unity Trust	News Update – August 2012	C
(27)North Somerset	"Whats On" August 2012	C
(28)North Somerset	Dog Control Order Consultation – Bleadon Allotments	BP
(29)Mr M Marsh	Churchyard Wall Bleadon	BP
(30)Post Office	Hilcote – Gold Letter Box	BP
(31)BT Broadband	Parish Council letter of Complaint	BP
(32)Marshalls	Meeting Notes	C
(33)SDC	LDF Newsletter – August 2012	C
(34)NALC	DISExtra Issue 791 – 24/08/12	C
(35)North Somerset	"Insight" Issue 07/12 – 22/08/12	C
(36)BT	Invoice – 19/08/12	BP
(37)North Somerset	Transfer of Bleadon Public Toilets	BP
(38)Mazars	External Auditor's Report	BP

Reported upon elsewhere in the meeting

(39)Mr T Derrick	Time Sheets – 21/07/12 – 04/08/12 – 12/08/12	BP
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It was noted that he was currently off sick having recently undergone a knee operation.

(40)Pear Technology	Mapping for Councils Seminar Day 10/10/12	C
(41)North Somerset	Streetscene – Information Sheet – August 2012	C
(42)Mr Marsh	Letter – Churchyard Wall	BP

Contents previously circulated to members for information.

(43)NHS Somerset	Smokers – Posters	C
(44)Audit Commission	Appointment of External Auditors - Grant Thornton	BP

Additional items for information received after the circulation of the Agenda

(45) BT	Invoice Reminder	BP
(46) Lloyds Bank Ltd	Bank Sheets – August 2012	C
(47) North Somerset	Future Notifications	C
(48) CCLA	Churches Charities & Local Authorities – Mutual Investment	C
(49) Unity Trust Bank	Confirmation of Registration	BP
(50) North Somerset	Re-Cycling arrangements	C
(51) NALC	Directory of Auditor Appointments	C
(52) Unity Trust Bank	Internet Banking Arrangements	BP

(53)	NALC	Council Tax Briefing	C
(54)	NALC	DISExtra Issue 792 – 07/09/12	C
(55)	Unity Trust Bank	Internet Banking Information	BP
(56)	Clerks & Councils	Direct – September 2012 – Issue 83	C
(57)	SLCC	The Clerk – September 2012 – Vol 43 No 11	C
(58)	Alliance Homes	Sheltered Accommodation	C
(59)	Unity Trust Bank	Account Signatory Arrangements (2)	BP

246.11 Other business referred to the Clerk

- (1) To note the receipt of the Coronation Hall Management Committee's Annual Accounts for the year ending 29th February 2012

Noted

- (2) To note the proposed attendance by the Chairman and Parish Clerk at NALC's Larger Council's Conference in November 28th 2012

Noted

- (3) To note the posting of the Notice announcing the Conclusion of Audit 2012

Noted

- (4) To give consideration to the format of the Civic Service 2013

Resolved that this would take place as part of the scheduled Parish Morning Service on Sunday 21st April 2013

246.12 Date of next Meeting – Parish Council Meeting - Monday 8th October 2012 commencing at 7.30 for 8.00 pm