



Department for
Communities and
Local Government

Bruce Poole
Parish Clerk
Bleadon Parish Council

parishclerk@bleadonparishcouncil.gov.uk

Stephen Williams MP
Parliamentary Under Secretary of State

*Department for Communities and Local
Government*
Eland House
Bressenden Place
London SW1E 5DU

Tel: 0303 444 3440
Fax: 0303 444 3287
E-Mail: stephen.williams@communities.gsi.gov.uk

www.gov.uk/dclg

Our Ref:

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Dear Bruce,

SUSTAINABLE COMMUNITIES ACT 2007

Thank you for submitting a proposal under the Sustainable Communities Act requesting permission to use electronic methods for the administration of town and parish councils.

I am pleased to be able to confirm that this Department will soon be introducing secondary legislation that will allow all councils to circulate agendas electronically where the recipient has given permission for this. My officials recently shared draft legislation on this with the sector. We will be taking the legislation forward once we have considered the technical comments we received.

In addition, as you will be aware, in March we removed the rule which requires that cheques and other orders for the payment of money by a parish council must be signed by two members of the council.

I am pleased that we have been able to accept your proposal, which was the first to be submitted by a parish council under the Act. These two changes will make a significant improvement to the administration of town and parish councils.

A copy of this letter will be included on the barrier busting website [<http://barrierbusting.communities.gov.uk/>]. If you need any further information about this response please contact Jon Yates in the Big Society and Community Rights Division (jon.yates@communities.gsi.gov.uk or 0303 444 3720).

STEPHEN WILLIAMS MP